



## **Approval Authority Meeting**

Thursday, May 9, 2019

10:00 a.m.

### **Location**

Alameda County Sheriff's Office OES

4985 Broder Blvd., Dublin, CA 94568

### **OES Assembly Room**

### **Agenda**

#### **1. CALL TO ORDER ROLL CALL**

|                 |  |
|-----------------|--|
| UASI Chair      | Mary Ellen Carroll, City and County of San Francisco |
| UASI Vice-Chair | Rich Lucia, County of Alameda                        |
| Member          | Michael Cochrane, City and County of San Francisco   |
| Member          | Toshia Shavies Marshall, City of Oakland             |
| Member          | Ray Riordan, City of San Jose                        |
| Member          | Dana Reed, County of Santa Clara                     |
| Member          | Mike Casten, County of Contra Costa                  |
| Member          | Bob Doyle, County of Marin                           |
| Member          | Gerry Malais, County of Monterey                     |
| Member          | Mark Robbins, County of San Mateo                    |
| Member          | Christopher Godley, County of Sonoma                 |
| General Manager | Craig Dziedzic                                       |

#### **2. APPROVAL OF THE MINUTES (Discussion, Possible Action)**

Discussion and possible action to approve the draft minutes from the March 14, 2019 regular meeting or take any other action related to the matter.

*(Document for this item includes draft minutes from March 14, 2019.) 5 mins*

#### **3. GENERAL MANAGER'S REPORT**

General Manager Craig Dziedzic will present the General Manager's Report:

- a. FY 2019 UASI Grant Update (Discussion)
- b. FY 2018-2019 Bay Area UASI Annual Report (Discussion)
- c. Management Team Organization Chart and Annual Work Plans (Action)
- d. FY 2019-2020 Management Team Budget (Action)
- e. Management Team Tracking Tool and Future Agenda Items (Discussion)

*(Documents for this item are a report, the Bay Area UASI Annual Report, the Management Team Organization Chart and Annual Work Plans, the FY2019-2020 Management Team Budget, and the Tracking Tool from Craig Dziedzic.) 10 mins*

4. **REGIONAL WORKGROUP ANNUAL PLANS** (Discussion, Possible Action)  
Regional Program Manager Janell Myhre will present the Regional Workgroup Annual Plans  
*(Documents for this item are a report and 8 Appendices from Janell Myhre.) 5 mins*
5. **REALLOCATION OF FUNDS FROM THE FY 18 REGIONAL TRAINING AND EXERCISE PROGRAM** (Discussion, Possible Action) Regional Program Manager Janell Myhre will provide an update on the status of the funds reallocated from the FY 18 Regional Training and Exercise program. *(Document for this item is a report from Janell Myhre). 5 mins*
6. **FY 19 FUNDING ALLOCATIONS** (Discussion, Possible Action)  
Chief Financial Officer Tristan Levarado will present the FY19 UASI proposed allocations.  
*(Document for this item is a report from Tristan Levarado.) 5 mins*
7. **FY 19 REGIONAL PROJECTS** (Discussion, Possible Action)  
Regional Program Manager Janell Myhre will present the regional projects for approval.  
*(Document for this item is a report from Janell Myhre.) 5 mins*
8. **FY 19 HUB PROJECTS** (Discussion, Possible Action) Regional Grants Manager Mary Landers will present the hub projects for approval. *(Documents for this item are a report and a PowerPoint from Mary Landers.) 5 mins*
9. **FY 19 TRAINING & EXERCISE RFP PROCESS UPDATE** (Discussion, Possible Action)  
Regional Project Manager Corinne Bartshire will present an update on the FY 19 Training and Exercise RFP process. *(Document for this item is a report from Corinne Bartshire.) 5 mins*
10. **CRITICAL TRANSPORTATION CAPABILITY BUILDING PROGRESS UPDATE**  
(Discussion, Possible Action) Project Manager Corinne Bartshire will provide an update on the Regional Critical Transportation Capability Building project. *(Documents for this item are a report and appendice from Corinne Bartshire.) 5 mins*
11. **REALLOCATION OF GRANT FUNDS** (Discussion, Possible Action)  
Chief Financial Officer Tristan Levarado will present a report on the reallocation of FY 17 funds for the Bay Area UASI. *(Documents for this item are a report and appendice from Tristan Levarado.) 5 mins*
12. **ANNOUNCEMENTS-GOOD OF THE ORDER**
13. **GENERAL PUBLIC COMMENT**  
Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.
14. **ADJOURNMENT**

**If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 711 Van Ness Avenue, Suite 420, San Francisco, CA 94102 during normal office hours, 8:00 a.m. - 5:00 p.m.**

### **Public Participation:**

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.

- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

### **Disability Access**

**The Bay Area UASI Approval Authority will hold its meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.**

**In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the UASI Administrative Assistant, at least 24 hours prior to the meeting, at (415) 353-5223.**