



Bay Area UASI
Approval Authority Meeting
Thursday, January 13, 2022
10:00 AM
Microsoft Teams

REGULAR MEETING MINUTES
DRAFT

1. ROLL CALL

Approval Authority Chair Mary Ellen Carroll called the meeting to order at 10:03 AM and General Manager Craig Dziedzic subsequently took the roll. Chair Mary Ellen Carroll and Vice Chair Rich Lucia were present. Members Erica Arteseros, Jessica Feil, Raymond Riordan, Mike Casten, Gerry Malais, Mark Robbins, and Chris Godley were present. Member Dana Reed was absent, but no alternate was present. Bob Doyle was absent, but alternate Craig Scardino was present.

2. APPROVAL OF THE MINUTES

Chair Carroll asked for any comments or questions concerning the minutes from the November 18, 2021 meeting. She then called for public comment.

One member of the public made a comment.

Chair Carroll then requested a motion to approve the minutes.

Motion: Approve the minutes from the November 18, 2021 Approval Authority Meeting.

Moved: Member Malais **Seconded:** Member Riordan

Vote: The motion was passed unanimously with one absence.

3. GENERAL MANAGER'S REPORT

General Manager Craig Dziedzic reported on the UASI FY22 Notice of Funding Opportunity (NOFO) which has not yet been released, the 2022 National Homeland Security Conference which is scheduled for Cleveland, Ohio from July 11-14, and the management Team Tracking Tool and Future Agenda Items.

Chair Carroll asked for Member comments. Seeing none, she requested public comment.

One member of the public made a comment.

4. ELECTION OF UASI OFFICERS

The Chair received nominations and conducted a vote on the positions of UASI Chair and Vice Chair for the 2022 term. During this action item, Member Dana Reed joined the meeting.

Motion: Nomination of Mary Ellen Carroll as BAUASI Chair

Moved: Vice Chair Lucia **Seconded:** Member Reed

Vote: The motion was passed unanimously.

General Manager Dziejdzic opened the floor to Chair Carroll who made a statement accepting the nomination. General Manager Dziejdzic opened the floor to public comment, of which there were none.

Motion: Nomination of Rich Lucia as Vice Chair

Moved: Member Malais **Seconded:** Chair Carroll

Vote: The motion was passed unanimously.

General Manager Dziejdzic opened the floor to Vice Chair Lucia who made a statement accepting the nomination. General Manager Dziejdzic opened the floor to public comment, of which there were none.

5. RISK MANAGEMENT PROGRAM OVERVIEW AND HUB FUNDING FORMULA

Project Manager Amy Ramirez presented an overview of the Risk Management Program and the FY22 Hub Funding Formula for approval.

Chair Carroll requested comments from the Approval Authority, seeing none she requested public comment.

One member of the public made a comment.

Motion: Approve Risk Management Program and Hub Funding Formula.

Moved: Member Casten **Seconded:** Member Feil

Vote: The motion was passed unanimously.

6. FY22 SUSTAINMENT PROJECT ANNUAL REPORTS AND FUNDING RECOMMENDATIONS

Regional Program manager Janell Myhre introduced Corine Bartshire who presented the Bay Area Training & Exercise Program Annual Report and Mike Sena who presented the Northern California Regional Intelligence Center Annual Report.

Regional Program manager Janell Myhre presented sustainment project funding recommendations and requested approval.

Chair Carroll requested comments from the Approval Authority.

Member Godley stated he wanted to commend both BATEP and the NCRIC for their work last year. (Reference audio here: [January UASI Approval Authority Meeting Audio](#) at 55:34)

One member of the public made a comment.

Motion: Approve the recommended funding amounts for BATEP and the NCRIC

Moved: Chair Carroll **Seconded:** Member Malais

Vote: The motion was passed unanimously.

7. NATIONAL PRIORITY PROJECT UPDATE AND FY22 FUNDING RECOMMENDATIONS

Regional Program Manager Janell Myhre presented an update to the FY20 National Priority projects and an overview of the proposed FY22 National Priority projects.

Chair Carroll requested comments from the Approval Authority.

Member Malais asked two questions regarding the cybersecurity funding. (Reference audio here: [January UASI Approval Authority Meeting Audio](#) at 1:12:41)

Member Reed commented thanking the BAUASI Management Team. (Reference audio here: [January UASI Approval Authority Meeting Audio](#) at 1:16:00)

Five members of the public made comments.

Motion: Approve FY22 Funding Recommendations and FY20 Project Scope Changes

Moved: Member Reed **Seconded:** Member Riordan

Vote: The motion was passed unanimously

8. FY20 SPENDING REPORT

Contracts Specialist Scott Kaplan provided an update on FY20 expenditures.

Chair Carroll requested comments from the Approval Authority. Seeing none, she requested public comment.

One member of the public made a comment.

9. ANNOUNCEMENTS - GOOD OF THE ORDER

General Manager Dziedzic announced he wanted to congratulate Mary Landers who is retiring. Chair Carroll and Members Riordan, Malais, Reed, and Arteseros also wished Mary well and recounted their time working with her.

(Reference audio here: [January UASI Approval Authority Meeting Audio](#) at 1:38:00)

Janell Myhre announced the National Cybersecurity Review reports are due to BAUASI. BAUASI is conducting individual outreach to have them submitted.

(Reference audio here: [January UASI Approval Authority Meeting Audio](#) at 1:43:00)

10. GENERAL PUBLIC COMMENT

One member of the public made a comment.

11. ADJOURNMENT

The meeting was adjourned at 11:50 AM.