



Bay Area UASI Management Team

Bay Area PRND Focus Group

2017 Work Plan

The Preventative Radiological/Nuclear Detection (PRND) Focus Group is chaired by retired Fire Chief Philip White of the Bay Area UASI Management Team. The Chairperson is responsible for developing meeting agendas, scheduling and facilitating regular meetings, and distributing meeting summaries to workgroup members.

I. 2017 Project Oversight

Consistent with the ongoing purpose as stated in the PRND Focus Group Charter, the Focus Group will oversee the following projects:

- PRND training
- PRND strategic plan, concept of operations plans, standard operating policies and procedures
- PRND equipment specifications, interoperability and procurement
- Region-wide, radiological/nuclear detection and consequence management exercise (i.e. Vigilant Guardian 2017)

II. Member Roles and Responsibilities

Members of the focus group are expected to attend scheduled focus group meetings in person or via teleconference if necessary for the purpose of:

- Providing subject matter expertise and jurisdictional perspectives to the oversight of applicable projects
- Offering input to the active subcommittees to ensure relevant and quality outcomes of all projects
- Participating in the review of draft and final project deliverables
- Engaging in current regional collaboration efforts and reporting updates to their organization's leadership

The PRND Focus Group is scheduled to meet 4 times during 2017. Each meeting will last no more than 3 hours. Additional correspondence to work group members will be conducted via email from the Chairperson. Focus group members are encouraged to participate in regional workshops, relevant trainings, and other events coordinated by this focus group and related subcommittees. At a minimum focus group members should coordinate appropriate event participation by staff within their jurisdiction.

III. 2017 Active Subcommittees

Below are the current subcommittees, which will report to the PRND Focus Group no less than quarterly throughout 2017.

PRND Administrative Subcommittee

This subcommittee is led by Philip White and consists of members from fire and law enforcement agencies, local government from within the Bay Area UASI region as well as state and federal agencies who have an interest in PRND.

PRND Training Subcommittee

This subcommittee is led by Captain Matt Portteus from the Alameda County Fire Department and consists of members from fire and law enforcement agencies, local government from within the Bay Area UASI region as well as state and federal agencies who have an interest in PRND.



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Vigilant Guardian (VG) Exercise Subcommittee

This subcommittee is led by Philip White and consists of members from fire, EMS and law enforcement agencies, local government from within the Bay Area UASI region as well as state and federal agencies.

IV. Subcommittee Roles and Responsibilities

Each PRND Focus Group subcommittee will provide project guidance, oversight and stakeholder representation in the development of the subcommittee's assigned projects.

Subcommittee members are expected to:

- Attend scheduled subcommittee meetings and respond to subcommittee correspondence
- Confirm project goals add value for the majority of Bay Area UASI jurisdictions
- Confirm the documented scope of work meets the goals of each project
- Oversee the progress of the relevant project and provide status to the PRND Focus Group, the UASI Approval Authority, and other stakeholder groups as appropriate (i.e. UASI Emergency Management Work Group, UASI Medical/Public Health Work Group, Coastal Region MARAC).
- Review draft project deliverables and provide input to ensure quality outcomes.
- Participate in planning workshops and other relevant project tasks by attending scheduled meetings and/or coordinating appropriate attendance from their jurisdiction.

V. Future Focus Areas / Project Ideas

The following are focus areas for the PRND Focus Group to consider approaching through regional coordination in future years:

- Increase the opportunity to accommodate "just-in-time" PRND training requests from stakeholders.
- Host an annual stakeholder's workshop every December to identify new and emerging training and exercise needs so they can be incorporated in the upcoming year's training calendar.
- Update the Bay UASI Multi-Year Training and Exercise Plan (MYTEP) to include PRND training.
- Develop a regional PRND Standard Operations Policy/Procedure template.
- Develop a regional radiological intake node to facilitate real time situational awareness and information sharing.
- Develop and host a regional PRND exercise opportunity (i.e. Urban Shield and Vigilant Guardian).