



To: Bay Area UASI Approval Authority

From: Craig Dziedzic, General Manager

Date: November 9, 2017

Re: Item 3: General Manager's Report

Staff Recommendations:

Staff recommends approving the 2018 Calendar for the Approval Authority Meetings (Discussion, Possible Action).

Action or Discussion Items:

- (a) Notification of Subrecipient Award FY 2017 (Discussion, Possible Action)
- (b) UASI FY 2018 Project Proposal Process (Discussion, Possible Action)
- (c) The 2018 National Homeland Security Conference (Discussion, Possible Action)
- (d) Approval of the 2018 Calendar for Approval Authority Meetings (Discussion, Possible Action)
- (e) Management Team Updates (Discussion, Possible Action)
- (f) Management Team Tracking Tool and Future Agenda Items (Discussion, Possible Action)

Discussion:

(a) Notification of Subrecipient Award FY 2017

On October 20, 2017, Cal OES notified the Bay Area UASI of its approval of our FY 2017 Homeland Security Grant Program award in the amount of \$22,428,800. This official award letter also notified the Bay Area UASI that the Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) placed a hold on projects that fund our local fusion center (i.e. Northern California Regional Intelligence Center). The Management Team and NCRIC are working together with Cal OES to clear the program hold. Hence, except for the NCRIC, the Bay Area subrecipients may start to obligate and expend or draw down from the FY2017 UASI award once they sign their MOUs.

(b) UASI FY 2018 Project Proposal Process

The online FY 2018 project proposal submissions began on September 22, 2017 and closed on October 16, 2017. The Management Team received a total of 147 applications amounting to approximately \$36,860,512, which is \$16,920,191 more than the anticipated funding allocation of \$19,940,321.

The proposals are currently being reviewed by the Management Team for fiscal and programmatic compliance.

Approval Authority Members will have an opportunity to review their jurisdiction’s proposals from November 14, 2017 through December 1, 2017 to ensure consistency with their own operational area and/or core city priorities.

On October 23, 2017, BAUASI Regional Program Manager Janell Myhre sent an email to the Approval Authority Members requesting confirmation of their respective Hub Voting members by November 6, 2017. She will be coordinating the upcoming Hub regional proposal prioritization meetings as follows:

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| 1. East Bay Hub | Jan. 3, 2018 | Alameda County Sheriff’s OES |
| 2. South Bay Hub | Jan. 8, 2018 | Santa Clara County Sheriff’s Office Auditorium |
| 3. North Bay Hub | Jan. 10, 2018 | Marin County Sheriff’s OES |
| 4. West Bay Hub | Jan. 17, 2018 | CCSF EOC |

(c) The 2018 National Homeland Security Conference

The 2018 National Homeland Security Conference is scheduled to take place in New York City, NY on July 10-12, 2018. The Management Team will be submitting proposals for the upcoming conference. Please contact us if you have a particular topic that you would like presented.

(d) Approval of the 2018 Calendar for Approval Authority Meetings

For the 2018 calendar year, the time/place of the Approval Authority meetings are scheduled to occur at 10:00 AM at the Alameda Sherriff’s Office OES on the second Thursday of the month except for February, April, July, September, October, and December.

Attached as Appendix A is the 2018 Schedule for the Approval Authority Meetings.

(e) Management Team Updates

Grants Specialist

Rick Cheney has joined the Bay Area UASI Management Team as our new Grants Specialist. Rick is responsible for reviewing grant claims and expenditures as well as producing reports required by our granting agency. He will also support our group in monitoring recipients of UASI funds to ensure compliance with various grant requirements.

Rick joins the UASI Management Team after a sixteen year tenure at the City of San Jose, where he worked in various departments such as the Finance Department, Office of Emergency Services, and Police Department. He has extensive experience in grants management and government accounting, especially in Federal Homeland Security Grant Programs. He holds a Bachelor's degree in Business Administration and graduated with honors from Menlo College in Atherton.

(f) Management Team Tracking Tool and Future Agenda Items

Attached as Appendix B is the Management Team Tracking Tool. Approval Authority members may submit future agenda items at any time to the General Manager.