



Approval Authority Meeting

Thursday, June 14, 2018

10:00 a.m.

Location

Alameda County Sheriff's Office OES

4985 Broder Blvd., Dublin, CA 94568

OES Assembly Room

Agenda

1. CALL TO ORDER ROLL CALL

UASI Chair	Anne Kronenberg, City and County of San Francisco
UASI Vice-Chair	Rich Lucia, County of Alameda
Member	Jeanine Nicholson, City and County of San Francisco
Member	Toshia Shavies Marshall, City of Oakland
Member	Ray Riordan, City of San Jose
Member	Dana Reed, County of Santa Clara
Member	Mike Casten, County of Contra Costa
Member	Bob Doyle, County of Marin
Member	Gerry Malais, County of Monterey
Member	Mark Robbins, County of San Mateo
Member	Brendan Kearney, County of Sonoma

General Manager Craig Dziedzic

2. APPROVAL OF THE MINUTES (Action)

Discussion and possible action to approve the draft minutes from the May 10, 2018 regular meeting or take any other action related to the matter. *(Document for this item includes draft minutes from May 10, 2018.) 5 mins*

3. GENERAL MANAGER'S REPORT

General Manager Craig Dziedzic will present the General Manager's Report:

- (a) FY 2018 UASI Grant Update (Discussion)
- (b) FY 2017-2018 Bay Area UASI Annual Report (Discussion)
- (c) Management Team Organization Chart and Annual Work Plans (Action)
- (d) FY 2018-2019 Management Team Budget (Action)
- (e) Management Team Tracking Tool and Future Agenda Items (Discussion)

(Documents for this item are a report, the Bay Area UASI Annual Report, the Management Team Organization Chart and Annual Work Plans, the FY2018-2019 Management Team Budget, and the Tracking Tool from Craig Dziedzic.) 10 mins

- 4. 2018 UASI WORK GROUP ANNUAL PLANS (Discussion)**
Regional Program Manager Janell Myhre will provide the 2018 UASI Work Group Plans. *(Documents for this item are a report and eight appendices from Janell Myhre.) 5 mins*
- 5. FY18 UASI REGIONAL PROJECTS (Action)**
Assistant General Manager Catherine Spaulding will present the FY18 Regional Projects. *(Document for this item is a report from Catherine Spaulding.) 5 mins*
- 6. FY18 UASI GRANT ALLOCATIONS (Action)**
Assistant General Manager Catherine Spaulding will present the FY18 UASI proposed allocations. *(Document for this item is a report from Catherine Spaulding.) 5 mins*
- 7. FY18 UASI HUB PROJECTS (Action)**
Regional Program Manager Janell Myhre will present the FY18 Hub Projects. *(Documents for this item are a report and a PowerPoint from Janell Myhre.) 5 mins*
- 8. FY19 PROJECT PROPOSAL GUIDANCE (Action)**
Assistant General Manager Catherine Spaulding will present the FY19 Bay Area UASI Project Proposal Guidance for approval. *(Documents for this item are a report and an appendix from Catherine Spaulding.) 5 mins*
- 9. RISK MANAGEMENT PROGRAM UPDATE (Discussion)**
Project Manager Amy Ramirez will present the results of the Risk Management Program. *(Documents for this item are a report and an appendix from Amy Ramirez.) 5 mins*
- 10. BAYRICS JPA QUARTERLY REPORT (Discussion)**
BayRICS General Manager Barry Fraser will provide a quarterly report of the activities of the BayRICS JPA. *(Documents for this item are a report and a PowerPoint from Barry Fraser.) 5 mins*
- 11. REALLOCATION OF GRANT FUNDS (Discussion)**
Chief Financial Officer Tristan Levarado will provide an update on reallocation of grant funds for the Bay Area UASI. *(Documents for this item are a report and an appendix from Tristan Levarado.) 5 mins*
- 12. ANNOUNCEMENTS-GOOD OF THE ORDER**
- 13. GENERAL PUBLIC COMMENT**
Members of the Public may address the Approval Authority for up to three minutes on items within the jurisdiction of the Bay Area UASI Approval Authority.
- 14. ADJOURNMENT**

If any materials related to an item on this agenda have been distributed to the Approval Authority members after distribution of the agenda packet, those materials are available for public inspection at the Bay Area UASI Management Office located at 711 Van Ness Avenue, Suite 420, San Francisco, CA 94102 during normal office hours, 8:00 a.m. - 5:00 p.m.

Public Participation:

It is the policy of the Approval Authority to encourage and permit public participation and comment on matters within the Approval Authority's jurisdiction, as follows.

- *Public Comment on Agenda Items.* The Approval Authority will take public comment on each item on the agenda. The Approval Authority will take public comment on an action item before the Approval Authority takes action on that item. Persons addressing the Approval Authority on an agenda item shall confine their remarks to the particular agenda item. For each agenda item, each member of the public may address the Approval Authority once, for up to three minutes. The Chair may limit the public comment on an agenda item to less than three minutes per speaker, based on the nature of the agenda item, the number of anticipated speakers for that item, and the number and anticipated duration of other agenda items.
- *General Public Comment.* The Approval Authority shall include general public *comment* as an agenda item at each meeting of the Approval Authority. During general public comment, each member of the public may address the Approval Authority on matters within the Approval Authority's jurisdiction. Issues discussed during general public comment must not appear elsewhere on the agenda for that meeting. Each member of the public may address the Approval Authority once during general public comment, for up to three minutes. The Chair may limit the total general public comment to 30 minutes and may limit the time allocated to each speaker depending on the number of speakers during general public comment and the number and anticipated duration of agenda items.
- *Speaker Identification.* Individuals making public comment may be requested, but not required, to identify themselves and whom they represent.
- *Designated Public Comment Area.* Members of the public wishing to address the Approval Authority must speak from the public comment area.
- *Comment, Not Debate.* During public comment, speakers shall address their remarks to the Approval Authority as a whole and not to individual Approval Authority representatives, the General Manager or Management Team members, or the audience. Approval Authority Representatives and other persons are not required to respond to questions from a speaker. Approval Authority Representatives shall not enter into debate or discussion with speakers during public comment, although Approval Authority Representatives may question speakers to obtain clarification. Approval Authority Representatives may ask the General Manager to investigate an

issue raised during public comment and later report to the Approval Authority. The lack of a response by the Approval Authority to public comment does not necessarily constitute agreement with or support of comments made during public comment.

- *Speaker Conduct.* The Approval Authority will not tolerate disruptive conduct by individuals making public comment. Speakers who use profanity or engage in yelling, screaming, or other disruptive behavior will be directed to cease that conduct and may be asked to leave the meeting room.

Disability Access

The Bay Area UASI Approval Authority will hold its meeting at the Alameda County Sheriff's Office OES located at 4985 Broder Blvd. in Dublin, CA 94568.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the UASI Administrative Assistant, at least 24 hours prior to the meeting, at (415) 353-5223.



**Bay Area UASI Program
Approval Authority Meeting
Thursday, May 10, 2018
10:00 AM**

LOCATION

Alameda County Sheriff's Office OES
4985 Broder Blvd., Dublin, CA 94568
OES Assembly Room

**REGULAR MEETING MINUTES
DRAFT**

1. Roll Call

UASI Chair Anne Kronenberg called the meeting to order at 10:00 AM and General Manager Craig Dzedzic subsequently took the roll. Chair Anne Kronenberg and Vice Chair Rich Lucia were present. Members Jeanine Nicholson, Angela Robinson-Pinon, Dana Reed, Gerry Malais, and Brendan Kearney were present. Members Mike Casten, Bob Doyle, and Trisha Sanchez were absent, but their alternates, respectively, Chris Simmons, Dave Augustus, and Alma Zamora were present. Member Ray Riordan was absent, and his alternate was also absent.

2. Approval of the Minutes

Chair Kronenberg asked for any comments or questions concerning the minutes from the March 8, 2018 meeting. Seeing none, she requested a motion to approve the minutes.

Motion: Approve the minutes from the March 8, 2018 Approval Authority Meeting.

Moved: Member Malais **Seconded:** Vice-Chair Lucia

Vote: The motion was passed unanimously.

3. General Manager's Report

(a) FY 2018 UASI Grant Update

On March 23, 2018 President Trump signed the FY 2018 Omnibus Appropriations bill into law providing \$47.7 billion to the Department of Homeland Security, an increase of \$1.8 billion above the FY 2017 enacted level. A comparative summary of 2017 – 2018 funding for grant programs was provided.

(b) Grant Management Update

The Management Team grant specialists have completed monitoring of the regional subgrantees in accordance with 44 Code of Federal Regulations Section 13.40. A total of 8 recommendations were issued, which are 9 fewer than the previous year. At least two subgrantees have not made requested corrections and will receive additional follow up to ensure compliance.

(c) Management Team Update

General Manager Craig Dziejcz introduced Analyn Tam as the new Bay Area UASI grants accountant and Staff Sergeant Anastasiya Maynich as the National Guard's homeland response force CBRNE liaison officer.

(e) Management Team Tracking Tool and Future Agenda Items

There were no additions to the tracking tool.

4. HayWired Scenario Roll Out

Michael Germeraad, resilience planner for the Association of Bay Area Governments (ABAG) and Metropolitan Transportation Commission (MTC), presented to the Board the findings of the HayWired scenario roll out. Mr. Germeraad discussed the primary results of a magnitude 7.0 earthquake on the Hayward fault, the objectives for testing that scenario, and updates of ongoing local, regional, and state policy discussions.

One member of the Board made a comment. One member of the public made a comment.

5. Annual Stakeholder Feedback Report

Regional Program Manager Janell Myhre presented stakeholder feedback from local jurisdiction leadership regarding the jurisdictions' priorities, UASI Management Team support, and the impact of past UASI program efforts. Important topics that emerged include the value of UASI funded products and services.

6. Cybersecurity Program Update

Project Manager Corey Reynolds and NCRIC Deputy Director Brian Rodrigues presented to the Board updates on the regional cyber resilience workgroup. Mr. Reynolds reported on recent training accomplishments and future goals of the workgroup, and Mr. Rodrigues reported on the threat intelligence and network security services offered by the NCRIC cyber security team.

One member of the Board made a comment. One member of the public made a comment.

7. EOC Situational Awareness Tools Survey Results

Project Manager Corey Reynolds presented the results of a survey of the situational awareness tools in the emergency operations centers within Bay Area operational areas and core cities. General findings of the survey include a total of 15 tools used for the region, challenges with familiarization, demand for geospatial information, and staff limitations.

8. Mass Notification Seminar Closeout

Project Manager Corey Reynolds presented to the Board an update of the successful execution of the region's first mass notification seminar. The seminar drew 100 regional, state, and national participants to share mass notification experiences, gain a deeper understanding of Bay Area communications infrastructure, and identify best practices for designing effective alert messages.

9. FY2017 UASI Spending Report

Chief Financial Officer Tristan Levarado presented the FY2017 UASI grant spending report for the sub-recipient performance period of November 1, 2017 – December 31, 2018.

10. Announcements – Good of the Order

Chair Anne Kronenberg encouraged participation in the 2018 Homeland Security Conference in New York City.

11. General Public Comment

One member of the public made a comment.

12. Adjournment

The meeting adjourned at 10:56 AM



To: Bay Area UASI Approval Authority
From: Craig Dziedzic, General Manager
Date: June 14, 2018
Re: Item 3: General Manager's Report

Staff Recommendation:

Staff recommends approving the Management Team Organization Chart, Annual Work Plans, and FY 2018-2019 Management Team Proposed Budget.

Action or Discussion Items:

- (a) FY 2018 UASI Grant Update (Discussion)
- (b) FY 2017-2018 Bay Area UASI Annual Report (Discussion)
- (c) Management Team Organization Chart and Annual Work Plans (Action)
- (d) FY 2018-2019 Management Team Budget (Action)
- (e) Management Team Tracking Tool and Future Agenda Items (Discussion)

Discussion/Description:

(a) FY 2018 UASI Grant Update (Discussion)

On May 21, 2018, the Department of Homeland Security (DHS) released the Fiscal Year (FY) 2018 Notice of Funding Opportunity (NOFO) for the DHS Preparedness Grant Programs, totaling more than \$1.6 billion. The Urban Areas Security Initiative (UASI) program received level funding for FY 2018. In the FY 2018 Omnibus Appropriation bill, Congress expressed its intent that DHS fund up to 85 percent of nationwide risk. Pursuant to this, DHS announced that 32 urban areas will receive funding for FY 2018, a decrease from 33 in FY 2017. Three UASIs lost funding (Indianapolis, Cleveland, and Salt Lake City) and two previously defunded UASIs (Tampa and Honolulu) were once again funded.

The Bay Area UASI gross allocation is \$27,500,000, which is \$36,000 less than the amount received in FY 2017 (i.e., \$27,536,000).

Cal OES intends to retain 17.3% of the grant funds leaving a net balance of \$22,742,500.

The chart below indicates the amount appropriated to the Homeland Security Grant program since 2011:

Fiscal Year	Amount Appropriated
2018	\$580,000,000
2017	\$580,000,000
2016	\$580,000,000
2015	\$587,000,000
2014	\$587,000,000
2013	\$558,745,566
2012	\$490,376,000
2011	\$662,622,100

Background:

In accordance with the 2017 Master MOU and corresponding By-laws for the Bay Area UASI, the Management Team Organization and Annual Work Plans, together with the FY 2018/19 UASI Proposed Budget, are presented for approval. The 2016-2017 Bay Area UASI Annual Report is submitted for review.

(b) 2017-2018 Bay Area UASI Annual Report (attached as Appendix A)

Highlights of our accomplishments include the following;

- (1) Increased regional response efforts used during real-time events such as wild fires and active shooter incidents;
- (2) Enhanced working relationships with our State and Federal agencies to host Vigilant Guardian - rad/nuc right- of-boom consequence management exercise;
- (3) Utilization of our online grants management system for both online applications and reimbursement requests.

(c) Management Team Organization Chart (attached as Appendix B)

The Organization Team is divided into three components based upon functionality (i.e., project planning, grants management, and administration). As indicated on the chart, each of the components are divided into staff and described as following: (a) assignments/responsibilities; (b) contract vs employee status; and (c) salaries.

Annual Work Plans (attached as Appendix C)

The annual work plan aligns the Management Team’s activities with the Bay with eight (8) goals as follows:

- Goal 1 – Public Safety Information Sharing
- Goal 2 – Critical Infrastructure
- Goal 3 – Cybersecurity
- Goal 4 – Communications
- Goal 5 – Health and Medical
- Goal 6 – Catastrophic Planning and Response
- Goal 7 – Community Preparedness
- Goal 8 – Recovery

(d) FY 18-19 Proposed Budget (attached as Appendix D)

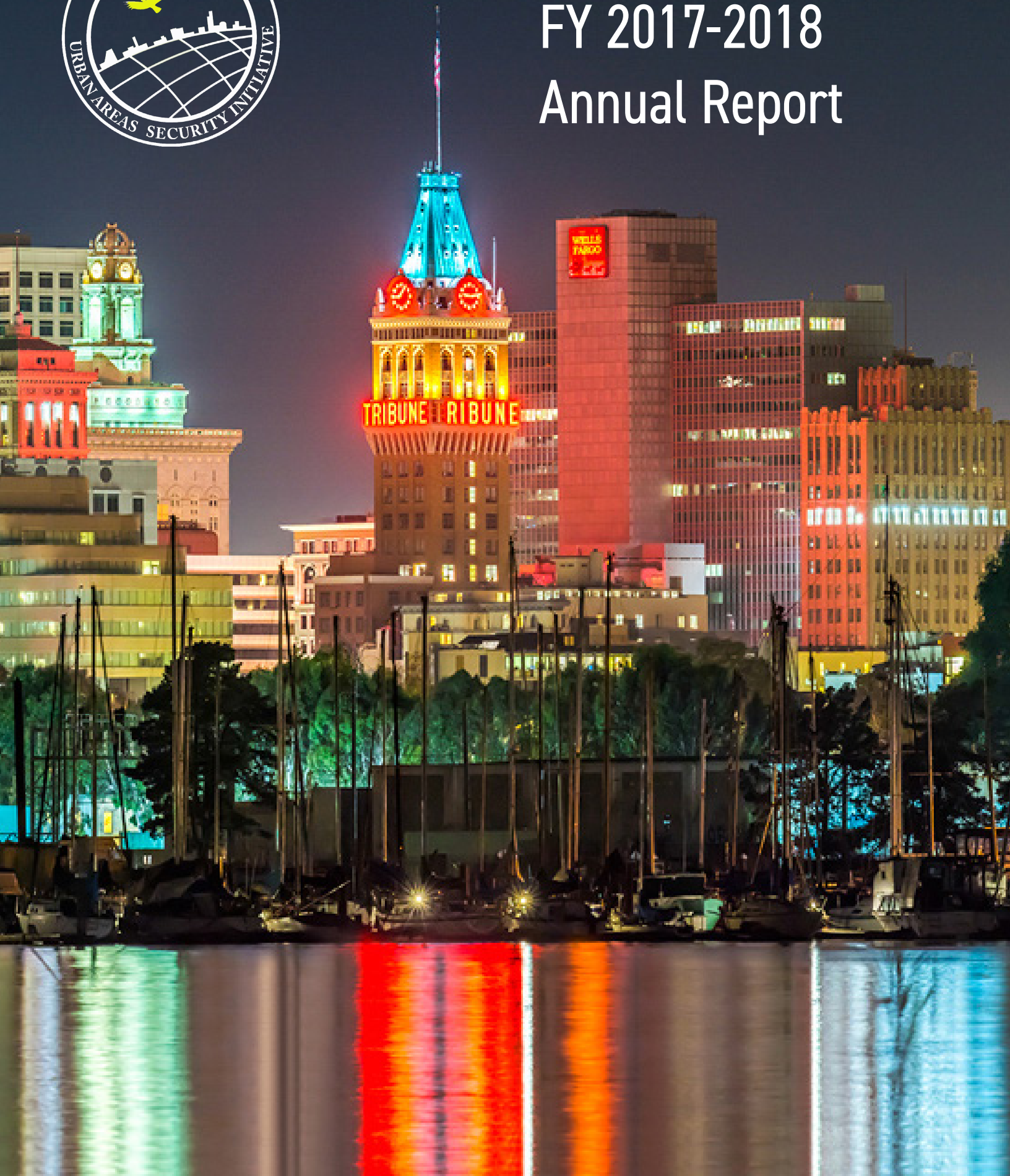
The FY2018/19 UASI Management Team proposed budget amounts to \$3,479,644, which is comprised of revenue sources from three grants (FY2016 UASI, FY2017 UASI, and FY2018 UASI). The \$190,096 decrease reflects the fact that the SFPD Liaison position is no longer under the Management Team budget.

(e) Management Team Tracking Tool and Future Agenda Items (Discussion)

Attached as Appendix E is the Management Team Tracking Tool. Members may submit future agenda items to the General Manager.



Bay Area UASI FY 2017-2018 Annual Report



BAY AREA UASI



GENERAL MANAGER'S LETTER



The Bay Area UASI presents its 2017-18 Annual Report documenting this year's efforts to close gaps and increase regional homeland security capabilities. Due to the devastating wildfires of the North Bay, we had an up-close opportunity to see the importance of our working groups, the value of the whole community working together, and the need to continually collaborate to prepare for, protect against, respond to, and recover from terrorist incidents and catastrophic events.

In October 2017, the importance of specialized equipment, training, and regional collaboration was tested when 21 fires burned 245,000 acres, killed 44 people, caused the evacuation of 100,000 residents, destroyed 8,400 homes and buildings, and caused billions of dollars in damage. In response to this disaster, Solano County's large animal trailer saved a number of horses; emergency management training in commodity points of distribution and mass care shelter operations classes helped ease the trauma for evacuees; and standardized media messaging for PIOs developed through joint information systems allowed for consistent information flow.

Whole community exercises were equally important in building capabilities this year. Lessons learned from Urban Shield, the region's annual, full-scale exercise, were utilized by tactical teams during two real-world active shooter events at San Mateo's YouTube headquarters and at a San Francisco UPS facility. Local CERT/NERT teams responded to earthquake, building collapse, and severe weather scenarios to improve civilian response and a community preparedness fair exceeded expectations when more than 1,000 visitors attended.

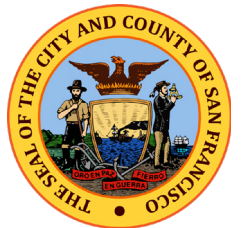
The region's standardization of equipment and leveraging of grant funds further increased our effectiveness. The subject matter experts in the CBRNE (chemical, biological, radiological, nuclear, and explosive) working group, identified, purchased, and distributed radiation detectors and monitoring equipment to 3 principal and 2 subrecipient partner agencies. Further, by effectively leveraging state/federal resources and funds, the PRND (preventive radiological nuclear detection) program designed and conducted two full-scale exercises - Vigilant Guardian and Sentinel Response.

Once again, our fiscal staff performed efficiently and professionally as they conducted monitoring visits for all subrecipients to ensure compliance with federal and state laws, policies, and procedures. Our automated WebGrants system was successfully used for both creating grant applications and processing reimbursements. It will be featured, along with the jurisdictions of New York and Houston, in a panel presentation at the upcoming 2018 Homeland Security Conference in New York City.

As the region continues to recover from the devastation of last fall's wildfires, we wish to again say thank you to our first responder and emergency management community who opened shelters and provided comfort to the thousands of people affected by the event. Finally, thank you to the residents of the North Bay for your resilience and patience as you rebuild your community.

Sincerely,

Craig Dziedzic



ABOUT UASI

MISSION

The Bay Area Urban Areas Security Initiative (Bay Area UASI) sustains and improves regional capacity to prevent, protect against, mitigate, respond to, and recover from terrorist incidents and catastrophic events.

APPROACH

Using the 32 core capabilities from FEMA's National Preparedness Goal, both funding proposals and award allocations are grouped into the five mission areas of: Prevention, Protection, Response, Mitigation, and Recovery.

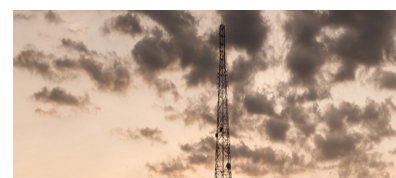
DHS/FEMA requirements and Bay Area UASI Approval Authority by-laws ensure that jurisdictions develop projects that manage the threats and hazards posing the greatest risk to the Bay Area, its people, and its critical infrastructure and key resources. Regional subject matter experts meet annually to identify risks and threats, analyze capabilities, and determine gaps.

REGIONAL WORK GROUPS

Designed to enhance public safety and security throughout the Bay Area, the UASI's multi-disciplinary work groups are comprised of local, state, and federal subject matter experts working to achieve Homeland Security Goals & Objectives. These work groups conduct risk and capability assessments, support policy development and implementation, develop and disseminate tools, and share best practices around the region.



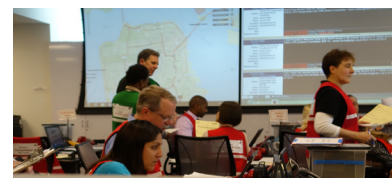
CBRNE



**BAYRICS RADIO OPERATORS
ADVISORY GROUP**



CYBER RESILIENCE



EMERGENCY MANAGEMENT



**PUBLIC INFORMATION &
WARNING**



**PUBLIC SAFETY INFORMATION
SHARING**



MEDICAL & PUBLIC HEALTH



TRAINING & EXERCISE

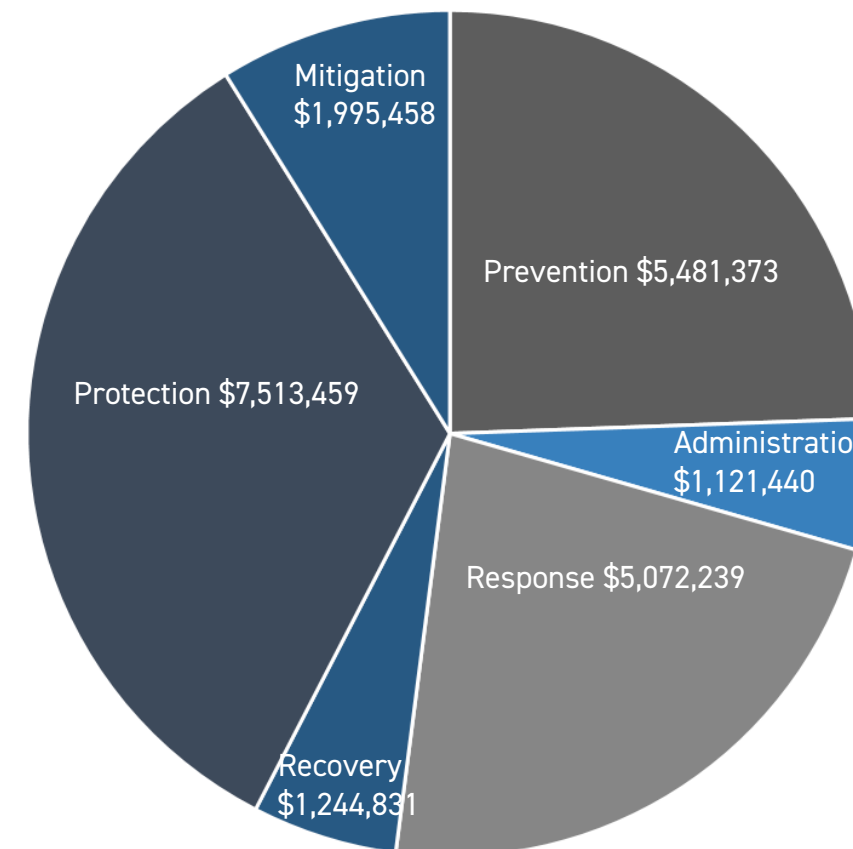
APPROVAL AUTHORITY

An eleven member Approval Authority directs the Bay Area UASI through a multi-year master agreement. This Brown-Acted body includes representation from each of the three major cities (San Francisco, Oakland, and San José) and the twelve counties located within the Bay Area UASI footprint. This group provides policy direction and is responsible for final decisions regarding projects and funding.

MANAGEMENT TEAM

Under the direction of the General Manager, the Bay Area UASI Management Team administers grant funds and implements the policies of the Approval Authority. The Team is comprised of program managers and grant specialists and serves as the liaison between the City and County of San Francisco (the Bay Area UASI fiscal agent), the Department of Homeland Security, the State of California, and local government grant sub-recipients.

FISCAL EXPENDITURES FY16



Approval Authority Members

Anne Kronenberg (Chair)
Executive Director
City & County of San Francisco
Dept. of Emergency Management

Richard T. Lucia (Vice Chair)
Undersheriff
Alameda County Sheriff's Office

Trisha Sanchez
Undersheriff
San Mateo County Sheriff's Office

Ray Riordan
Emergency Manager
City of San José

Mike Casten
Undersheriff
Contra Costa County Sheriff's Office

Gerry Malais
Emergency Services Manager
Monterey County
Office of Emergency Services

Robert Doyle
Sheriff
Marin County Sheriff's Office

Toshia Shavies Marshall
Emergency Manager
Oakland Fire Department Office of
Emergency Services

Jeanine Nicholson
Deputy Chief of Administration
San Francisco Fire Department

Dana Reed
Director
Santa Clara County Office of
Emergency Services

Brendan Kearney
North Bay UASI Program Manager
Sonoma County



PREVENTION

Composed of the capabilities necessary to avoid, prevent or stop a threatened act of terrorism, initiatives focus specifically on imminent threats.



PREVENTION CORE CAPABILITIES

- Forensics and Attribution
- Intelligence and Information Sharing
- Interdiction and Disruption
- Operational Coordination
- Planning
- Public Information & Warning
- Screening, Search, and Detection



KEY ACCOMPLISHMENTS

- Successfully partnered with 51 local, state and federal agencies to conduct "Vigilant Guardian"- a full-scale exercise that tested radiological nuclear detection and interdiction by land, air, and sea, as well as consequence management. Over 475 first responders participated in this week long exercise.
- Investigated 733 **Suspicious Activity Reports** at the Northern California Regional Intelligence Center (NCRIC) with 196 of these requiring threat evaluation follow up by the FBI's Joint Terrorism Task Force.
- Increased registered participants in the **Regional Training and Exercise** program to over 26,000, an addition of over 3,000 from the prior year.



PROTECTION

Safeguarding our citizens, residents, visitors, assets, systems and networks against the greatest threats and hazards in a manner that allows our vital interests and way of life to thrive.



PROTECTION CORE CAPABILITIES

- Access Control and Identity Verification
- Cybersecurity
- Intelligence and Information Sharing
- Operational Coordination
- Physical Protective Measures
- Planning
- Public Information & Warning
- Risk Management for Protection Programs and Activities
- Screening, Search, and Detection
- Supply Chain Integrity and Security



KEY ACCOMPLISHMENTS

- The NCRIC's Risk Management Unit conducted **Real-time Open Source Analysis** and provided advisory bulletins during large scale events such as the 2017 Golden State Warriors victory parade.
- Established a **Cyber Resilience Workgroup**, an 80 member body of local, state, and federal IT professionals that coordinates to build regional capabilities against cyber attacks.
- Solano County's **large animal rescue trailer** was utilized to rescue horses and other large animals during the North Bay fires. Using volunteers and other resources, over 150 horses were evacuated to the Solano County Fairgrounds' emergency equine shelter.

MITIGATION

Reducing loss of life and property by lessening the impact of disasters through increased risk awareness and leveraged mitigation products, services, and assets.



KEY ACCOMPLISHMENTS

MITIGATION CORE CAPABILITIES

- Community Resilience
- Long-Term Vulnerability Reduction
- Operational Coordination
- Planning
- Public Information & Warning
- Risk and Disaster Resilience Assessment
- Threats and Hazards Identification



- Designed and conducted a regional **Mass Care Services** Tabletop Exercise for 130 participants from local, state, and national organizations.
- Updated the annual **Threat and Hazard Identification and Risk Assessment**, as required by FEMA. To reflect changing national priorities, a complex coordinated attack scenario was added to increase planning efforts in the region.
- 24 agencies participated in 4 **CERT team** exercise scenarios-testing severe weather response, a building collapse/mass casualty incident, earthquake response and reporting, and a confidence course with a search and rescue component.

RESPONSE

Enhancing the capabilities necessary to save lives, protect property and the environment, and meet basic human needs after an incident has occurred.

RESPONSE CORE CAPABILITIES

- Critical Transportation
- Environmental Response/ Health and Safety
- Fatality Management Services
- Fire Management & Suppression
- Infrastructure Systems
- Logistics and Supply Chain Management
- Mass Care Services
- Mass Search & Rescue
- On Scene Security, Protection, and Law Enforcement
- Operational Communications
- Operational Coordination
- Planning
- Public Health & Emergency Medical Services
- Public Information & Warning
- Situational Assessment



KEY ACCOMPLISHMENTS

- Purchased **Rapid DNA Analysis equipment** which provides DNA identification results in hours instead of days. Used by the Alameda County Crime Lab to identify victims of the deadly Ghost Ship fire.
- Released the Bay Area **Joint Information System (JIS) Framework and Toolkit**. During the North Bay fires, the Bay Area JIS collaboratively prepared and delivered media messaging..
- The San Francisco Fire Department's **portable water supply system** was utilized in the 2018 North Beach fire. This 4 alarm fire required 130 firefighters and 40 fire units at the scene.
- Co-sponsored the **11th Annual Urban Shield** full scale exercise. Lessons learned from the exercise were used in the UPS and YouTube Active Shooter incidents.

RECOVERY

Stabilizing critical infrastructure functions, minimizing health and safety threats, and efficiently restoring and revitalizing systems and services to support a viable, resilient community.



RECOVERY CORE CAPABILITIES

- Economic Recovery
- Health and Social Services
- Housing
- Infrastructure Systems
- Natural & Cultural Resources
- Operational Coordination
- Planning
- Public Information & Warning



KEY ACCOMPLISHMENTS

- 75 public and private sector agencies developed the Bay Area's **Care and Shelter** Regional Strategy Report and a Gap Identification Tool to enhance regional capabilities.
- Conducted FEMA courses in **Disaster Recovery**, EOC Finance & Admin, and EOC Water Sector Leader to train local jurisdictions in current practices and regulations.
- Issued **cots and blankets** purchased with UASI regional funds at some of the 40 emergency shelters opened during the North Bay fires.





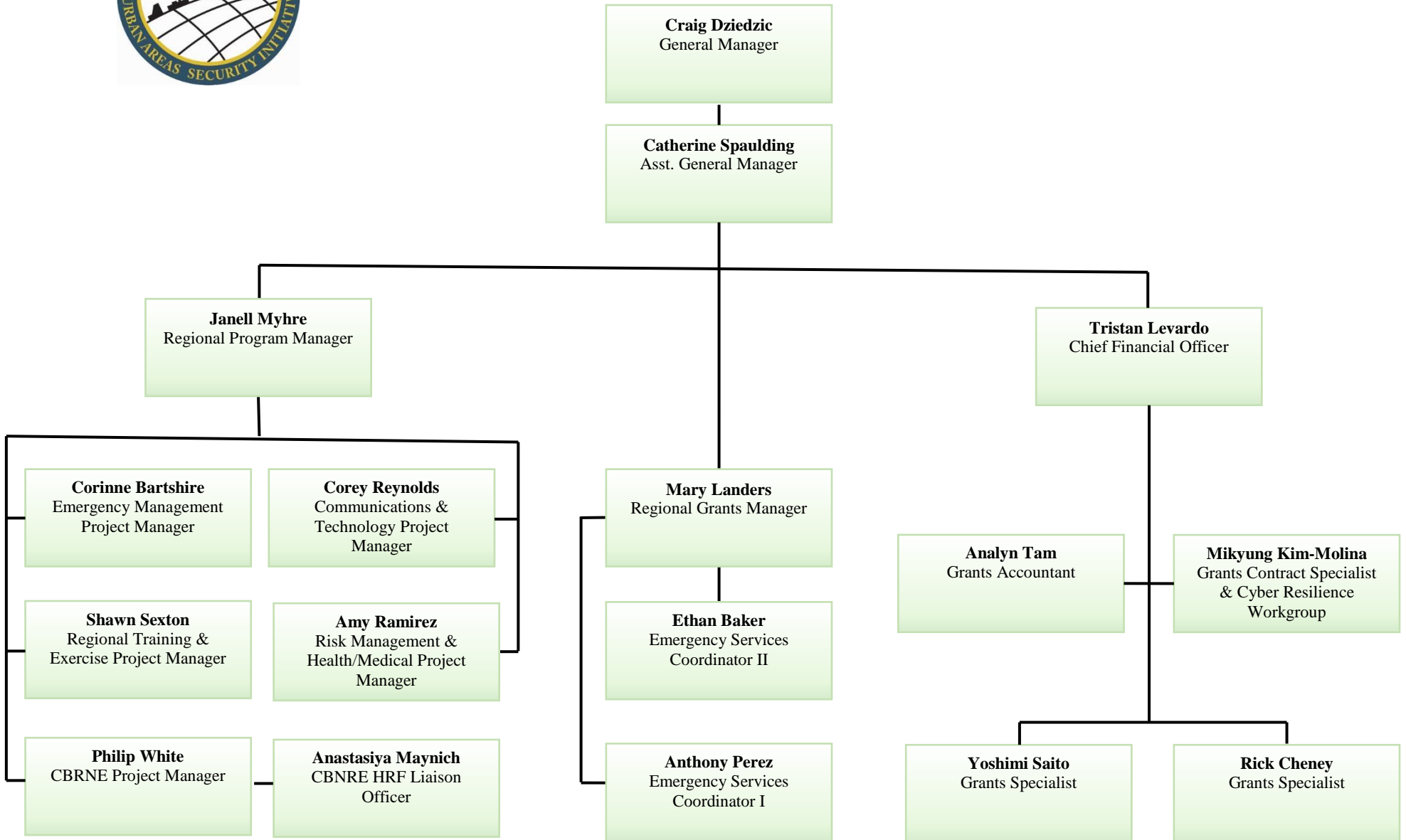
THE CLOROX COMPANY



CLOROX



Bay Area UASI 2018 Organization Chart





**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2018-19**

Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
Craig Dziedzic UASI General Manager 8 am – 5 pm	Goal 1 Public Safety and Information Sharing Goal 2 Critical Infrastructure	<ul style="list-style-type: none"> • Provide region-wide leadership and administration of all grant initiatives funded with federal homeland security grants, in direct support of the homeland security goals approved by the Approval Authority, awarded to the Bay Area Region. 	<ul style="list-style-type: none"> • Execute Bay Area regional goals/initiatives aligned with Federal/ State policies, goals, strategies, and grant requirements. • Develop, initiate, and implement divisional goals, objectives, policies/procedures, and priorities. • Develop, implement, and manage a working budget, organization chart, and annual work plan, for the BAUASI organization. 	25%
		<ul style="list-style-type: none"> • Select, direct and manage a Management Team to support the Approval Authority and the BAUASI region's initiatives and projects. 	<ul style="list-style-type: none"> • Monitor/supervise and/or coach the assistant GM, Regional Program Manager, CFO, and the Regional Grants Compliance Manager • Conduct weekly staff meetings to ensure that regional initiatives are on track and in compliance with state and federal preparedness goals. 	25%
		<ul style="list-style-type: none"> • Communicate regularly with executive-level management regarding the organization's activities and coordinate and/or represent the organization before legislative boards or 	<ul style="list-style-type: none"> • Work with the Chair of the Approval Authority to prepare agendas for Approval Authority meetings pursuant to the Bylaws of the Master MOU. 	25%



**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2018-2019**

Staff	UASI Goals	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Catherine Spaulding Assistant General Manager Mon-Fri 8am-5pm San Francisco</p>	<p>Management and Administration</p>	<ul style="list-style-type: none"> • Developing, reviewing and implementing plans, protocols, goals, and strategies • Supervising, training, assigning, and evaluating the activities of division personnel • Providing clarity to staff on roles, responsibilities, and expectations • Monitor programmatic and financial management activities, and identify and analyze opportunities for implementing efficiencies and improvements 	<ul style="list-style-type: none"> • Compliance with MOUs, bylaws, and any policies and procedures established by the Approval Authority • Up to date understanding of DHS/FEMA funding, priorities, and policies • Policies and templates for performance plans and appraisals • In house training plan and implementation of plan • Organization chart • Management Team Administrative Policies and Procedures • Grants Policies and Procedures 	<p>25%</p>
		<ul style="list-style-type: none"> • Direct project staff responsible for the development and coordination of the Bay Area UASI regional risk management program and project selection process • Direct project staff as they work with stakeholders to review goals, strategies, analyze gaps in capabilities • Oversee tasks associated with application for and distribution of 	<ul style="list-style-type: none"> • Oversight of communication to stakeholders on risk management and planning program and activities and THIRA/SPR • Bay Area Homeland Security Strategy • Allocation and policy priorities • Project proposal and prioritization process 	<p>75%</p>

		<p>grant funds and programs and ensure compliance with applicable federal and state grant requirements</p> <ul style="list-style-type: none"> • Provide regional coordination, monitoring, and appropriate oversight and management of grant funded projects and programs • Work with working groups and Bay Area stakeholders to obtain input and make recommendations to the Approval Authority 	<p>documents</p> <ul style="list-style-type: none"> • Project plans, timelines MOUs, and professional services contracts • IJs • UASI grant application • Review of project deliverables • Budget and spending tracking • Regular participation and report outs at Approval Authority meeting 	
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**Bay Area Urban Area Security Initiative
Work Plan Fiscal Year 2018-19**

Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Tristan Levarado Chief Financial Officer 8 am – 5 pm San Francisco</p>	<p>Management and Administration</p>	<ul style="list-style-type: none"> • Oversee the financial administration of HLS grants and the financial operations of the Bay Area UASI. • Direct the day-to-day operations of the Grants Management Unit in support of the Bay Area UASI mission and goals. • Administer HLS grant programs in accordance with DHS National Initiatives and grant guidelines with respect to grants management and accounting. • Attend local/ regional stakeholder meetings to implement best practices and state-wide preparedness goals and initiatives. • Participate in weekly staff meetings to ensure that regional initiatives are on track and in compliance with state and federal preparedness goals. • Provide fiscal and accounting support as well as technical 	<ul style="list-style-type: none"> • Comply with reporting requirements by submitting on time accurate Financial Workbook, cash requests, program status reports, and budget reports. • Implement funding allocation and program plans in accordance with grant guidelines. • Develop policies and procedures to implement grant management objectives per grant management guidelines. • Create reports for AA including project status reports, travel expense reports, etc. • Oversee activities of Post Audit, Single Audit, and other state and Federal audits. • Oversee monitoring of sub recipient activities in compliance with grant provisions, and generate meaningful monitoring reports. 	<p>25%</p> <p>20%</p> <p>15%</p> <p>10%</p> <p>10%</p> <p>15%</p>

		<p>assistance to UASI management team, and regional and local partners.</p> <ul style="list-style-type: none"> • Oversee and coordinate the audit of grant accounting transactions including Single Audit, Post Audit and granting agency site reviews. • Oversee monitoring activities of regional and local jurisdictions in compliance with applicable grant guidelines. • Oversee completion of MOUs and LOAs. 	<ul style="list-style-type: none"> • Issue accurate and timely MOUs and LOAs. 	5%
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**Bay Area Urban Area Security Initiative
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Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Mikyung Kim-Molina, Contract Specialist 8 am – 5 pm San Francisco</p>	<p>Management and Administration</p>	<ul style="list-style-type: none"> • Manage, develop, create and amend Memorandums of Understanding (MOU) with sub-recipient jurisdictions and Letters of Agreement (LOA) with San Francisco City Departments for all grant programs. • Develop professional services contracts. 	<ul style="list-style-type: none"> • Create MOU boilerplate, Appendix A and Grant Assurance templates for each grant program • Work in collaboration with UASI Program Managers and sub-recipient jurisdictions to obtain necessary information (e.g., project description, deliverables, timelines, contact information, budget amounts, etc.) in order to complete MOUs/LOAs • Generate formal modifications to MOUs/LOAs, as necessary • Serve as liaison to SF City Attorney. • Provide ongoing technical assistance to sub-recipients regarding MOU/LOA requirements and compliance • Maintain and track MOU/LOA status and budget information on the Inventory and Status spreadsheet • Carry out full execution of all MOUs/LOAs • Present updates to CFO and Program Mangers on MOUs/LOAs • Create RFP/RFQ for Professional Services Contracts. 	<p>50%</p>

	<p style="text-align: center;">Goal 3 Cybersecurity</p>	<ul style="list-style-type: none"> • Project Manager for cyber security training, information sharing projects, and countering violent extremism projects • Provide regional coordination, monitoring, management, and oversight of grant-funded projects and programs. • Provide support on the project proposal process. • Perform capability gap assessment and analytical work on regional investments. 	<ul style="list-style-type: none"> • Facilitate and/or participate on Review Panels. Write contracts using the City's P600 boilerplate and scope of services • Process contracts with SF Office of Contracts Administration and Human Rights Commission. • Attend meetings of San Francisco Department of Emergency Management, Office of Contracts Administration and Civil Service Commission. • Perform program management activities from development to monitoring of assigned projects, as part of the job skills building and enhancement. Support various program activities such as: <ul style="list-style-type: none"> ○ UASI stakeholder outreach and work group coordination ○ Project research, analysis and scope of work development ○ NCRIC liaison ○ Fiscal year proposal submission process planning and execution support ○ Project monitoring • Perform research and engage stakeholders in project gap analysis and development. • Utilize the Grants Management System in performing work on the proposal process, MOU process and project management. 	<p style="text-align: center;">50%</p>
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**Bay Area Urban Area Security Initiative
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Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Analyn Tam Grants Accountant 8 am – 5 pm San Francisco</p>	<p>Management and Administration</p>	<ul style="list-style-type: none"> • Organize the fiscal and accounting requirements of UASI grants in accordance with the Policies and Procedures Manual. • Perform desk audit of sub recipient reimbursement request to ensure that all expenditures are in compliant with grant guideline and they are supported by proper documentation. • Prepare financial management forms workbooks for cash requests and modification requests and ensure all grant requirements have been met prior to submittal to the State. • Assign, supervise, and evaluate staff accounting work in compliance with Generally Accepted Accounting Principles and applicable grant provisions. • Ensure that the Bay Area UASI's strategic goals align with a National or State priorities as well with the Target Capabilities from the National Preparedness Guidelines. • Actively engage, develop, foster, and enhance working partnerships with local and regional stakeholders, which include working groups, subject matter experts, and 	<ul style="list-style-type: none"> • Maintain accurate financial data including the budgets, encumbrances, actual expenses in Financial Accounting Management Information System (FAMIS). • Prepare final management forms and workbooks for cash requests and modification requests in a timely manner. • Review, analyze and monitor budget and spending of grants and generate budget status and spending reports to the CFO. • Assist in overseeing accounting staff to maintain efficient work flow and develop processes for timely reimbursements to subrecipients, cash request and grant reconciliations. • Prepare financial reports as requested by CFO and UASI Management Team. 	<p>35%</p> <p>25%</p> <p>15%</p> <p>20%</p> <p>5%</p>

		<p>nongovernment organizations.</p> <ul style="list-style-type: none"> • Work with sub-recipients in reviewing and analyzing grant reimbursement requests to ensure expenditures incurred are in compliance with grant guidelines and are consistent with sub-recipient awards affirmed in MOU agreements. • Perform regional sub-recipient monitoring field visits and desk reviews of grants activities. Evaluate and review grants financial and accounting operation, and work with project managers to review programmatic requirements of various grants. • Provide initial training for new grants analysts in areas of budget, accounting, purchasing activities, payroll analysis and reconciliation, as well as UASI grants model structure of projects and solution areas and grants administration. • Prepare written reports with comments and recommendations. Maintain monitoring records for Federal and State monitoring visits and audits. 		
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**Bay Area Urban Area Security Initiative
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Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Yoshimi Saito Grants Specialist 8 am – 5 pm San Francisco</p>	<p>Management and Administration</p>	<ul style="list-style-type: none"> • Perform desk audit of sub recipient reimbursement request to ensure that all expenditures are in compliant with grant guideline and they are supported by proper documentation. • Prepare financial management forms workbooks for cash requests and modification requests and ensure all grant requirements have been met prior to submittal to the State. • Ensure that the Bay Area UASI's strategic goals align with National or State priorities as well with the Target Capabilities from the National Preparedness Guidelines. • Actively engage, develop, foster, and enhance working partnerships with local and regional stakeholders, which include working groups, subject matter experts, and nongovernment organizations. • Work with sub-recipients in reviewing and analyzing grant reimbursement requests to ensure expenditures incurred are in compliance with grant 	<ul style="list-style-type: none"> • Administer HLS grant programs in accordance with DHS National Initiatives and grant guidelines with respect to grants management and accounting. Execute grant processes in ensuring compliance of regional and local sites and jurisdictions. • Implement all fiscal and accounting requirements in grants management and reporting activities, ensuring all related internal control procedures are maintained and all budgetary control procedures are in place. • Process and reconcile grants accounting transactions including budget, revenues, expenditures, and encumbrances within required timeframe, ensuring fiscal compliance with appropriate rules and provision. • Prepare final management forms and workbooks for cash requests and modification requests in a timely manner. • Assist in conducting onsite monitoring visits to ensure compliance. 	<p>30%</p> <p>25%</p> <p>20%</p> <p>15%</p> <p>10%</p>

		<p>guidelines and are consistent with sub-recipient awards affirmed in MOU agreements.</p> <ul style="list-style-type: none">• Perform regional sub-recipient monitoring field visits and desk reviews of grants activities. Evaluate and review grants financial and accounting operation, and work with project managers to review programmatic requirements of various grants.• Provide support in developing contracts and MOUs.		
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**Bay Area Urban Area Security Initiative
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Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
Rick Cheney Grants Specialist 8 am – 5 pm San Francisco	Management and Administration	<ul style="list-style-type: none"> Perform desk audit of sub recipient reimbursement request to ensure that all expenditures are in compliant with grant guideline and they are supported by proper documentation. 	<ul style="list-style-type: none"> Administer HLS grant programs in accordance with DHS National Initiatives and grant guidelines with respect to grants management and accounting. Execute grant processes in ensuring compliance of regional and local sites and jurisdictions. 	30%
		<ul style="list-style-type: none"> Prepare financial management forms workbooks for cash requests and modification requests and ensure all grant requirements have been met prior to submittal to the State. 	<ul style="list-style-type: none"> Implement all fiscal and accounting requirements in grants management and reporting activities, ensuring all related internal control procedures are maintained and all budgetary control procedures are in place. 	25%
		<ul style="list-style-type: none"> Ensure that the Bay Area UASI's strategic goals align with National or State priorities as well with the Target Capabilities from the National Preparedness Guidelines. 	<ul style="list-style-type: none"> Process and reconcile grants accounting transactions including budget, revenues, expenditures, and encumbrances within required timeframe, ensuring fiscal compliance with appropriate rules and provision. 	20%
		<ul style="list-style-type: none"> Actively engage, develop, foster, and enhance working partnerships with local and regional stakeholders, which include working groups, subject matter experts, and nongovernment organizations. 	<ul style="list-style-type: none"> Prepare final management forms and workbooks for cash requests and modification requests in a timely manner. 	15%
		<ul style="list-style-type: none"> Work with sub-recipients in reviewing and analyzing grant reimbursement requests to ensure expenditures incurred are in compliance with grant 	<ul style="list-style-type: none"> Assist in conducting onsite monitoring visits to ensure compliance. 	10%

		<p>guidelines and are consistent with sub-recipient awards affirmed in MOU agreements.</p> <ul style="list-style-type: none">• Perform regional sub-recipient monitoring field visits and desk reviews of grants activities. Evaluate and review grants financial and accounting operation, and work with project managers to review programmatic requirements of various grants.• Provide support in developing contracts and MOUs.		
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Staff	UASI Goal/ Objectives	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
Janell Myhre Regional Program Manager 9:00am – 5:30pm	Goals 1 - 8	Work with GM and AGM to lead the UASI Management Team in best serving the Bay Area through building local and regional capabilities as related to the Bay Area UASI regional program goals.	<ul style="list-style-type: none"> • Oversee and coordinate Regional Project Manager(s) workload to achieve project management and monitoring goals. • Work with CFO to ensure UASI grant fiscal goals and objectives are coordinated with project management activities. • Lead Bay Area project proposal and selection process. • Coordinate efficient presentations to UASI Approval Authority and Workgroups. 	55%
		Implement best practices to strengthen regional relationships in order to coordinate and improve the development and use of UASI programs.	<ul style="list-style-type: none"> • Coordinate annual Bay Area stakeholder outreach and follow up to support regional program planning and execution. • Ensure UASI program team processes are efficient, accurate and up to date; archive information for future reference. • Implement the UASI Technical Assistance Program; track and evaluate program effectiveness; revise program based on Bay Area jurisdiction's needs. • Engage with CalOES State and Coastal Region staff to coordinate Bay Area region efforts, as needed. • Engage and coordinate with Bay Area regional agencies and organizations, as needed. • Engage and coordinate with FEMA Region IX, as needed. 	

Staff	UASI Goal/ Objectives	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
		Support Bay Area jurisdictions with UASI project management coordination.	<ul style="list-style-type: none"> • Provide guidance and support to Regional Project Managers in assisting Bay Area jurisdiction's staff to complete projects through project monitoring and contractor management. • Attend Bay Area regional meetings, as needed. • Provide outreach and work directly with Bay Area jurisdictions, as needed. 	10%
		Remain current in UASI and RCPGP national program standards.	<ul style="list-style-type: none"> • Coordinate with other UASI and RCPGP sites in the country to engage in national information sharing on current program and project development and standards. 	5%

			<ul style="list-style-type: none"> • Manage the implementation of the Multi-Year Regional Training and Exercise Plan and coordinate the activities of the Regional Overhead Planning Team. • Liaise with local, state, and federal agencies, private sector partners, and non-governmental agencies, obtaining input on T&E priorities related to Homeland Security goals, including supporting the Bay Area THIRA process. • Produce and maintain all T&E records. Ensure Improvement Plan (IP) items and performance gaps are identified and addressed from the annual regional exercise After Action Report (AAR). Recommend enhanced training and exercise delivery models, as needed. • Sustain the assimilation of the Emergency Management exercise component (Yellow Command) into the annual Urban Shield exercise. 	
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Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Philip White CBRNE Project Manager Independent Contractor 8am-4:30pm</p>	<p>Goal 6 Catastrophic Planning and Response</p>	<p>Management of UASI Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) program:</p> <ul style="list-style-type: none"> • Provide guidance and assistance in finalizing CBRNE projects, records and documents. • Chair CBRNE Workgroup • Serve as Maritime Subject Matter Expert (SME) 	<ul style="list-style-type: none"> • Coordinate and manage working group meetings; ensure appropriate SMEs are included for stakeholder input as necessary • Prepare and archive meeting agendas, minutes and follow up documents for CBRNE working group and PRND focus group. • Prepare written status reports and provide oral presentations to UASI work groups, Approval Authority, Federal and State agencies, and maintain all records associated with project activities • Act as UASI representative with USCG Area Committee; DHS DNDO, DOE, ROS; local CBRNE SMEs such as Lawrence Livermore Natl Labs and Scandia Labs. 	<p>50%</p>

		<p>Manage the Bay Area Preventative Radiologic Nuclear Detection (PRND) program:</p> <ul style="list-style-type: none"> • Chair PRND Focus Group 	<ul style="list-style-type: none"> • Recruit, train and manage region stakeholders to build a Bay Area PRND program. • Coordinate development and approval of PRND policy and procedures, strategic plan, and guidance for regional equipment procurement. • Manage Vigilant Guardian Exercise, ensuring exercise lessons learned are used to improve and build Bay Area PRND capabilities. 	30%
		<p>Project Monitoring</p>	<ul style="list-style-type: none"> • Gather CBRNE and PRND project information for sub recipient MOU development • Monitor progress of assigned sub-grantee allocated projects on a quarterly basis. 	5%
		<p>Support the Regional Training and Exercise (T&E) Program.</p>	<ul style="list-style-type: none"> • Support the implementation of the Multi-Year Regional Training and Exercise Plan. 	15%



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Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>SSGT. Anastasiya Maynich</p> <p>CBRNE-HRF Liaison Officer</p> <p>SF M-W Dublin Th-F 8am-4:30pm</p> <p>California National Guard Homeland Response Force (HRF) supporting FEMA IX Area of Responsibility</p>	<p>Goal 6 Catastrophic Planning and Response</p>	<p>Assist the CBRNE Project Manager in the development, implementation and administration of UASI Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) program:</p> <ul style="list-style-type: none"> • Provide support in finalizing CBRNE projects, records and documents • Participate in and support the CBRNE Workgroup • Serve as CBRN Subject Matter Expert (SME) 	<p>Participate and assist in the:</p> <ul style="list-style-type: none"> • Coordination and management of working group meetings; expand accessibility to HRF support and CBRN SMEs as available. • Preparation and archiving of meeting agendas, minutes and follow up documents for CBRNE working group and PRND focus group. • Preparation of written status reports and oral presentations to UASI work groups, Approval Authority, Federal and State agencies, and assist with the maintenance of all records associated with project activities • Promote regional collaboration in the Bay Area regarding threats posed by weapons of mass destruction, bringing to bear Homeland Response Force logistics and support as appropriate. • Act as an UASI CBRN SME with USCG Area Committee; DHS DND, DOE, ROS; local CBRNE SMEs such as Lawrence Livermore Natl Labs and Scandia Labs. 	<p>50%</p>



		<p>Assist in the development, implementation and administration of the Bay Area Preventative Radiologic Nuclear Detection (PRND) program:</p> <p>Project Monitoring</p> <p>Support the Regional Training and Exercise (T&E) Program.</p>	<p>Participate and assist in the:</p> <ul style="list-style-type: none"> • Recruitment, training and management of regional stakeholders to build a Bay Area PRND program. • Coordination, development and approval of PRND policy and procedures, strategic plan, and guidance for regional equipment procurement. • Development and execution of the Vigilant Guardian Exercise Series, ensuring exercise lessons learned are used to improve and build Bay Area PRND capabilities. • Collection of CBRNE and PRND project information for sub recipient MOU development <p>As appropriate, support CBRNE Project Manager in the monitoring of progress of assigned sub-grantee allocated projects on a quarterly basis.</p> <p>Support the implementation of the Multi-Year Regional Training and Exercise Plan.</p>	<p>30%</p> <p>5%</p> <p>15%</p>
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**Bay Area Urban Areas Security Initiative
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Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Corinne Bartshire Emergency Management Project Manager</p> <p>SF DEM</p> <p>7:30 am – 4:00 pm San Francisco</p>	<p>Goal 7 Community Preparedness</p> <p>Goal 8 Recovery</p>	<p>Yellow Command Urban Shield Exercise:</p> <ul style="list-style-type: none"> • Exercise Director • Manage exercise planning team • Manage contract for exercise design and conduct <p>Regional Capability Building:</p> <ul style="list-style-type: none"> • Manage regional contracts related to building capabilities to be exercised in Yellow Command including: <ul style="list-style-type: none"> ○ Care & Shelter ○ Critical Transportation 	<ul style="list-style-type: none"> • Manage procurement process, including developing RFPs, RFQs, negotiating contract schedules/project plans, drafting statements of work, assisting with recruitment/selection of RFP and RFQ evaluators, and preparing recommendations for contract awards. • Serve as contract and project manager, working closely with the selected contractors and stakeholders throughout the region to ensure deliverables meet HSEEP and grant guidelines and are completed well and on time. • Provide coordination, monitoring, and appropriate oversight to ensure local capabilities are built and regional coordination is effectively tested in alignment with current State / Federal plans, Urban Shield objectives, and local goals. • Work with Urban Shield, FEMA IX, Cal OES and Bay Area OAs to develop long term planning strategies to address prior Yellow Command Improvement Plan items. • Chair the Emergency Management Work Group (EMWG). Coordinate and oversee related subcommittees 	<p>80%</p>

Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
		<p>Convene and/or attend advisory and/or working groups as necessary, representing Bay Area UASI to ensure region-wide communication and participation in community preparedness and recovery related projects.</p> <p>Project Monitoring</p>	<p>and sub workgroups to ensure UASI's regional projects meet local needs.</p> <ul style="list-style-type: none"> • Represent Bay Area UASI in meetings related to regional projects, policies, or procedures. These include Mutual Aid Regional Advisory Committee (MARAC), California Emergency Services Association (CESA), and other stakeholder groups as appropriate. • Monitor progress of assigned sub-grantee allocated projects on a quarterly basis. 	<p>15%</p> <p>5%</p>



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Staff	UASI Goal/ Objectives	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
<p>Corey Reynolds Communications and Technology Project Manager SF DEM 7:00am – 4:30pm</p>	<p>Goal 3 Cybersecurity</p>	<p>Project Manager for cybersecurity projects, including chairing workgroup, managing projects, and providing oversight to contractors.</p>	<ul style="list-style-type: none"> Plan and manage projects to strengthen cyber resilience capabilities, including chairing the Cyber Resilience Workgroup, developing RFPs, negotiating contract schedules/ project plans, drafting statements of work, assisting with recruitment/selection of RFP evaluators, preparing recommendations for contract awards, and serving as contract and project manager. 	<p>25%</p>
	<p>Goal 4 Communications</p>	<p>Project Manager for operational communications and public information and warning projects, including chairing workgroups, managing projects, and providing oversight to contractors.</p>	<ul style="list-style-type: none"> Coordinate with BayRICS, the Radio Operators Advisory Group, and the Technical Advisory Committee (TAC) to enhance interoperable communications in the region. Address communications training and exercise needs. Coordinate with BayRICS in managing FirstNet activities. 	<p>30%</p>
			<ul style="list-style-type: none"> Coordinate and support efforts to enhance regional public information and mass notification capabilities, including chairing the Public Information & Warning Working Group, developing RFPs, negotiating contract schedules/ project plans, drafting statements of work, assisting with recruitment/selection of RFP evaluators, preparing recommendations for contract awards, and serving as contract and project manager. 	<p>25%</p>

Staff	UASI Goal/ Objectives	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
		Provide regional coordination, monitoring, management, and oversight of grant-funded projects and programs.	<ul style="list-style-type: none"> <li data-bbox="873 342 1341 478">• Implement and manage projects to enhance regional operational coordination and information sharing. <li data-bbox="873 520 1341 867">• Communicate regularly with local, regional, State, and Federal partners, assess and respond to stakeholder concerns and issues. Provide updates on projects. Prepare written status reports for Program Manager, General Manager, UASI Approval Authority, and other organizations as requested <li data-bbox="873 909 1341 1014">• Maintain all records associated with project activities, work group meetings, and monitoring updates. <li data-bbox="873 1056 1341 1161">• Represent BAUASI in meetings related to regional projects, policies, or procedures 	<p data-bbox="1386 342 1422 363">5%</p> <p data-bbox="1386 520 1422 541">5%</p> <p data-bbox="1386 951 1422 972">5%</p> <p data-bbox="1386 1087 1422 1108">5%</p>



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Staff	UASI Goals	Assignments and Responsibilities	Critical Tasks & Job Functions	Allocation of Time
Amy Ramirez Risk Management & Health/Medical Project Manager SFDEM 8:45am – 5:15pm	Goal 1 Public Safety Information Sharing	Manage the Risk Management Program for the Bay Area, including the THIRA & SPR process	<ul style="list-style-type: none"> Oversee the THIRA & SPR development process to meet FEMA requirements. Manage vendor deliverables supporting the THIRA and the Risk Management Program. 	20%
	Goal 2 Critical Infrastructure		<ul style="list-style-type: none"> Identify and implement opportunities to refine the Risk Management and THIRA program. Facilitate and coordinate asset updates and PCII certification. Provide written status reports and provide oral presentations to General Manager, UASI Approval Authority, and other organizations as requested. Maintain all records associated with project activities. 	
	Goal 6 Catastrophic Planning and Response	Manage FY17 Core City Access & Functional Needs Project	<ul style="list-style-type: none"> Work with core city points of contact to build planning capabilities to support AFN population needs. Incorporate lessons learned into regional tools. 	35%
	Goal 8 Recovery	Manage FY18 Regional Supply Chain Management & Restoration Project	<ul style="list-style-type: none"> Identify recommendations and development of recovery practices focused on supply chain restoration planning and operations. 	15%

	<p>Goal 5 Health & Medical</p>	<p>Chair the Regional Medical and Public Health Workgroup meetings and engage stakeholders.</p>	<ul style="list-style-type: none"> • Liaise with regional medical/public health groups such as Association of Bay Area Health Officials (ABAHO) and Medical Health Operational Area Coordinators (MHOAC).to ensure effective regional coordination and collaboration. • Work with regional stakeholders to implement UASI funded health & medical projects. 	<p>25%</p>
	<p>Monitoring</p>	<p>Provide regional coordination, monitoring, and appropriate oversight and management of grant funded projects.</p>	<ul style="list-style-type: none"> • Ensure assigned jurisdictions are meeting performance milestones and are compliant with grant guidelines 	<p>5%</p>

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Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
<p>Mary Landers Regional Grants Manager</p> <p>SFDEM</p> <p>8 am – 5 pm San Francisco</p>	<p>Management and Administration</p>	<p>Compliance</p> <ul style="list-style-type: none"> • Technical lead on all compliance requirements • Provide support and build capacity of program and finance staff on compliance requirements. • Design/implement at least 1 training on compliance requirements for staff. • Coordinate updates to policies and procedures documents. • Keep staff apprised of FEMA updates <p>Grant Applications</p> <ul style="list-style-type: none"> • Prepare and submit IJs • Prepare and submit grant applications • Research new grant funding streams and spearhead grant application process. <p>Outreach and Writing</p> <ul style="list-style-type: none"> • Lead on Annual Report • Prepare legislation and supporting documentation for submittal to the Board of Supervisors. • Work closely with DEM representative to provide additional information/clarification as needed. • Work and assist w/ special projects as needed <p>Supervision</p>	<ul style="list-style-type: none"> • Attend working group meetings as necessary to monitor and evaluate the effectiveness and efficiency of the program’s service delivery system, identify and recommend alternative approaches or improvements; • Provide regional coordination, monitoring, and appropriate oversight and management of grant funded projects to ensure jurisdictions are compliant with grant guidelines and meeting their performance milestones and deliverables; • Coordinate with State and Federal agencies and UASI sites to share best practices; and • Prepare grant applications and written status reports, provide oral presentations and briefings to local and regional emergency management groups, Advisory Groups, Approval Authority, and local, state, and Federal agencies, prepare legislative documents, and maintain all records associated with project activities. • Manage and coach 8600, 8601, and 8602 to ensure accountability of assigned 	<p>50%</p>

	<p>Goal 6 Catastrophic Planning and Response</p>	<ul style="list-style-type: none"> • Manage and coach 8600, 8601, and 8602 during weekly one on one meetings • Perform Mid-Year and Annual Reviews • Ensure accountability of assigned tasks • Oversee summer internship participants <p>Special Projects</p> <ul style="list-style-type: none"> • On an as needed basis be prepared to draft and develop RFPs, RFIs, or contracts <ul style="list-style-type: none"> • Provide assistance to PRND program • Provide regional coordination, monitoring, management, and oversight of grant-funded projects and programs. • Provide support to sub-recipients to ensure that projects are successfully completed 	<p>tasks- including conducting annual performance reviews.</p> <ul style="list-style-type: none"> • Oversee all summer intern program members • Prepare meeting agendas and conduct working group meetings as necessary. <ul style="list-style-type: none"> • Coordinate with PRND National Guard liaison to update policies and procedures for the PRND program. • On an as needed basis, coordinate with state agencies, such as CADPH and CHP to ensure policies align. • Support various program activities such as: <ul style="list-style-type: none"> ○ UASI stakeholder outreach and work group coordination ○ Project research and analysis • Perform research and engage stakeholders in completing PRND risk management gap analysis. • Oversee the development and submission of the Securing the Cities Grant application when funding becomes available. 	<p>25%</p>
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	<p>Goal 7 Community Preparedness</p>	<ul style="list-style-type: none"> • Oversee the development and maintenance of UASI division's Continuity of Operations Plan (COOP) 	<ul style="list-style-type: none"> • Ensure plan/schedule is uploaded and kept up to date in MS Project • Set meeting deadlines with staff and review all draft documents • Provide timely deliverables 	<p>25%</p>
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Staff	UASI Goal	Assignments and Responsibility	Critical Tasks & Job Functions	Allocation of Time
Ethan Baker Emergency Services Coordinator II M-F 8-5 San Francisco	Management and Administration	Website Planning and Administration	<ul style="list-style-type: none"> • Plan and develop website improvements for public outreach • Update, edit, and post planning documents as needed • Manage maintenance and hosting of site • Train staff and regional users how to upload documents and audio • Conduct quarterly demonstrations of website updates at staff meeting 	25%
		Webgrants Administration	<ul style="list-style-type: none"> • Administer Online Grant Management System • Manage User Access & Permissions Levels & Contact Database • Add/ Edit funding opportunities • Modify application forms for upcoming fiscal years • Prepare communications & outreach materials (alerts management) • Provide trainings on Grant System to stakeholders • Integrate policy and procedural changes into system each year • Process incoming changes • Manage vendor contracting, hosting, and support 	25%
	Goal 6: Catastrophic Planning & Response	Planning, preparation, review, and analysis	<ul style="list-style-type: none"> • Prepare planning materials for stakeholder outreach (including PowerPoints, charts, and other documents) • Gather research materials and design/ layout Annual Report and 3 quarterly Newsletters for stakeholders • Review and edit regional project plan materials as needed • Execute Project Change Requests to ensure compliance • Review and analyze system generated reports from database 	50%

			<ul style="list-style-type: none">• Ensure policies and procedures documents are maintained• Conduct initial review of all submitted project proposals to ensure compliance• Review all programmatic assignments to ensure project proposals are delegated accurately	
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**Bay Area Urban Areas Security Initiative
Work Plan Fiscal Year 2018-19**

Staff	UASI Goal	Assignments & Responsibility	Critical Tasks & Job Functions	Allocation of Time
Anthony Perez Emergency Services Coord. 8 am – 5 pm San Francisco	Management and Administration	Coordinate logistics of Approval Authority meetings	<ul style="list-style-type: none"> • Public liaison to the Approval Authority • Prepare, edit , and format documents to be submitted to the Approval Authority • Distribute documents to appropriate staff and Approval Authority members • Upload documents to UASI website • Maintain official records of meetings and official actions of the Approval Authority • Set up and attend Approval Authority meetings 	40%
		Office Management and Administrative Support	<ul style="list-style-type: none"> • Provide administrative support to Management Team • Coordinate logistics of weekly staff meetings • Draft weekly Deputy Director Meeting Report • Liaison to Building Management • Manage the master calendar • Order office supplies • Provide technical support and maintain conference room equipment • Liaison to DEM Human Resources • Liaison to DEM Information Technology • Coordinate Well-Being @ Work Program • Provide updates for EverBridge Mass Notification System 	30%

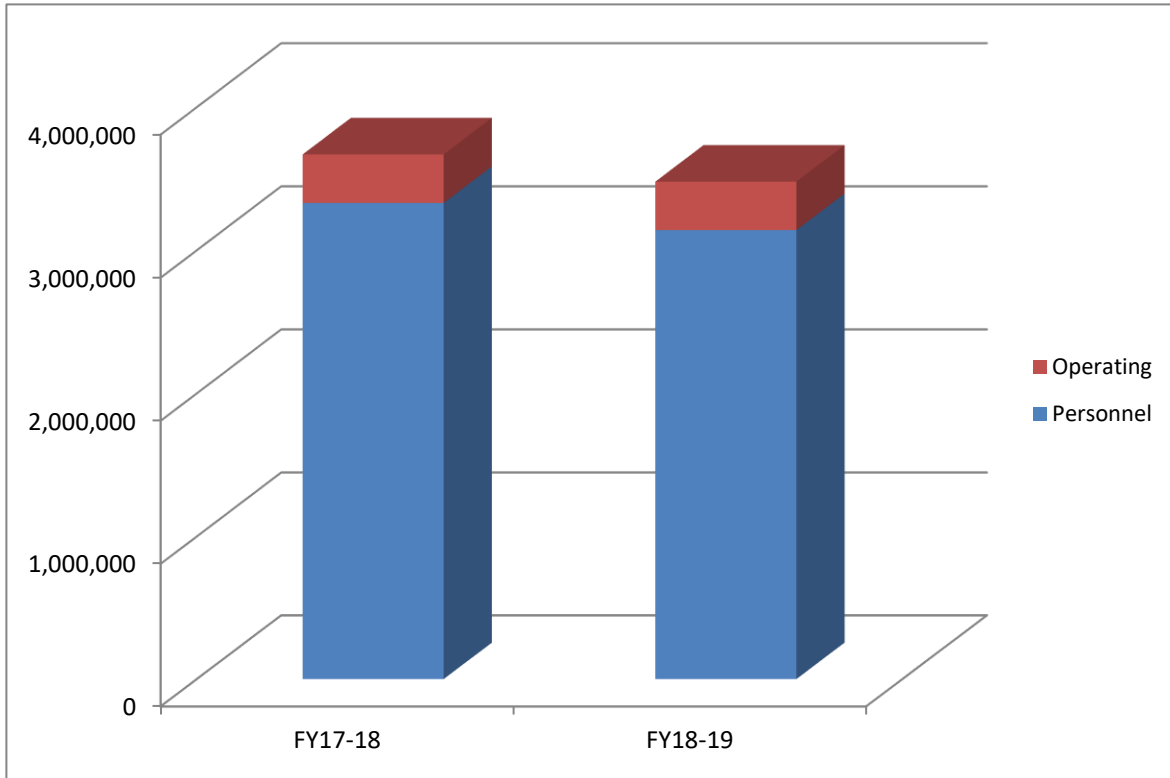
**Bay Area UASI Program
FY2018-2019 Proposed Budget**

	FY18-19	FY17-18	Change Inc/(Dec)
<u>Revenue Sources</u>			
16 UASI (Program and M&A)	\$ 200,000	\$ 2,048,300	
17 UASI (Program and M&A)	\$ 2,158,204	\$ 1,621,440	
18 UASI (Program and M&A)	\$ 1,121,440	\$ -	
TOTAL ALL SOURCES	\$ 3,479,644	\$ 3,669,740	\$ (190,096)
<u>Expenditures:</u>			
<u>Personnel</u>			
Salaries and Fringes - Project Management	\$ 1,841,110	\$ 2,069,079	\$ (227,969)
Salaries and Fringes - Grants Management (M&A)	\$ 858,230	\$ 833,204	\$ 25,026
Salaries and Fringes - Compliance and Administration	\$ 441,804	\$ 428,957	\$ 12,847
Subtotal	\$ 3,141,144	\$ 3,331,240	\$ (190,096)
<u>Operating (M&A)</u>			
Travel (Program and M&A)	\$ 35,000	\$ 35,000	\$ -
Rents and leases	\$ 249,500	\$ 249,500	\$ -
Copy machines, website, on-line meetings, phones	\$ 20,000	\$ 20,000	\$ -
Office supplies/printing	\$ 20,000	\$ 20,000	\$ -
City Attorney Services (review of MOUs and contracts)	\$ 12,000	\$ 12,000	\$ -
Legal Services (Approval Authority)	\$ 2,000	\$ 2,000	\$ -
Subtotal	\$ 338,500	\$ 338,500	\$ -
TOTAL EXPENDITURES	\$ 3,479,644	\$ 3,669,740	\$ (190,096)

**UASI Management Team
FY2018-2019 Personnel Detail**

Classification / Jurisdiction	Job Title	Project	Salary	Fringe Benefits	Total
<u>Project Management Team</u>					
0954 Mgr VIII/SF	General Manager	Program Management	211,458	74,010	285,468
0933 Mgr VII/SF	Assistant General Manager	Program Management	173,030	60,561	233,591
0932 Mgr IV/SF	Regional Project Manager	Program Management	160,446	56,156	216,602
0931 Mgr III/SF	Emergency Management PM	Program Management	149,448	52,307	201,755
0931 Mgr III/SF	Communications and Technology PM	Program Management	149,448	52,307	201,755
0931 Mgr III/SF	Risk Management PM	Program Management	149,448	52,307	201,755
Alameda Sheriff's Office	CBRNE PM	CBRNE Detection and Response	100,000		100,000
Alameda Sheriff's Office	Training & Exercise PM	Training & Exercise Program	296,434	103,752	400,186
Subtotal			1,389,711	451,398	1,841,110
<u>Grants Management Unit</u>					
0932 Mgr IV/SF	Chief Financial Officer	M&A	160,446	56,156	216,602
1824 Principal Admin Analyst/SF	Contract Specialist	M&A & Program Management	128,804	45,081	173,885
1657 Acct IV/SF	Grants Accountant	M&A	123,916	43,371	167,287
1823 Sr Admin Analyst/SF	Grants Specialist	M&A	111,280	38,948	150,228
1823 Sr Admin Analyst/SF	Grants Specialist	M&A	111,280	38,948	150,228
Subtotal			635,726	222,504	858,230
<u>Compliance and Administration</u>					
0931 Mgr III/SF	Regional Grants Manager	M&A & Program Management	149,448	52,307	201,755
8602 ESC 2/SF	Planner	M&A & Program Management	97,552	34,143	131,695
8601 ESC 1/SF	Admin Support	M&A	80,262	28,092	108,354
Subtotal			327,262	114,542	441,804
TOTAL: UASI MANAGEMENT TEAM			2,352,699	788,444	3,141,144

	Personnel	Operating		
FY17-18	3,331,240	338,500	3,669,740	
FY18-19	3,141,144	338,500	3,479,644	
Decrease	(190,096)	-	(190,096)	-5.18%



UASI Approval Authority and Management Team Tracking Tool

June 14, 2018 Approval Authority Meeting

#	Name	Who	Date Assigned	Due Date	Status / Comments
1	Preventing Violent Extremism Statewide Program Update	Jessica Kuron	2/12/18	8/9/18	
2	2018 Urban Shield Planning Update	Shawn Sexton, Corinne Bartshire	1/18/18	8/9/18	
3	Care and Shelter Capability Building Progress Update	Corinne Bartshire	8/15/17	8/9/18	
4	Communications Projects Update	Corey Reynolds	8/15/17	8/9/18	
5	Hub Funding Formula	Catherine Spaulding	6/5/18	11/8/18	
6	THIRA/SPR	Amy Ramirez	1/18/18	11/8/18	
7	Technical Assistance Program Update	Janell Myhre	5/25/18	11/8/18	
8	Update on Senate Bill 833	Corey Reynolds	6/5/18	11/8/18	
9	Critical Transportation Capability Building Project	Corinne Bartshire	6/5/18	11/8/18	
10	Election of UASI Approval Authority Officers	Craig Dziedzic	5/22/18	1/10/19	
11	FY18 Regional Project Proposals and Annual Reports	Catherine Spaulding	5/22/18	1/10/19	
12	Annual Risk Management Program Kick Off	Amy Ramirez	5/22/18	1/10/19	
13	Urban Shield After Action Report	Shawn Sexton, Corinne Bartshire	5/16/17	3/14/19	
14	Vigilant Guardian After Action Report	Phil White	1/17/17	3/14/19	
15	CBRNE Program Update	Phil White	8/15/17	3/14/19	
16	Care and Shelter Capability Building – Close Out	Corinne Bartshire	5/22/18	3/14/19	
17	Supply Chain Management Project Update	Amy Ramirez	6/5/18	3/14/19	
18	Bay Area UASI Annual Report, Budget, and Work plans	Craig Dziedzic	6/5/18	5/9/19	
19	Workgroup Annual Plans	Janell Myhre	6/5/18	5/9/19	
20	Regional Public Health Project Update	ABAHO	6/5/18	5/9/19	
21	NCRIC Health Liaison Project Update	Paul Hess	6/5/18	5/9/19	
22	Annual Stakeholder Feedback Report	Janell Myhre	5/25/18	5/9/19	
23	Critical Transportation Capability Building Progress Update	Corinne Bartshire	5/22/18	5/9/19	

Regular Items/Assignments						
#	Name	Deliverable	Who	Date Assigned	Due Date	Status / Comments
A	UASI Financial Reports	Report	Tristan Levarado		8/9/18 11/8/18 1/10/19 3/14/19 5/9/19 6/13/19	UASI Travel Expenditures FY16 UASI Spending Report UASI Travel Expenditures FY17 UASI Spending Report FY18 UASI Spending Report Reallocation of Grant Funds
B	BayRICS JPA Quarterly Report	Report	Barry Fraser		8/9/18 11/8/18 1/10/19 5/9/19	BayRICS JPA Report
C	Election of UASI Officers	Discussion & Action Item	Chair		1/10/19 (annually)	
D	NCRIC Annual Report	Report	Mike Sena		1/10/19 (annually)	
E	Training and Exercise Program Annual Report	Report	Shawn Sexton		1/10/19 (annually)	
F	NCRIC Threat Briefing	Report	Mike Sena		1/10/19 (annually)	



To: Bay Area UASI Approval Authority
From: Janell Myhre, Regional Program Manager
Date: June 14, 2018
Re: Item 4: 2018 UASI Workgroup Annual Plans

Staff Recommendation:

No recommendation

Action or Discussion Items:

Discussion

Discussion:

This item provides an update to the Approval Authority on the Bay Area UASI regional workgroup plans and activities for the 2018 calendar year. Appendices A-H summarizes Bay Area UASI regional workgroup activities in Workgroup Charter and/or Annual Work Plan formats. Updates on 2018 workgroup regional projects and initiatives will be provided to the Approval Authority by workgroup members and Chairpersons throughout the year.

Background:

Per the Bay Area UASI By-laws, the General Manager may create discipline-specific and/or functionally-determined working groups to make comprehensive assessments and recommendations that address risk reduction, increase capabilities on a regional basis, vet regional project proposals, and review grant allocations. Regional workgroups are formed to support the Bay Area Homeland Security Goal Areas. Current workgroups include:

- A. Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE)
- B. BayRICS Radio Operators Advisory Group
- C. Cyber Resilience
- D. Emergency Management
- E. Public Information and Warning
- F. Public Safety Information Sharing

G. Medical and Public Health

H. Training and Exercise

Bay Area local government stakeholders provide jurisdiction specific input to the UASI Management Team through participation in these regional workgroup meetings. Many workgroups initiate and submit proposals for regional projects and form sub-committees and focus groups to provide oversight on regional projects and initiatives. The UASI Program Team Project Managers serve as chairpersons for UASI regional workgroups. The Approval Authority receives regular updates and reports on regional workgroup projects and initiatives.



Bay Area UASI Management Team CBRNE Workgroup 2018 Work Plan

Philip White of the Bay Area UASI Management Team chairs the CBRNE Workgroup. Philip White is responsible for developing meeting Chemical Biological Radiological Nuclear Explosive (CBRNE) agendas, scheduling and facilitating regular meetings, and distributing meeting summaries to workgroup members.

I. 2018 Project Oversight

Consistent with the ongoing purpose as stated in the CBRNE Workgroup Charter, the Workgroup will oversee the following projects:

- CBRNE training for fire, law, EMS, and public health.
- CBRNE Special operations team training to include urban search & rescue, hazardous materials, maritime search and rescue.
- CBRNE law enforcement special operations and explosive ordinance training.
- CBRNE incident management, position specific and emergency operations center trainings
- Prepare and host the Vigilant Guardian Table Top Exercise in June of 2018 which will provide objective assessments of the region's radiological/nuclear detection and interdiction capabilities.
- Plan for the Vigilant Guardian Full Scale Exercise in May of 2019.

II. Member Roles and Responsibilities

Members of the workgroup are expected to attend scheduled workgroup meetings in person or via teleconference if necessary for the purpose of:

- Providing subject matter expertise and jurisdictional perspectives to the oversight of applicable projects
- Offering input to the active subcommittees to ensure relevant and quality outcomes of all projects
- Participating in the review of draft and final project deliverables
- Engaging in current regional collaboration efforts and reporting updates to their organization's leadership

The CBRNE Workgroup is scheduled to meet 4 times during 2018. Each meeting will last no more than 2 hours. Additional correspondence to Workgroup members will be conducted via email from the Chairperson. Workgroup members are encouraged to participate in regional workshops, relevant trainings, and other events coordinated by this Workgroup and its subcommittees. At a minimum, Workgroup members should coordinate appropriate event participation by staff within their jurisdiction.



Bay Area UASI Management Team

CBRNE Workgroup

2018 Work Plan

III. 2018 Active Subcommittees and Focus Groups

Below are the current subcommittees which will report to the CBRNE Workgroup no less than quarterly throughout 2018.

Administration Sub-Committee

This subcommittee is led by Philip White, the CBRNE Program Manager and consists of members from fire, EMS and law enforcement agencies, local government from within the Bay Area UASI region as well as state and federal agencies. This subcommittee has agreed to meet at least quarterly per the meeting schedule in **Table 1**.

CBRNE Equipment Sub-Committee

This subcommittee is led by Philip White, the CBRNE Program Manager and consists of members from fire, EMS and law enforcement agencies, local government from within the Bay Area UASI region as well as state and federal agencies. This subcommittee has agreed to meet at least quarterly per the meeting schedule in **Table 1**.

Preventative Radiological Nuclear Detection & Radiological Detection Focus Group

This focus group is led by Philip White, the CBRNE Program Manager and consists of members from fire, EMS and law enforcement agencies, local government from within the Bay Area UASI region as well as state and federal agencies. This subcommittee has agreed to meet at least quarterly per the meeting schedule in **Table 2**.

Radiological/Nuclear Incident Response and Consequence Management (RNIR-CM) Focus Group

This focus group is led by Philip White, the CBRNE Program Manager and consists of members from fire, EMS and law enforcement agencies, local government from within the Bay Area UASI region as well as state and federal agencies. This subcommittee has agreed to meet at least quarterly per the meeting schedule in **Table 3**.

Training & Exercise Planning Sub-Committee

This subcommittee is led by Philip White, the CBRNE Program Manager and consists of members from fire, EMS and law enforcement agencies, local government from within the Bay Area UASI region as well as state and federal agencies. This subcommittee has agreed to meet at least quarterly per the meeting schedule in **Table 4**.



Bay Area UASI Management Team

CBRNE Workgroup

2018 Work Plan

IV. Subcommittee/Focus Group Roles and Responsibilities

Each CBRNE Workgroup subcommittee or focus group will provide project guidance, oversight and stakeholder representation in the development of the subcommittee's assigned projects.

Subcommittee members are expected to:

- Attend scheduled subcommittee meetings and respond to subcommittee correspondence
- Confirm project goals add value for the majority of Bay Area UASI jurisdictions
- Confirm the documented scope of work meets the goals of each project
- Oversee the progress of the relevant project and provide status to the CBRNE Workgroup, the UASI Approval Authority, and other stakeholder groups as appropriate.
- Review draft project deliverables and provide input to ensure quality outcomes.
- Participate in planning workshops and other relevant project tasks by attending scheduled meetings and/or coordinating appropriate attendance from their jurisdiction.

V. Future Focus Areas / Project Ideas

The following are focus areas for the CBRNE Workgroup to consider approaching through regional coordination in future years:

Increase the opportunity to accommodate "just-in-time" CBRNE training requests from stakeholders.

- Host an annual stakeholders retreat every November to identify new and emerging administration, equipment, training and exercise needs so they can be incorporated in the upcoming year's calendar.
- Develop a regional CBRNE fire, law enforcement and EMS rescue strategic plan, concept of operations, standard operating procedures, recommended equipment sets, training and exercises.
- Update the Bay UASI Multi-Year Training and Exercise Plan (MYTEP).

VI. Training & Exercises

During 2018, the Training and Exercise Planning subcommittee has recommended the training in **Table 3**.

- Land-based PRND training.
- Maritime-based PRND training.
- PRND Team Operations training in support of enhanced steady state operations.
- PRND Team Leader training in support of enhanced steady state operations.
- Hospital First Receiver training for the management of contaminated patients.
- Hospital REACTS training for the management of radioactively contaminated patients.
- Update the Bay UASI Multi-Year Training and Exercise Plan (MYTEP).
- PRND Table Top Exercise (Isotope Crossroads) based on a radiological/nuclear materials transportation scenario.
- Radiological/Nuclear Incident Response and Consequence Management Full-Scale Exercise based on the detonation of a Radiation Dispersal Device (RDD).
- Radiological/Nuclear Materials Security at Fixed Facilities Summit "Eager Alarm"
PRND/RNIR-CM Table Top Exercise based on a terrorist attack involving the use of a Radiation Dispersal Device (RDD)



Bay Area UASI Management Team CBRNE Workgroup 2018 Work Plan

Table 1. 2018 CBRNE Working Group Meeting Schedule

Table 1 presents scheduled meetings for the CBRNE Workgroup and its subcommittees. It will be updated on an ongoing basis by the Workgroup Chairperson and presented for review by the Workgroup at each scheduled meeting.

Date/time	Location	Meeting Title	Key Meeting Topics
January 24, 2018 11:00-12:00 pm	4985 Broder Blvd, Dublin	1 st Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Strategic plan breakout • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
April 19, 2018 11:00-12:00 pm	4985 Broder Blvd, Dublin	2 st Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Vigilant Guardian TTX presentation • Training & exercise update • ConOps plan breakout • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
June 21, 2018 11:00-12:00 pm	4985 Broder Blvd, Dublin	3 rd Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Equipment plan breakout • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
October 18, 2018 11:00-12:00 pm	4985 Broder Blvd, Dublin	4 th Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Training & exercise plan breakout • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
November 28, 2018 11:00-12:00 pm	4985 Broder Blvd, Dublin	Annual CBRNE Stakeholders Retreat	<ul style="list-style-type: none"> • 2019 Meeting scheduled adopted • 2019 Strategic plan adopted • 2019 ConOps plan adopted • 2019 SOP's adopted • 2019 Equipment recommendations adopted • 2019 Training & exercise schedule adopted



Bay Area UASI Management Team CBRNE Workgroup 2018 Work Plan

Table 2. 2018 PRND Focus Group Meeting Schedule

Table 2 presents scheduled meetings for the PRND Focus Group. It will be updated on an ongoing basis by the Focus Group Chairperson and presented for review by the Workgroup at each scheduled meeting.

Date/time	Location	Meeting Title	Key Meeting Topics
January 24, 2018 12:00-12:30 pm	4985 Broder Blvd, Dublin	1 st Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
April 19, 2018 12:00-12:30 pm	4985 Broder Blvd, Dublin	2 nd Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
June 21, 2018 12:00-12:30 pm	4985 Broder Blvd, Dublin	3 rd Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
October 18, 2018 12:00-12:30 pm	4985 Broder Blvd, Dublin	4 th Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
November 28, 2018 10:00 am-12:00 pm	4985 Broder Blvd, Dublin	Annual CBRNE Stakeholders Retreat	<ul style="list-style-type: none"> • 2019 Meeting scheduled adopted • 2019 Administrative changes adopted • 2019 Equipment recommendations adopted • 2019 Training & exercise schedule adopted



Bay Area UASI Management Team CBRNE Workgroup 2018 Work Plan

Table 3. 2018 RNIR-CM Focus Group Meeting Schedule

Table 3 presents scheduled meetings for the RNIR-CM Focus Group. It will be updated on an ongoing basis by the Focus Group Chairperson and presented for review by the Workgroup at each scheduled meeting.

Date/time	Location	Meeting Title	Key Meeting Topics
January 24, 2018 12:30-1:00 pm	4985 Broder Blvd, Dublin	1 st Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
April 19, 2018 12:30-1:00 pm	4985 Broder Blvd, Dublin	2 nd Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
June 21, 2018 12:30-1:00 pm	4985 Broder Blvd, Dublin	3 rd Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
October 18, 2018 12:30-1:00 pm	4985 Broder Blvd, Dublin	4 th Quarter CBRNE Meeting	<ul style="list-style-type: none"> • Training presentation • Program update • Training & exercise update • Adm. Subcommittee breakout • Equipment Subcommittee breakout • Training & Exercise Subcommittee breakout
November 28, 2018 12:00-2:00 pm	4985 Broder Blvd, Dublin	Annual CBRNE Stakeholders Retreat	<ul style="list-style-type: none"> • 2019 Meeting scheduled adopted • 2019 Administrative changes adopted • 2019 Equipment recommendations adopted • 2019 Training & exercise schedule adopted



Bay Area UASI Management Team CBRNE Workgroup 2018 Work Plan

Table 4. 2018 CBRNE Training & Exercise Schedule

Table 4 presents scheduled CBRNE exercises. It will be updated on an ongoing basis by the CBRNE Chairperson and presented for review by the Workgroup at each scheduled meeting.

Date/time	Location	Activity	Key Objectives
March 9, 2018 9:00 am – 4:00 pm	Oakland Marriott Oakland, CA	PRND Table Top Exercise “Isotope Crossroads”	<ul style="list-style-type: none"> • Threat brief • Information sharing • Increase situational awareness • Team building • Problem resolution in a crisis response situation based on the theft of radiological materials during transportation
March 20-23, 2018 8:00 am – 5:00 pm	Sleep Train Arena Sacramento, CA Sonoma Raceway Sonoma, CA	Complex Coordinated Attack (CCTA) Full-Scale Exercise “Sentinel Response-18”	<ul style="list-style-type: none"> • Threat brief • Information sharing • Increase situational awareness • Team building • Problem resolution in a crisis response situation following a CCTA that involves an active shooter and Radiation Dispersal Device (RDD)
May 1-3, 2018 8:00 am – 5:00 pm	USCG Sector San Francisco Yerba Buena Island, San Francisco, CA	Maritime-Based PRND Training Course	<ul style="list-style-type: none"> • Threat brief • Maritime-based PRND concept of operations • Maritime PRND standard operating procedures • Skills practice • Demonstration of knowledge and skill proficiencies
May 7-9, 2018 8:00 am – 5:00 pm	Walnut Creek PD Fire Range Walnut Creek, CA	Land-based PRND Training Course	<ul style="list-style-type: none"> • Threat brief • Land-based PRND concept of operations • Maritime PRND standard operating procedures • Skills practice • Demonstration of knowledge and skill proficiencies
May 16, 2018 8:00 am – 5:00 pm	TBD	Radiological/Nuclear Materials Security at Fixed Facilities Summit “Eager Alarm”	<ul style="list-style-type: none"> • Threat brief • Information sharing • Increase situational awareness • Team building • Provide access to increased security methods and equipment • Problem resolution in a crisis response situation based on the theft of radiological materials from a fixed facility
May 21-24, 2018 8:00 am – 5:00 pm	TBD	PRND Team Operations Training Course	<ul style="list-style-type: none"> • Threat brief • Information sharing • Increase situational awareness • Team building • Group PRND operations during enhanced steady state • Skills practice • Demonstration of knowledge and skill proficiencies



Bay Area UASI Management Team CBRNE Workgroup 2018 Work Plan

Table 4. 2018 CBRNE Training & Exercise Schedule *(continued)*

Date/time	Location	Activity	Key Objectives
June 6, 2018 8:00 am – 4:00 pm	TBD	PRND/RNIR-CM Tabletop Exercise Vigilant Guardian 2018	<ul style="list-style-type: none"> • Threat brief • Information sharing • Increase situational awareness • Team building • Problem resolution in a crisis response situation based on a threatened terrorist attack utilizing multiple RDD's of which one detonates
June 11-14, 2018 8:00 am – 4:00 pm	TBD	PRND Team Leader Training Course	<ul style="list-style-type: none"> • Threat brief • Information sharing • Increase situational awareness • Team building • How to plan for and manage PRND operations • Demonstration of knowledge and skill proficiencies
July 17-18, 2018 8:00 am – 4:00 pm	TBD	Hospital First Receiver Training Course	<ul style="list-style-type: none"> • Threat brief • Information sharing • Increase situational awareness • Team building • How to plan for and manage hospital first receiver operations • Demonstration of knowledge and skill proficiencies
August 21-23, 2018 8:00 am – 4:00 pm	TBD	Hospital REACTS Training Course	<ul style="list-style-type: none"> • Threat brief • Information sharing • Increase situational awareness • Team building • How to plan for and manage radioactively contaminated patients • Demonstration of knowledge and skill proficiencies



Bay Area UASI Management Team BayRICS Radio Operators Advisory Group 2018 Summary

Corey Reynolds of the Bay Area UASI Management Team works with the Bay Area Regional Interoperable Communications System Authority (BayRICS) to coordinate and share information relevant to regional operational communications in support of Goal 4 of the Bay Area UASI Homeland Security Goals.

Purpose

The BayRICS Radio Operators Advisory Group is a monthly forum for regional stakeholders who are building or operating Project 25 (P25) and other radio networks within the Bay Area. Local government stakeholders provide communications-related input to the UASI Management Team through participation in this BayRICS working group. In order to gather critical input for UASI-funded initiatives, a UASI Program Team Project Manager coordinates closely with the BayRICS General Manager and regional stakeholders.

Goal 4: Communications

Strengthen communications capabilities through planning, governance, technology, and equipment.

BayRICS Radio Operators Advisory Group Objectives

The BayRICS Radio Operators Advisory Group:

- Provides a forum for discussing interoperable communications best practices and coordinating on regional interoperable communications efforts.
- Recommends policies and procedures related to communications systems performance, maintenance, and other technical issues.
- Maintains and socializes a Regional Fleetmap and Radio Programming Guidelines
- Hosts annual system key exchanges to promote cross-system interoperability
- Coordinates regular regional interoperability training and testing



Bay Area UASI Management Team Cyber Resilience Workgroup 2018 Work Plan

The Cyber Resilience Workgroup is co-chaired by Corey Reynolds of the Bay Area UASI Management Team and the Northern California Regional Intelligence Center (NCRIC). The Chairperson is responsible for developing meeting agendas, scheduling and facilitating regular meetings, and distributing meeting summaries to workgroup members.

I. 2018 Regional Project Oversight

Consistent with the ongoing purpose as stated in the Cyber Resilience Workgroup Charter, the workgroup will oversee the following projects:

- Tiered Training Program to Improve Cyber Resilience of Public Agency and Critical Infrastructure Systems

II. Member Roles and Responsibilities

Members of the work group are expected to attend scheduled workgroup meetings in person or via teleconference if necessary for the purpose of:

- Providing subject matter expertise and jurisdictional perspectives to the oversight of applicable projects
- Offering input to the workgroup and any active subcommittees to ensure relevant and quality outcomes of all projects
- Participating in the review of draft and final project deliverables
- Engaging in current regional collaboration efforts and reporting updates to their leadership.

The Cyber Resilience Workgroup is scheduled to meet four times during 2018 (see Table 1). Each meeting will last no more than 2 hours. Additional correspondence to workgroup members will be conducted via email from the Chairperson. Workgroup members are encouraged to participate in regional workshops, relevant trainings, and other events coordinated by this work group and its subcommittees. At a minimum, workgroup members should coordinate appropriate event participation by staff within their jurisdiction.

III. 2018 Active Subcommittees

Below are the current subcommittees which will report to the Cyber Resilience Workgroup quarterly throughout 2018. Other subcommittees may stand up as needs arise.

Cybersecurity Training Program Subcommittee

This subcommittee is led by Mikyung Kim-Molina and will oversee the pending FY18 UASI regional project, "Tiered Training Program to Improve Cyber Resilience of Public Agency and Critical Infrastructure Systems."

IV. Subcommittee Roles and Responsibilities

Each Cyber Resilience Workgroup subcommittee will provide project guidance, oversight and stakeholder representation in the development of the subcommittee's assigned projects.



Bay Area UASI Management Team Cyber Resilience Workgroup 2018 Work Plan

Subcommittee members are expected to:

- Attend scheduled subcommittee meetings and respond to subcommittee correspondence
- Confirm project goals add value for the majority of Bay Area UASI jurisdictions
- Confirm the documented scope of work meets the goals of each project
- Oversee the progress of the relevant project and provide status updates to other UASI workgroups, the UASI Approval Authority, and other stakeholder groups as appropriate.
- Review draft project deliverables and provide input to ensure quality outcomes.
- Participate in planning workshops and other relevant project tasks by attending scheduled meetings and/or coordinating appropriate attendance from their jurisdiction.

V. Workgroup Focus Areas

The following are proposed efforts and focus areas for the Cyber Resilience Workgroup in 2018 and future years:

- Exploring Denial of Service attacks on 9-1-1 centers and identifying approaches to increase resilience to Denial of Service attacks
- Understanding IoT on corporate/municipal networks
- Hosting facilitated walk-throughs of evaluation toolkits (e.g., NIST Framework)
- Developing consolidated lists/calendars of cybersecurity-related meetings and events (e.g., MISAC, CCISDA)
- Exploring a mentorship program or other approaches to ensure learnings from UASI-hosted trainings live on in local jurisdictions
- Exploring the development of a regional Security Operations Center (SOC)
- Enhancing regional Cyber Incident Response capabilities.



Bay Area UASI Management Team Cyber Resilience Workgroup 2018 Work Plan

Table 1. 2018 Meeting Schedule

Table 1 presents scheduled meetings for the Cyber Resilience Workgroup and its subcommittees. It will be updated on an ongoing basis by the Work Group Chairperson and presented for review by the Workgroup at each scheduled meeting.

Date/time	Location	Meeting Title	Key Meeting Topics
February 21, 2018 10:00am-12:00pm	4985 Broder Blvd, Dublin Other Regional Hosts TBD	Cyber Resilience Workgroup	<u>Feature Presentation</u> – Robert Lee, MISAC Security Group <u>Standing Agenda Items</u> – FBI, DHS, Secret Service, NCRIC <u>FY18 Training Program Project</u> – Goal Setting <u>UASI Business</u>
May 16, 2018 10:00am-12:00pm	4985 Broder Blvd, Dublin Other Regional Hosts TBD	Cyber Resilience Workgroup	<u>Feature Presentation</u> – Nate Gleason, LLNL <u>Standing Agenda Items</u> – FBI, DHS, Secret Service, NCRIC <u>FY18 Training Program Project</u> – Scope Development <u>UASI Business</u> – Technical Assistance Program
August 15, 2018 10:00am-12:00pm	4985 Broder Blvd, Dublin Other Regional Hosts TBD	Cyber Resilience Workgroup	<u>Feature Presentation</u> – U.S. Secret Service <u>Standing Agenda Items</u> – FBI, DHS, Secret Service, NCRIC <u>FY18 Training Program Project</u> – RFP Development <u>UASI Business</u> – FY19 Regional Project Proposals
November 14, 2018 10:00am-12:00pm	4985 Broder Blvd, Dublin Other Regional Hosts TBD	Cyber Resilience Workgroup	<u>Feature Presentation</u> – California Cybersecurity Task Force <u>Standing Agenda Items</u> – FBI, DHS, Secret Service, NCRIC <u>FY18 Training Program Project</u> <u>UASI Business</u> – 2019 Workgroup Planning
TBD TBD	TBD	Cybersecurity Training Program Subcommittee	

Proposed presenters / topics for workgroup and subcommittee meetings:

- Cal CSIC
- Secret Service
- DOE, Sandia and LLNL
- California Cybersecurity Training Complex (<https://cctc.calpoly.edu/about>)
- TBD specialists to address specific attack vectors



Bay Area UASI Management Team Emergency Management Work Group 2018 Work Plan

The Emergency Management Work Group is chaired by Corinne Bartshire of the Bay Area UASI Management Team. The Chairperson is responsible for developing meeting agendas, scheduling and facilitating regular meetings, and distributing meeting summaries to work group members.

I. 2018 Project Oversight

Consistent with the ongoing purpose as stated in the Emergency Management Work Group Charter, the work group will oversee the following projects:

- Care and Shelter Capability Building
- Access and Functional Needs Planning
- Regional WebEOC Standardization
- Emergency Management Exercise (Full Scale Shelter and EOC Activations)

II. Member Roles and Responsibilities

Members of the work group are expected to attend scheduled work group meetings in person or via teleconference if necessary for the purpose of:

- Providing subject matter expertise and jurisdictional perspectives to the oversight of applicable projects
- Offering input to the active subcommittees to ensure relevant and quality outcomes of all projects
- Participating in the review of draft and final project deliverables
- Engaging in current regional collaboration efforts and reporting updates to their Office of Emergency Services leadership

The Emergency Management Work Group is scheduled to meet 5 times during 2018. Additional meetings may be scheduled as necessary. Each meeting will last no more than 2 hours. Between meetings, correspondence to work group members will be conducted via email from the Chairperson. Work group members are encouraged to participate in regional workshops, relevant trainings, and other events coordinated by this work group and its subcommittees. At a minimum, work group members should coordinate appropriate event participation by staff within their jurisdiction.

III. 2018 Active Subcommittees

Below are the current subcommittees which will report to the Emergency Management Work Group no less than quarterly throughout 2018.

Care and Shelter Subcommittee

This subcommittee is led by the Work Group Chairperson and consists of members from local government, state agencies, and non-profit agencies with care and shelter functional roles within the Bay Area UASI region. The objectives for the Care and Shelter Subcommittee are detailed in the 2018 Regional Care and Shelter Capability Building Project Charter. During 2018, this subcommittee has agreed to meet monthly per the meeting schedule in **Table 1**.

June 7, 2018
June 7, 2018
June 7, 2018
June 7, 2018
June 7, 2018
June 7, 2018
June 7, 2018
June 7, 2018

June 7, 2018



Bay Area UASI Management Team Emergency Management Work Group 2018 Work Plan

Exercise Planning Team

This team is led by the Work Group Chairperson and is limited to members representing the 14 UASI jurisdictions (San Francisco, San Mateo County, Santa Clara County, City of San Jose, Monterey County, San Benito County, Santa Cruz County, Alameda County, City of Oakland, Contra Costa County, Solano County, Napa County, Sonoma County, and Marin County) and key state and federal agencies. All other local government, special district, and non-profit agencies are welcome to coordinate through the appropriate UASI jurisdiction to participate in region wide exercises planned by this team.

The 2018 full scale exercise will focus on care and shelter capabilities. Each UASI jurisdiction will be offered contractor support to design a local (operational area or core city) EOC exercise based on local care and shelter plans. Each UASI Hub (east bay, north bay, west bay, and south bay) will host a minimum of one full scale shelter activation during the exercise. Contractor support will be provided to design, conduct, and evaluate four full scale shelter activations. Federal and state agencies will be encouraged to participate as they would during a regional catastrophic event. The Exercise Planning Team and additional participating agencies will follow HSEEP guidance and participate in a series of planning meetings (refer to **Table 1**), provide input into development of exercise objectives, and perform oversight of contractor deliverables.

IV. Subcommittee Roles and Responsibilities

Each Emergency Management Work Group subcommittee will provide project guidance, oversight and stakeholder representation in the development of the subcommittee's assigned projects.

Subcommittee members are expected to:

- Attend scheduled subcommittee meetings and respond to subcommittee correspondence
- Confirm project goals add value for the majority of Bay Area UASI jurisdictions
- Confirm the documented scope of work meets the goals of each project
- Oversee the progress of the relevant project and provide status to the Emergency Management Work Group and other stakeholder groups as appropriate (i.e. Coastal Region MARAC).
- Review draft project deliverables and provide input to ensure quality outcomes.
- Participate in planning workshops and other relevant project tasks by attending scheduled meetings and/or coordinating appropriate attendance from their jurisdiction.

V. Future Focus Areas / Project Ideas

The following are focus areas for the Emergency Management Work Group to consider approaching through regional coordination in future years:

- Consider establishing an MOU Subcommittee for ongoing efforts regarding volunteers, critical transportation, debris management, etc.
- Just In Time training for shelter workers (not reliant on ARC)
- Critical Transportation Capability Building – result of C-POD and Care & Shelter work, lacking coordination, understanding of resources to move survivors and life sustaining commodities.
- Family Reunification Training / Workshop

June 7, 2018 June 7, 2018 June 7, 2018 June 7,
2018/7/2018
June 7, 2018 June 7, 2018/7/2018

June 7, 2018



Bay Area UASI Management Team Emergency Management Work Group 2018 Work Plan

- Update Shelter Site Survey Template / Complete Shelter Site Surveys
- Mass Feeding Resource identification and Partnership building
- Identify requirements and action steps for local jurisdiction Debris Management Plans to receive the necessary FEMA approval under the Sandy Recovery Improvement Act of 2013 to achieve 80% Public Assistance (PA) eligibility.
- Exercise fuel and power interdependencies as related to a disaster recovery scenario.
- Work with Human Resources departments on process for activating Disaster Service Workers
- Develop an information sharing and essential elements of information plan or policy that codifies consistent and coordinated use of information management systems (e.g. WebEOC/Cal EOC, HSIN, Cal COP, and Mutualink) throughout the Region.
- Explore best practices for training and implementing EOC finance and administration processes that lead to successful reimbursement following a disaster.
- Facilitate a regional senior leader collaboration session to discuss policy affecting regional disaster response and recovery.
- Update the Bay Area Regional Emergency Coordination Plan and consolidate subsidiary plans and regional catastrophic earthquake plans as appropriate.
- Based on the completed Emergency Agreements Analysis, facilitate regional progress toward establishing pre-arranged agreements for emergency response support given the anticipated needs identified in catastrophic planning scenarios.
- Explore SF neighborhood based resiliency model for expansion throughout Bay Area



Bay Area UASI Management Team Emergency Management Work Group 2018 Work Plan

Table 1. 2018 Meeting Schedule

Table 1 presents scheduled meetings for the Emergency Management Work Group and its subcommittees. It will be updated on an ongoing basis by the Work Group Chairperson and presented for review by the Work Group at each scheduled meeting.

Date/time	Location	Meeting Title	Key Meeting Topics
January 11, 2018 1:30 – 3:30pm	4985 Broder Blvd, Dublin	Emergency Management Work Group	<u>Feature Presentation</u> – Haywired by ABAG <u>Work Group Input</u> – Annual Work Plan & Charters <u>Work Group Input</u> – Yellow Command 2018 Exercise <u>Work Group Input</u> – Recommendations for MARAC Project Updates UASI Updates
January 24, 2018 9:30 – 11:30am	4985 Broder Blvd, Dublin	Care and Shelter Subcommittee	<u>Feature Presentation / Spotlight</u> – <u>Work Group Input</u> – Project Charter <u>Work Group Input</u> – Contractor Selection <u>Working Session</u> – TBD Review of Project Charter Progress UASI Updates
January 24, 2018 1:30 – 3:30pm	4985 Broder Blvd, Dublin	Exercise Planning Team	Concepts and Objectives Meeting
February 21, 2018 9:30 – 11:30am	4985 Broder Blvd, Dublin	Care and Shelter Subcommittee	<u>Workgroup Input</u> – Contractor Mini Solicitation Status <u>Working Session</u> – Essential Elements of Information Review of Project Charter Progress UASI Updates
February 21, 2018 1:30 – 3:30pm	4985 Broder Blvd, Dublin	Exercise Planning Team	Initial Planning Meeting
March 1, 2018 TBD	Virtual Only	Exercise Planning Team	Scenario Working Group
March 8, 2018 1:30 – 3:30pm	4985 Broder Blvd, Dublin	Emergency Management Work Group	<u>Feature Presentation</u> – HRF <u>Work Group Input</u> – AFN Planning Spotlight - Project Updates UASI Updates
March 28, 2018 9:30 – 11:30am	4985 Broder Blvd, Dublin	Care and Shelter Subcommittee	<u>Feature Presentation / Spotlight</u> – <u>Workgroup Input</u> - <u>Working Session</u> – Define Medical Needs in Shelters Conversation Review of Project Charter Progress UASI Updates
April 25, 2018 9:30 – 11:30am	4985 Broder Blvd, Dublin	Care and Shelter Subcommittee	<u>Feature Presentation / Spotlight</u> – <u>Workgroup Input</u> - <u>Working Session</u> – PIO Outreach Needs for Shelter Operations Review of Project Charter Progress UASI Updates
May 10, 2018 1:30 – 3:30pm	4985 Broder Blvd, Dublin	Emergency Management Work Group	<u>Feature Presentation</u> – <u>Work Group Input</u> – Critical Transportation Capability Building Spotlight – UASI Technical Assistance Program (Janell Myhre) Project Updates UASI Updates
May 23, 2018 9:30 – 11:30am	4985 Broder Blvd, Dublin	Care and Shelter Subcommittee	<u>Feature Presentation / Spotlight</u> – <u>Workgroup Input</u> – Review MOU research and provide guidance on MOU templates being developed by Nusura

June 7, 2018 June 7, 2018 June 7, 2018 June 7,
2018 6/7/2018
June 7, 2018 June 7, 2018 6/7/2018

June 7, 2018



Bay Area UASI Management Team Emergency Management Work Group 2018 Work Plan

Proposed presenters / topics for work group and subcommittee meetings:

Emergency Management Workgroup (EMWG)

Care and Shelter Sub-Committee (CSSC)

- CSSC – Lynn Perez (Napa County – lessons learned re medical needs in a shelter)
- EMWG – Philip Palin (Supply Chain Resilience – focused on groceries)
- EMWG – Gordon Schremp (What can locals do for fuel planning?)
- EMWG – Grant Miller (CA Veterinary Medical Reserve Corps capabilities)
- CSSC – Survivor Movement (TTX or Discussion with OAs and State Agencies) per BAEP
- EMWG / CSSC – Deeper dive to train and learn BAEP (per D. Fernandez on 5/3)
- EMWG - Spotlights on local EOC finance & admin processes
- EMWG - Lake County Auditor (per Catrina Christian)
- CSSC – San Bernardino County sheltering best practices (per David Fernandez / Dana Reed)



Bay Area UASI Management Team Public Information & Warning Work Group 2018 Work Plan

The Public Information & Warning Work Group is chaired by Corey Reynolds of the Bay Area UASI Management Team. The Chairperson is responsible for developing meeting agendas, scheduling and facilitating regular meetings, and distributing meeting summaries to workgroup members.

I. 2018 Regional Project Oversight

Consistent with the ongoing purpose as stated in the Public Information & Warning Work Group Charter, the work group will oversee the following projects:

- Mass Notification Seminar

II. Member Roles and Responsibilities

Members of the work group are expected to attend scheduled work group meetings in person or via teleconference if necessary for the purpose of:

- Providing subject matter expertise and jurisdictional perspectives to the oversight of applicable projects
- Offering input to the active subcommittees to ensure relevant and quality outcomes of all projects
- Participating in the review of draft and final project deliverables
- Engaging in current regional collaboration efforts and reporting updates to their Office of Emergency Services leadership.

The Public Information & Warning Work Group is scheduled to meet four times during 2018 (see Table 1). Each meeting will last no more than 2 hours. Additional correspondence to work group members will be conducted via email from the Chairperson. Work group members are encouraged to participate in regional workshops, relevant trainings, and other events coordinated by this work group and its subcommittees. At a minimum, work group members should coordinate appropriate event participation by staff within their jurisdiction.

III. 2018 Active Subcommittees

Below are the current subcommittees which will report to the Public Information & Warning Work Group quarterly throughout 2018.

Mass Notification Seminar Subcommittee

This subcommittee is led by Corey Reynolds and consists of members from local government, state agencies, and non-profit agencies with mass notification roles within the Bay Area UASI region. During 2018, this Subcommittee will oversee the development, execution, and follow up of a mass notification seminar.

Bay Area JIS Leadership Committee

No longer a formal subcommittee of the Public Information and Warning Workgroup, the Bay Area JIS is now a stand-alone system that consists of members from local government, state agencies, non-profit agencies, and the private sector with public information and warning roles within the Bay Area UASI region. During 2018, the Bay Area JIS Leadership Committee will continue to report progress to the Public Information and Warning Workgroup.



Bay Area UASI Management Team

Public Information & Warning Work Group

2018 Work Plan

IV. Subcommittee Roles and Responsibilities

Each Public Information & Warning Work Group subcommittee will provide project guidance, oversight and stakeholder representation in the development of the subcommittee's assigned projects.

Subcommittee members are expected to:

- Attend scheduled subcommittee meetings and respond to subcommittee correspondence
- Confirm project goals add value for the majority of Bay Area UASI jurisdictions
- Confirm the documented scope of work meets the goals of each project
- Oversee the progress of the relevant project and provide status to the Public Information & Warning Workgroup, the Emergency Management Workgroup, the UASI Approval Authority, and other stakeholder groups as appropriate.
- Review draft project deliverables and provide input to ensure quality outcomes.
- Participate in planning workshops and other relevant project tasks by attending scheduled meetings and/or coordinating appropriate attendance from their jurisdiction.

V. 2018 Focus Areas

The following are focus areas for the Public Information & Warning Work Group in 2018:

- Develop guidance for categories, different types of alerting mechanisms, and suggestions on when to use each method in an emergency (triggers)
- Develop suggested guidance for coordinating alerts across jurisdictions
- Develop and share pre-scripted messages and standardized alerting template language

VI. Future Focus Areas / Project Ideas

The following are focus areas for the Public Information & Warning Work Group to consider approaching through regional coordination in future years:

- Develop coordinated marketing to promote signing up for mass notification systems (e.g., a regional landing page, coordinated media buys)
- Explore models or mechanisms for enabling sustainable funding for mass notification systems
- Identify a mechanism for sharing best practices, training, and end-user documentation
- Conduct outreach to Access and Functional Needs (AFN) and limited English proficiency populations



Bay Area UASI Management Team Public Information & Warning Work Group 2018 Work Plan

Table 1. 2018 Meeting Schedule

Table 1 presents scheduled meetings for the Public Information & Warning Workgroup and its subcommittees. It will be updated on an ongoing basis by the Workgroup Chairperson and presented for review by the Workgroup at each scheduled meeting.

Date/time	Location	Meeting Title	Key Meeting Topics
March 1, 2018 1:30pm-3:30pm	4985 Broder Blvd, Dublin	Public Information and Warning Workgroup	<u>Feature Presentation</u> – Sacramento Area Three-County Mass Notification System <u>Learning from Each Other</u> – Alerting DSWs <u>Mass Notification Seminar</u> <u>UASI Business</u>
May 31, 2018 10:00am-12:00pm	4985 Broder Blvd, Dublin	Public Information and Warning Workgroup	<u>Feature Presentation</u> – UASI Technical Assistance Program <u>Learning from Each Other</u> – SEMS Alert & Warning Subcommittee <u>Mass Notification Seminar</u> – Recap and Next Steps <u>UASI Business</u> – Yellow Command 2018
August 30, 2018 10:00am-12:00pm	4985 Broder Blvd, Dublin	Public Information and Warning Workgroup	<u>Feature Presentation</u> – TBD <u>Learning from Each Other</u> – TBD <u>UASI Business</u> – FY19 Regional Project Proposals
November 29, 2018 1:30pm-3:30pm	4985 Broder Blvd, Dublin	Public Information and Warning Workgroup	<u>Feature Presentation</u> – TBD <u>Learning from Each Other</u> – TBD <u>UASI Business</u> – 2019 Workgroup Planning
January 25, 2018 10am-12pm	Webinar	Mass Notification Seminar Subcommittee	Mass Notification Seminar Final Planning Meeting
March 14-15, 2018 8am-5pm	Orchard City Banquet Hall 1 W. Campbell Ave., Campbell	Mass Notification Seminar	Seminar Objectives: <ul style="list-style-type: none"> • Share mass notification experiences from recent disasters, including Bay Area emergencies. • Gain a deeper understanding of Bay Area communications infrastructure and capabilities related to mass notification. • Identify best practices for designing effective alert messages that reach broad audiences with diverse communications needs.



Bay Area UASI Management Team

Public Safety Information Sharing Work Group

2018 Charter

The Public Safety Information Sharing Work Group is co-chaired by the Northern California Regional Intelligence Center (NCRIC) and Mikyung Kim-Molina of the UASI Management Team. The Chairperson is responsible for developing meeting agendas, scheduling and facilitating meeting, and distributing the meeting summaries to work group members.

Purpose

The work group's purpose is to provide a forum for sharing, collaborating, unifying, and analyzing information across law enforcement and public safety agencies within the Bay Area UASI region. The Public Safety Information Sharing Work Group supports Goal One of the Bay Area UASI Homeland Security Goal Areas.

Goal 1: Public Safety Information Sharing

Enhance information collection, analysis and sharing in support of public safety operations.

Work Group Objectives

The Public Safety Information Sharing Work Group objectives are to:

- Provide a forum for discussing Information Sharing best practices that will help interdict terrorist acts and other crimes.
- Provide reports to the UASI Approval Authority, Bay Area UASI Management Team and other stakeholder groups, as requested, regarding UASI funded information sharing projects and initiatives including: Coplink and ARIES.
- Based on annual UASI grant funding priorities, identify potential Information Sharing projects that might be eligible for funding.
- Coordinate, develop, and submit the annual Regional Public Safety Information Sharing Systems project proposal for UASI funding.
- Oversee the implementation and progress of UASI-funded projects and provide support where possible.

Membership

Membership is open to Bay Area UASI regional partners jointly engaged in Information Sharing activities. Members are expected to offer a brief summary of their work on any UASI-funded project. Members will be encouraged to provide updates on other Information Sharing related projects that may be of interest to other work group members.

Meeting Frequency

Members are encouraged to attend in person or by conference call line. Information Sharing Work Group meetings are scheduled on an as needed basis.

Governance Structure

In coordination with the Northern California Regional Intelligence Center (NCRIC), the Bay Area UASI Project Manager assigned to the work group shall serve as Co-Chairperson and Scribe. It is the responsibility of the UASI Project Manager to report recommendations and progress of the work group to the UASI General Manager. As appropriate, the UASI General Manager may add updates and/or



Bay Area UASI Management Team Public Safety Information Sharing Work Group 2018 Charter

recommendations on behalf of this work group to the agenda for a scheduled UASI Approval Authority Meeting.

Documentation

The work group Co-Chairs will maintain a record of the work group meetings and will distribute meeting agendas two weeks prior to each meeting. Meeting minutes will be sent no later than two weeks after each meeting.

Process for Charter Updates/Changes

Updates and changes to this Charter are the responsibility of the Bay Area UASI, although changes will be discussed with the membership prior to the adoption of changes.

Committees

At such time if work in this group requires the formation of a committee, the first option will be to defer to a standing committee among Bay Area UASI partners to determine whether a new or existing committee can complete the work in a timely fashion. Otherwise the Project Manager will recruit from within the workgroup on advice from partner representatives.



Bay Area UASI Management Team

Medical and Public Health Work Group

2018 Charter

The Medical and Public Health Workgroup is chaired by Amy Ramirez of the UASI Management Team. The Chairperson is responsible for developing meeting agendas, scheduling and facilitating meetings, and distributing the meeting summaries to work group members.

Purpose

The work group's purpose is to provide a forum for coordinating and sharing information about projects, exercises, and planning efforts relevant to the Bay Area medical and public health community. The Medical and Public Health Work Group supports Goal Five of the Bay Area UASI Homeland Security Goal Areas.

Goal 5: Medical and Public Health

Improve health and medical capabilities.

Workgroup Objectives

Medical and Public Health Workgroup objectives are to:

1. Establish a Quarterly Agenda containing updates on UASI funded and regionally relevant Medical and Public Health-related projects and initiatives.
2. Based on annual UASI grant funding priorities, identify potential Medical and Public Health projects that might be eligible for funding.
3. Oversee the progress of UASI-funded projects and provide support where possible.
4. Provide subject matter expertise for development and implementation of the Regional Risk Management Program.
5. Provide status reports, as requested, to the UASI Approval Authority and the Bay Area UASI Management Team as well as to regional stakeholder groups including BAMPWG, ABAHO-PHP, MHOAC, RDMHS.

Membership

Membership is open to Bay Area UASI region partners jointly engaged in Medical and Public Health disaster mitigation, preparedness, response, and recovery planning efforts. Members are expected to offer a brief summary of their work on any UASI-funded project. Members will be encouraged to provide updates on Medical and Health preparedness-related projects that may be of interest to other Workgroup members.

Meeting Frequency

Members are encouraged to attend in person or by conference call line. Medical and Public Health Workgroup meetings are scheduled on a quarterly basis.

Governance Structure

The Bay Area UASI Project Manager assigned to the Workgroup shall serve as the Chairperson and Scribe. It is the responsibility of the Chairperson to report recommendations and progress of the Workgroup to the UASI General Manager. As appropriate, the UASI General Manager may add updates and/or recommendations on behalf of this Workgroup to the agenda for a scheduled UASI Approval Authority Meeting.



Bay Area UASI Management Team Medical and Public Health Work Group 2018 Charter

Documentation

The Workgroup Chairperson maintains a record of the Workgroup meetings and will distribute Meeting Agendas two weeks prior to each meeting. The Chairperson will make every effort to distribute Meeting Minutes within two weeks after each meeting.

Process for Charter Updates/Changes

Updates and changes to this Charter are the responsibility of the Bay Area UASI, although changes will be discussed with the membership prior to the adoption of changes.

Committees

At such time as work in this group requires the formation of a committee, the first option will be to defer to a standing committee among Bay Area UASI partners to determine whether a new or existing committee can complete the work in a timely fashion. Otherwise the Project Manager will recruit from within the workgroup on advice from partner representatives.

2018 UASI Medical & Public Health Meeting Schedule

Date/Time	Agenda Items
February 22, 1:00 – 3:00	Stop-the-Bleed
May 24, 10:00 - Noon	Climate change & potential health impacts
August 23, 10:00 - Noon	TBD
November 29, 10:00 - Noon	TBD

Regional Medical & Public Health Stakeholder Meetings

Meeting	Description	Frequency
Association of Bay Area Health Officers Public Health Preparedness Subcommittee (ABAHO – PHP)	Attendees composed of public health officers and health services agencies from each local health organization.	Monthly, Third Friday 11:00 – 3:00
Bay Area Mass Prophylaxis Working Group (BAMPWG)	Coordinates Mass Prophylaxis planning across the region in order to enhance the ability of Bay Area Health Departments to rapidly dispense medication or vaccines.	Monthly, Second Friday 9:30 – 12:30
Region II Medical Health Operational Area Coordinators (MHOAC)	Meeting of MHOACs to discuss and coordinate disaster and medical health resource sharing in the Bay Area.	Quarterly



Bay Area UASI Management Team Training & Exercise Workgroup 2018 Work Plan

Commander Shawn Sexton of the Alameda County Sheriff's Office chairs the Training & Exercise Workgroup and is responsible for developing meeting agendas, scheduling and facilitating regular meetings, and distributing meeting summaries to workgroup members.

I. 2018 Project Oversight

Consistent with the ongoing purpose as stated in the Training & Exercise Workgroup Charter, the Workgroup will oversee the following projects:

- Fire, law, EMS and public health training.
- Special operations team training to include urban search & rescue, hazardous materials, CBRNE maritime search and rescue.
- Law enforcement special operations and explosive ordinance training.
- All-Hazards incident management, position specific and emergency operations center trainings
- Region-wide, multi-disciplinary, multi-agency Exercise (i.e. Urban Shield)

II. Member Roles and Responsibilities

Members of the workgroup are expected to attend scheduled workgroup meetings in person or via teleconference if necessary for the purpose of:

- Providing subject matter expertise and jurisdictional perspectives to the oversight of applicable projects
- Offering input to the active subcommittees to ensure relevant and quality outcomes of all projects
- Participating in the review of draft and final project deliverables
- Engaging in current regional collaboration efforts and reporting updates to their organization's leadership

The Training & Exercise Workgroup is scheduled to meet 12 times during 2018. Each meeting will last no more than 2 hours. Additional correspondence to Workgroup members will be conducted via email from the Chairperson. Workgroup members are encouraged to participate in regional workshops, relevant trainings, and other events coordinated by this Workgroup and its subcommittees. At a minimum, Workgroup members should coordinate appropriate event participation by staff within their jurisdiction.

III. 2018 Active Subcommittees

Below are the current subcommittees that will report to the Training & Exercise Workgroup no less than quarterly throughout 2018.

Urban Shield

This subcommittee is led by ACSO Commander Sexton and consists of members from fire, EMS and law enforcement agencies, local government from within the Bay Area UASI region as well as state and federal agencies. The objectives for the Urban Shield Subcommittee are detailed in the attached grant year 2018 Urban Shield Project Charter. During 2018, this subcommittee has agreed to meet monthly per the meeting schedule in **Table 1**.



Bay Area UASI Management Team Training & Exercise Workgroup 2018 Work Plan

IV. Subcommittee Roles and Responsibilities

Each Training & Exercise Workgroup subcommittee will provide project guidance, oversight and stakeholder representation in the development of the subcommittee's assigned projects.

Subcommittee members are expected to:

- Attend scheduled subcommittee meetings and respond to subcommittee correspondence
- Confirm project goals add value for the majority of Bay Area UASI jurisdictions
- Confirm the documented scope of work meets the goals of each project
- Oversee the progress of the relevant project and provide status to the Emergency Management Workgroup, the UASI Approval Authority, and other stakeholder groups as appropriate (i.e. Coastal Region MARAC).
- Review draft project deliverables and provide input to ensure quality outcomes.
- Participate in planning workshops and other relevant project tasks by attending scheduled meetings and/or coordinating appropriate attendance from their jurisdiction.

V. Future Focus Areas / Project Ideas

The following are focus areas for the CBRNE Workgroup to consider approaching through regional coordination in future years:

- Increase the opportunity to accommodate "just-in-time" training requests from stakeholders.
- Host an annual stakeholders workshop every September to identify new and emerging training and exercise needs so they can be incorporated in the upcoming year's training calendar.
- Develop a regional fire, law enforcement and EMS rescue task force curriculum to increase out of hospital survival for victims following of an active shooter incident
- Develop an electronic course evaluation system management system that will be used to evaluate training effectiveness.
- Update the Bay UASI Multi-Year Training and Exercise Plan (MYTEP).



Bay Area UASI Management Team Training & Exercise Workgroup 2018 Work Plan

Table 1. 2018 Meeting Schedule

Table 1 presents scheduled meetings for the Training & Exercise Workgroup and sub-committee. A regional Training and Exercise Program update is provided at each meeting for the public safety areas it serves. (i.e. Law Enforcement; Fire; HazMat; CBRNE; PRND; Emergency Management; EMS; Public Health; PIO; Cyber Security; others). A review of upcoming training courses and related registration status is discussed at each meeting, including opportunities for questions/answers regarding program implementation protocols and upcoming training opportunities.

Date/time	Location	Meeting Title	Key Meeting Topics
January 18, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program update
February 15, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program update
February tbd, 2018	4985 Broder Blvd, Dublin	Urban Shield Planning Meeting #1	<ul style="list-style-type: none"> • Training presentation • Branch Chief Reports • Area Command Updates
March 15, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program update
March tbd, 2018	4985 Broder Blvd, Dublin	Urban Shield Planning Meeting #2	<ul style="list-style-type: none"> • Training presentation • Branch Chief Reports • Area Command Updates
April 19, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program update
April tbd, 2018	4985 Broder Blvd, Dublin	Urban Shield Planning Meeting #3	<ul style="list-style-type: none"> • Training presentation • Branch Chief Reports • Area Command Updates
May 17, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program update
May tbd, 2018	4985 Broder Blvd, Dublin	Urban Shield Planning Meeting #4	<ul style="list-style-type: none"> • Training presentation • Branch Chief Reports • Area Command Updates
June 21, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program update
June tbd, 2018	4985 Broder Blvd, Dublin	Urban Shield Planning Meeting #5	<ul style="list-style-type: none"> • Training presentation • Branch Chief Reports • Area Command Updates
July 19, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program update



Bay Area UASI Management Team Training & Exercise Workgroup 2018 Work Plan

Date/time	Location	Meeting Title	Key Meeting Topics
July tbd, 2018	4985 Broder Blvd, Dublin	Urban Shield Planning Meeting #6	<ul style="list-style-type: none"> • Training presentation • Branch Chief Reports • Area Command Updates
August 16, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program update
August tbd, 2018	4985 Broder Blvd, Dublin	Urban Shield Planning Meeting #7	<ul style="list-style-type: none"> • Training presentation • Branch Chief Reports • Area Command Updates
August tbd, 2018	4985 Broder Blvd, Dublin	Urban Shield Planning Meeting #8	<ul style="list-style-type: none"> • Training presentation • Branch Chief Reports • Area Command Updates
September 20, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program 2019 training request submissions -Law enforcement
October 18, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program 2019 training request submissions - Fire; HazMat
November 15, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program 2019 training request submissions -Emergency Mgt; EMS; Public Health; PIO; other
November 15, 2018 1:30 pm – 2:30 pm	4985 Broder Blvd, Dublin	Urban Shield After- Action Report	<ul style="list-style-type: none"> • Training presentation • Branch Chief Reports • Area Command Updates
December 20, 2018 10:00 am – 12:00 pm	4985 Broder Blvd, Dublin	T&E Meeting	<ul style="list-style-type: none"> • Program update

Proposed presenters / topics for workgroup and subcommittee meetings:

- To Be Determined



To: Bay Area UASI Approval Authority
From: Catherine Spaulding, Assistant General Manager
Date: June 14, 2018
Re: Item 5: FY18 UASI Regional Projects

Staff Recommendation:

Approve the UASI FY18 proposed regional projects

Action or Discussion Items:

Action

Discussion:

At the January 2018 meeting, Approval Authority Members approved proposals for “level one” FY18 regional projects in the categories of training and exercise, fusion center, public safety information sharing, BayRICS, public health and medical, and projects implemented by the Management Team.

In today’s meeting, Members are asked to review and approve other regional (“level two”) projects recommended by the Management Team for funding. These recommendations consider the input of the Regional Proposal Work Group, which met on February 22, 2018. There are four level two projects the Management Team recommends for funding. All of them are strongly endorsed by regional stakeholders. Please see Table 1 below.

There were three additional level two projects that were submitted for funding on veterinary emergency response, care and shelter of animals in disasters, and regional paratransit emergency coordination and planning. The Management Team is not recommending funding for any of these projects due to limitations of grant funding and that many of the goals and objectives of these proposed projects have been incorporated into existing regional planning efforts.

Table 1: FY18 Level Two Regional Projects Recommended for Funding

Project	Proposer	Description	Amount
Bay Area JIS (Joint Information System) Support	San Mateo County Manager's Office	This project will fund a contractor to support the maturation of the Bay Area JIS. Deliverables will include virtual drills, PIO training, quick reference of translated key terms used with public survivors in a disaster response, stakeholder engagement and updates to the JIS Framework & Toolkit, and recommendations/strategy for continued Bay Area JIS improvement such as formal mutual aid and participation in credentialing.	\$75,000
Regional WebEOC Fusion with CalEOC	Marin County Sheriff's Office of Emergency Services	Building upon efforts to date and Yellow Command After Action Report improvement items, this project will establish effective fusion between Operational Area instances of WebEOC and the State's CalEOC system. It will define and establish common boards to be used for sharing essential elements of information and provide training to WebEOC/ CalEOC users within all 12 Operational Areas.	\$60,000
Supply Chain Resilience	San Francisco Department of Emergency Management	This project will identify the critical links in supply chains that provide food, water, and pharmaceuticals to the Bay Area, including which elements of these regional supply chains are particularly important and to what extent they are vulnerable in a disaster, either directly or through infrastructure interdependencies. The consultant hired to implement the project will conduct research, engage stakeholders and providers, and produce a strategy document with recommendations for next steps.	\$60,000
Regional Bay Area Mass Notification System Users Conference	Alameda County Sheriff's Office of Emergency Services	The Bay Area UASI Regional Public Information and Warning Workgroup will hold a two-day conference in the Bay Area that will bring in topical speakers who have used their mass notification systems for large events and emergency incidents. We will also provide time for counties and cities to share information that can benefit the administrators of other systems. This will be followed by hands on training and certification in different software platforms.	\$50,000
TOTAL			\$245,000

Table 2 below shows all regional projects that have been approved for funding (level one) and that are recommended for funding (level two) categories.

In the January 2018 Approval Authority Meeting, the Management Team recommended an allocation of \$250,000 to the cyber resiliency training project and this was approved by the board. Considering the additional funds made available due to the less-than-anticipated retention amount by the State, today the Management Team is proposing that the cyber resiliency training project be funded at its full proposed amount of \$300,000. This amount is reflected in the table below.

Table 2: All FY18 Regional Projects

Project	Level	Proposer	Approved Allocation
Regional Training and Exercise	One	Alameda County Sheriff	\$4,901,339
Information Analysis, Infrastructure Protection, and Cyber Security	One	NCRIC	\$4,485,200
Regional Law Enforcement Information Sharing and Analysis Systems	One	NCRIC	\$720,000
Preventative Radiological/Nuclear Detection Program	One	Management Team	\$280,000
Cybersecurity Training	One	Management Team	\$300,000
Medical Needs and Behavioral Health Shelter Planning	One	Association of Bay Area Health Officers (ABAHO)	\$200,000
Care and Sheltering	One	Management Team	\$150,000
Critical Transportation	One	Management Team	\$150,000
Regional Broadband Planning and Governance	One	BayRICS	\$59,000
Project	Level	Proposer	Recommended Allocation
Bay Area JIS	Two	San Mateo County Manager	\$75,000
Regional WebEOC Fusion with CalEOC	Two	Marin County Sheriff	\$60,000
Supply Chain Resilience	Two	San Francisco Department of Emergency Management	\$60,000
Regional Bay Area Mass Notification System Users Conference	Two	Alameda County Sheriff	\$50,000
TOTAL			\$11,490,539



To: Bay Area UASI Approval Authority
From: Catherine Spaulding, Assistant General Manager
Date: June 14, 2018
Re: Item 6: FY18 UASI Grant Allocations

Staff Recommendation:

Approve the proposed FY18 Bay Area UASI grant allocations

Action or Discussion Item:

Action

Discussion:

This memo presents total local funding available and then presents detail on proposed allocations, including regional projects and hub funding amounts.

I. Total Local Funding Available

On May 21st, the Department of Homeland Security released its FY18 Homeland Security Grant Program Notice of Funding Opportunity, which includes the FY18 UASI grant award for the Bay Area. The Bay Area UASI federal grant allocation for FY18 is \$27,500,000, a decrease of \$36,000 from the FY17 allocation. The State of California informed us on June 13 that the amount of funding they will retain is \$4,757,500, which is 17.3%, of the grant award.

In addition, there is currently a \$700,000 unspent balance in the Bay Area's UASI FY16 and FY17 grants. This money is available as a result of a return of funding from jurisdictions and the Management Team due to salary savings. This balance of \$700,000 has been added to the total available for allocation during the FY18 allocation process, bringing the total amount of local funding available to \$23,442,500.

Table 1 below shows total local funds available for allocation and provides FY17 information as reference.

Table 1: UASI FY18 Funds Available for Allocation

	FY17	FY18
UASI Grant Award	\$27,536,000	\$27,500,000
State Retention	(@18.55%) - \$5,107,200	(@17.3%) - \$4,757,500
Leftover Funds	\$820,000	\$700,000
Total Local Funds Available	\$23,248,800	\$23,442,500

II. Proposed Allocations

Proposed Bay Area UASI FY18 grant allocations are detailed below in Table 2, with the FY17 allocations (in blue) and percentage change included for reference.

Table 2: Proposed FY18 Allocations

	FY17	FY18	% Change
Major City Allocation	\$3,000,000	\$3,000,000	0%
Regional Projects	\$11,380,539	\$11,490,539	1%
Management Team	\$3,308,480	\$3,308,480	0%
Hub Projects	\$5,559,781	\$5,643,481	2%
TOTAL	\$23,248,800	\$23,442,500	1%

III. Regional Projects

There is a proposed amount of \$11,490,539 for FY18 regional projects. The list of projects and amounts are detailed in Table 3 below. Projects and amounts from FY17 are included for reference (in blue).

Table 3: Proposed FY18 Regional Projects

Project	FY17	FY18
<i>Training and Exercise Program</i>	\$4,901,339	\$4,901,339
<i>NCRIC</i>	\$4,485,200	\$4,485,200
<i>Law Enforcement Information Sharing</i>	\$800,000	\$720,000
<i>PRND Program</i>	\$315,000	\$280,000
<u>Interoperability/Communications</u>		
Cyber Resiliency	--	\$300,000
Regional JIS	--	\$75,000
Regional WebEOC Fusion with CalEOC	\$60,000	\$60,000
Regional Broadband Planning/Governance	\$59,000	\$59,000
Mass Notification System Users Conference	\$40,000	\$50,000
<u>Medical and Public Health</u>		
Medical & Behavioral Health Shelter Planning	--	\$200,000
Public Health/Medical Intelligence - Pilot	\$120,000	--
BAMPWG Public Information and Warning	\$100,000	--
<u>Other</u>		
Mass Care and Sheltering	\$150,000	\$150,000
Critical Transportation	--	\$150,000
Supply Chain Resiliency	--	\$60,000
Access and Functional Needs Planning	\$200,000	--
Sonoma Helicopter	\$100,000	--
TOTAL	\$11,380,539	\$11,490,539

IV. Hub Allocations

There is a proposed amount of \$5,643,481 for the FY18 allocation to hubs. This amount is distributed to the four hubs based on the risk allocation percentage approved by the Approval Authority in the November 2017 meeting:

- East = 23% (23.46)
- North = 7% (6.83)
- South = 25% (24.53)
- West = 45% (45.18)

Table 4 below shows the proposed FY18 hub allocations, the FY17 amounts (in blue), and percentage change.

Table 4: Proposed FY18 Hub Allocations

Hub	FY17	FY18	% Change
East	\$1,304,197	\$1,324,200	2%
North	\$379,561	\$385,338	2%
South	\$1,363,603	\$1,384,091	2%
West	\$2,512,421	\$2,549,852	2%
TOTAL	\$5,559,781	\$5,643,481	2%



To: Bay Area UASI Approval Authority
From: Janell Myhre, Regional Program Manager
Date: June 14, 2018
Re: Item 7: FY18 Hub Projects

Staff Recommendation:

Approve the UASI FY18 proposed hub projects

Action or Discussion Items:

Action

Discussion:

In January 2018, the four planning hubs met to select projects from among those submitted by Bay Area UASI stakeholders. Members from each planning hub reviewed and ranked the proposed projects in prioritized order, creating a list separated by “above the line” as well as “below the line” projects.

Today, the Management Team presents the list of hub-selected projects for the FY18 grant cycle. Please see appendix A for a list of projects as well as summary information.

The Management Team is seeking approval from the Approval Authority for this list of hub projects to be funded in order of priority per funding available. Projects will be funded at the hub level using the allocation amount and hub funding formula approved by the Approval Authority.

The Management Team wishes to thank the hub voting members, project proposers, and all UASI stakeholders who participated in this year’s hub proposal process for their time and thoughtful input.

Bay Area UASI

UASI FY18 Hub Project Proposal Selections

Approval Authority Review

June 14, 2018





FY18 Proposal Selection Process

- **Estimated FY18 funding amount using FY17 as guideline**
- **UASI grant compliance review (November 2017 – January 2018)**
- **Hub Voting members prioritize projects (January 2018)**
- **Approval Authority approval (June 2018)**





FY18 Project Proposal Statistics

Hub	Projects Submitted	Prioritized Above the Line
North Bay	18	10
South Bay	18	13
East Bay	32	11
West Bay	20	17
TOTAL	88	51



North Bay Projects Above the Line

UASI FY18 NORTH BAY HUB- PROJECT PRIORITIZATION RECOMMENDATION **\$ 385,338**

Priority	Project ID	Agency	Project Name	Total Project Cost	Suggested Allocation
1	7274	Napa-Solano-Yolo-Marin County Public Health Laboratory	Centrifuge	\$ 16,960	\$ 16,960
2	7122	County of Sonoma, Fire & Emergency Services	North Bay Hub Risk/Capability Planner	\$ 159,925	\$ 80,000
3	7494	Solano County Office of Emergency Services	M-90 Forward Looking Infrared (FLIR)	\$ 38,531	\$ 38,531
4	7268	Marin County Sheriff's Office of Emergency Services	Regional Mass Notification System	\$ 62,900	\$ 57,575
5	7270	Marin County Sheriff's Office of Emergency Services	WebEOC Enhancements	\$ 87,321	\$ 26,600
6	7068	County of Napa	Interoperability Portable Radio Cache	\$ 53,555	\$ 36,000
7	7269	Marin County Health and Human Services	North Bay "Stop the Bleed" Equipment Distribution and Coordinated Training Effort	\$ 51,756	\$ 51,756
8	7267	Sonoma County Sheriff's Office	P25 Radio Purchase	\$ 398,981	\$ 28,000
9	7093	Marin County Fire Department	Marin County Fire Agencies Ballistic PPE	\$ 90,750	\$ 23,839
10	7059	Rio Vista Police Department	P25 Radios	\$ 55,822	\$ 26,077
TOTALS FOR ABOVE THE LINE PROJECTS:				\$ 1,016,501	\$ 385,338



North Bay Projects Below the Line

Priority	Project ID	Agency	Project Name	Total Project Cost	Suggested Allocations
11	7059	Rio Vista Police Department	P25 Radios	\$ 29,745	
12	7093	Marin County Fire Department	Marin County Fire Agencies Ballistic PPE	\$ 66,911	
13	7122	County of Sonoma, Fire & Emergency Services	North Bay Hub Risk/Capability Planner	\$ 79,925	
14	7089	Marin County Sheriff's Department	Use of Force and De-Escalation Simulator	\$ 21,500	
15	7085	City of Fairfield Fire Department	Dual Band Radios	\$ 39,561	
16	7132	Petaluma Police Department	Southern Sonoma County Interoperable Communications System Upgrade-2018	\$ 160,013	
17	7079	Sonoma-Marín Area Rail Transit	Railroad Disaster Response Training	\$ 20,000	
18	7057	Novato Police Department	Armored Group Van	\$ 167,164	
19	7250	Bodega Bay Fire Protection District	Repower Fireboat	\$ 37,263	
20	7266	Sonoma County Sheriff's Office	BeOn Radio to Smartphone Gateway	\$ 315,000	
21	7133	Santa Rosa Police Department	Crowd Safety Barriers for Old Courthouse Square	\$ 14,278	
TOTALS FOR BELOW THE LINE PROJECTS:				\$ 951,359	\$ -



Centrifuge

Project Name: Centrifuge

Organization: Napa-Solano-Yolo-Marin County Public Health Laboratory

Project Lead: Katya Ledin

Project Cost: \$16,960

Amount: **\$16,960**

Project Summary

The Napa-Solano-Yolo-Marin County Public Health Laboratory is requesting to purchase a new, refrigerated floor-standing centrifuge so that our laboratory can continue to provide bioterrorism response testing services. The centrifuge is needed for environmental and clinical response, to concentrate and/or separate specimens of 15-50 ml, to improve test sensitivity. The PH Lab currently has two obsolete centrifuges that can no longer be repaired. One centrifuge is exhibiting electrical motor load problems, the other has a broken lid lock. The final deliverable will be the installation of a new centrifuge.



North Bay Hub Risk/Capability Planner

- Project Name:** North Bay Hub Risk/Capability Planner
- Organization:** County of Sonoma, Fire & Emergency Services
- Project Lead:** Brendan Kearney
- Project Cost:** \$159,925
- Amount:** **\$80,000**

Project Summary

Position continues to support terrorism preparedness in ongoing efforts to continually update/add CIKR assets, coordinate capability assessments; assist with developing project proposals; identify training opportunities, and provide consensus driven innovative solution to often complex challenges through outreach to North Bay and regional stakeholders.



M-90 Forward Looking Infrared (FLIR)

Project Name: M-90 Forward Looking Infrared (FLIR)
Organization: Solano County Office of Emergency Services
Project Lead: Don Ryan
Project Cost: \$38,531
Amount: **\$38,531**

Project Summary

Install a Forward Looking Infrared (FLIR) System compatible with the current electronics suite in the M-90 Vessel (28' Munson Landing Craft).



Regional Mass Notification System

Project Name: Regional Mass Notification System

Organization: Marin County Office of Emergency Services

Project Lead: Chris Reilly

Project Cost: \$62,901

Amount: **\$57,575**

Project Summary

Building upon efforts to date and the success of the BAUASI Public Information and Warning Working Group, this project will maintain effective regional mass notification capability through a common operating platform. The regional OAs of Marin, ALCO, SF and San Mateo have agreed to develop an OA to OA regional back-up notification capability. This project will also provide a platform for the OAs in the region to share notifications, best practices and training.



WebEOC Enhancements

Project Name: WebEOC Enhancements

Organization: Marin County Office of Emergency Services

Project Lead: Chris Reilly

Project Cost: \$87,321

Amount: **\$26,600**

Project Summary

This project provides the Web EOC Notifications Plug-In software that proactively alerts users to new logistics orders, new significant incidents or changing incidents, the Messages Manager Module that offers an integrated messaging platform allowing communications between users or positions, the Seating Chart Manager that allows easy and automated check-in and position assignment capabilities and finally the Module Care Plan + WebEOC Pro support plans.



Interoperability Portability Radio Cache

Project Name: Interoperability Portability Radio Cache

Organization: County of Napa

Project Lead: Kevin Twohey

Project Cost: \$53,555

Amount: **\$36,000**

Project Summary

To procure P25 Phase 1 & 2 Capable Single Band Portable radios for response and recovery operations and interoperable communications required during a terrorist incident.



Stop the Bleed Equipment & Training

- Project Name:** Stop the Bleed Equipment & Training
- Organization:** Marin County Health & Human Services
- Project Lead:** Megan Scott
- Project Cost:** \$51,756
- Amount:** **\$51,756**

Project Summary

Purchase of tourniquets and kit building supplies and Stop The Bleed Wall Mounted Bleeding Control Stations with 8 tourniquets per kit (60 across the region) and associated instructions, bandages, gloves, hemostatic dressing, etc to provide caches at schools and other large gathering locations and ensure consistent messaging on how to use this equipment to community members across all four North Bay counties.



P25 Radio Purchase

Project Name: P25 Radio Purchase
Organization: Sonoma County Sheriff's Office
Project Lead: Christine DeMiguel
Project Cost: \$398,981
Amount: **\$28,000**

Project Summary

This project will purchase a cache of P25 radios for Special Operations Unit.



Marin County Fire Agencies Ballistic PPE

Project Name: Marin County Fire Agencies Ballistic PPE

Organization: Marin County Fire Department

Project Lead: Graham Groneman

Project Cost: \$90,750

Amount: **\$23,839**

Project Summary

The Marin County Fire Department on behalf of the Marin County Fire Chiefs association is requesting \$90,000 for Level 3 ballistic vests and helmets. Currently there are no Fire Departments in Marin County with ballistic PPE and therefore the region lacks the ability to safely respond to a violent terrorist incident. The PPE would be divided and provided to all Marin Fire agencies in a fair and equitable manner. The amount requested will provide funding for approximately 50 sets of PPE.



P25 Radios

Project Name: P25 Radios
Organization: Rio Vista Police Department
Project Lead: Daniel Dailey
Project Cost: \$55,822
Amount: **\$26,077**

Project Summary

This project to provide Motorola APX portable radios was approved in 2017 but insufficient funding was available to support it. Our need for interoperable communications technology has not changed. Our centralized location bordering three major metropolitan areas will result in the need to communicate on a variety of radio frequencies. We currently do not have that capability.



South Bay Projects Above the Line

UASI FY18 SOUTH BAY HUB -PROJECT PRIORITIZATION RECOMMENDATION \$ 1,384,091

Priority	Project ID	Agency	Project Name	Total Project Cost	Suggested Allocation
1	7247	Santa Cruz Office of Emergency Services	Purchase and implementation of Everbridge as our tri-county mass notification system.	\$ 65,400	\$ 65,400
2	7217	Santa Clara County District Attorney's Office	Santa Clara County Crime Strategies Unit - Intel Analyst Position	\$ 306,652	\$ 306,652
3	7202	San Jose Police Department	FY18 - Coplink	\$ 87,000	\$ 87,000
4	7259	Santa Cruz Office of Emergency Services	Technology Update to Improve Interoperable Communications Inside and Outside the EOC of the City of Santa Cruz	\$ 35,425	\$ 35,425
5	7175	San Jose Fire Department	Radiation Isotope Identifier Detector (identiFINDER B400)	\$ 62,000	\$ 62,000
6	7169	Monterey County Regional Fire District	Interoperable Communications	\$ 252,295	\$ 199,175
7	7275	San Jose Office of Emergency Management	Critical GIS Dataset Information	\$ 75,000	\$ 75,000
8	7075	Santa Clara County Sheriff's Office	Bomb Suits	\$ 88,274	\$ 88,274
9	7276	San Jose Office of Emergency Management	Field and EOC Applications	\$ 75,000	\$ 75,000
10	7074	Santa Clara County Sheriff's Office	EOC Equipment Transport	\$ 84,244	\$ 84,244
11	7235	San Jose Office of Emergency Management	Long Range Acoustical Devices for Public Alert and Warning (Scalable up to 4)	\$ 142,313	\$ 142,313
12	7169	Monterey County Regional Fire District	Interoperable Communications	\$ 53,120	\$ 53,120
13	7058	Monterey County Office of Emergency Services	Community Resiliency Planner	\$ 90,000	\$ 90,000
14	7271	San Jose Office of Emergency Management	Emergency Logistics Equipment Package for Type I Vehicular Commodity Point of Distribution (POD) (Scalable to 4)	\$ 101,403	\$ 20,488
TOTALS FOR ABOVE THE LINE PROJECTS:				\$ 1,518,126	\$ 1,384,091



South Bay Projects Below the Line

Priority	Project ID	Agency	Project Name	Total Project Cost	Suggested Allocation
15	7271	San Jose Office of Emergency Management	Emergency Logistics Equipment Package for Type I Vehicular Commodity Point of Distribution (POD) (Scalable to 4)	\$ 80,915	\$ -
16	7172	Monterey County Sheriff	Robot	\$ 86,559	\$ -
17	7239	San Benito County Office of Emergency Services	Mobile Command Vehicle	\$ 403,125	\$ -
18	7060	Palo Alto Police Department OES	Solar Generator Trailer	\$ 245,250	\$ -
19	7070	Santa Clara County Sheriff's Office	Transit K9	\$ 67,959	\$ -
20	7131	Monterey County Sheriff	Bomb Dog	\$ 17,175	\$ -
TOTALS FOR BELOW THE LINE PROJECTS:				\$ 900,983	\$ -



Mass Notification System

- Project Name:** Mass Notification System (Everbridge)
- Organization:** Santa Cruz Office of Emergency Services
- Project Lead:** Rosemary Anderson
- Project Cost:** \$65,400
- Amount:** **\$65,400**

Project Summary

Implement a mass notification and warning system capable of delivering coordinated, prompt, reliable, and actionable information to the whole community through the use of clear, consistent, accessible, and culturally and linguistically appropriate methods to effectively relay information regarding any threat or hazard, as well as the actions being taken and the assistance being made available, as appropriate. Will also provide for tri county interoperability through system redundancy and backup capability.



Santa Clara County Crime Strategies Unit - Intel Analyst Position

Project Name: Santa Clara County Crime Strategies Unit - Intel Analyst Position

Organization: Santa Clara County District Attorney's Office

Project Lead: Marisa McKeown

Project Cost: \$306,652

Amount: **\$306,652**

Project Summary

This project would fund two intelligence analysts at the Crime Strategies Unit (CSU). The analysts are hired and trained by the Northern California Regional Intelligence Center, and are stationed in Santa Clara County to specifically work on South Bay threats. CSU specializes in regional intelligence collection, threat assessment, data sharing and event preparedness. The information gleaned from CSU operations is shared with and vetted against the information in neighboring hubs to compare and analyze common threats. In close partnership with NCRIC, the CSU analysts extract data collected by the regional task forces, utilize special software and databases, and disseminate the intelligence to the appropriate law enforcement partners.



FY18 - Coplink

Project Name: FY18 - Coplink
Organization: San Jose Police Department
Project Lead: Judith Torrico
Project Cost: \$87,000
Amount: **\$87,000**

Project Summary

Support the San Jose portion of the regional law enforcement information-sharing systems Coplink between the between 31 police agencies in Santa Clara County, Santa Cruz County, Monterey County, San Benito County along with respective District Attorney Office's, University Police Agencies, and county Probation entities.



Interoperable Communications Update

Project Name: Interoperable Communications Update
Organization: Santa Cruz Office of Emergency Services
Project Lead: Rosemary Anderson
Project Cost: \$35,425
Amount: **\$35,425**

Project Summary

Provide voice and data information among multi-jurisdictional and multidisciplinary responders, command posts, agencies, and officials during an emergency response.



Radiation Isotope Identifier Detector

Project Name: Radiation Isotope Identifier Detector
(identiFINDER R400)

Organization: San Jose Fire Department

Project Lead: Thomas Lass

Project Cost: \$62,000

Amount: **\$62,000**

Project Summary

This device has the ability to rapidly identify radiological sources and will reduce the amount of false alarms and false positives inherent in our current radiation detectors. This portable device can continuously scan for radiological sources. This unit interfaces with our current radiation detectors aiding in our ability to locate the source. Information gathered will be reported to DOE assistance program and FBI WMD coordinator.



Interoperable Communications

- Project Name:** Interoperable Communications
- Organization:** Monterey County Regional Fire District
- Project Lead:** Michael Urquides
- Project Cost:** \$252,295
- Amount:** **\$252,295**

Project Summary

The agencies who are applying for this grant need 194 Portable and 127 Mobile Radios. Our current Radios do not work on the new Monterey County NGEN Radio System. This regional communications request allows us to comply with FCC mandates for narrow banding and compliance with the national P-25/SAFECOM standard by purchasing 97 handheld portable radios. The Participating agencies are located in Monterey County USAI South Bay Hub, Monterey County Regional Fire, North County Fire, City of Marina Fire Department, City of King, Big Sur Fire Agencies will need to purchase additional radios as they are financially able. "



Critical GIS Dataset Information

- Project Name:** Critical GIS Dataset Information
- Organization:** San Jose Office of Emergency Management
- Project Lead:** *Maria Murillo*
- Project Cost:** \$75,000
- Amount:** **\$75,000**

Project Summary

Up-to-date data is critical, and geospatial tools are the best means to display information. This project would develop datasets not currently up-to-date/available in GIS layers within and among agencies. These datasets would include data such as, building footprints, school locations, city facility information, cell phone tower locations, bridges, parcel information including square footage and assessed values, etc. This dataset information would feed other regional systems for situational awareness in the event of an incident, including potential terrorism. The City would engage a consultant for the work. The deliverable will be documentation of layers updated/created, and protocols for use especially with any restricted information.



Bomb Suits

Project Name:	Bomb Suits
Organization:	Santa Clara County Sheriff's Office
Project Lead:	Dustin Davis
Project Cost:	\$88,274
Amount:	\$88,274

Project Summary

The EOD 10 bomb suit will allow Public Safety Bomb Technicians (PSBT) to manually locate, identify and deploy security measures at Critical Infrastructure and Key Resource (CIKR) sites, public events and incident scenes. The EOD 10 Bomb Suit is a full coverage ensemble that provides protection from blast, fragmentation and flash during an explosive event. Bomb Technicians don this protective gear on every detail involving a manual approach of a suspected improvised explosive device (IED). The Integrated communications option will aid in rapidly establishing command and control by integrating the operator into the ICS system and coordinate bomb squad operations during terrorist activities.



Field and EOC Applications

Project Name: Field and EOC Applications

Organization: San Jose Office of Emergency Management

Project Lead: Maria Murillo

Project Cost: \$75,000

Amount: **\$75,000**

Project Summary

The City will develop ESRI apps that can be deployed quickly in the field & for use in the EOC for damage assessment & situational awareness. This will include developing PDF forms that can be filled out in the field, & dashboards for operational response & incident analytics. The City would engage a consultant for the work. This effort would be coordinated with FEMA, CalOES, & the region Op Areas. The deliverable will be one or more digital apps & fillable pdf forms loaded on those apps, product documentation, testing results, and app(s) guide and staff training.



EOD Equipment Transport

Project Name: EOD Equipment Transport

Organization: Santa Clara County Sheriff's Office

Project Lead: Dustin Davis

Project Cost: \$84,244

Amount: **\$84,244**

Project Summary

This project will improve the Bomb Squad's capabilities by bridging the gap between dismounted operations and working from a large support vehicle. The UTV project will bolster the Bomb Squad's ability to screen, detect, locate and identify explosives at public events and protect Critical Infrastructure and Key Resources. Increasing demands on the public safety bomb squad community and technological advances in improvised explosive device (IED) diagnostics have increased the necessary loadout that bomb squads have on-hand. This vehicle will enable the Bomb Squad to deploy a variety of technology based screening techniques, canines and specialized personnel during threatened terrorist attacks.



Long Range Acoustical Devices for Public Alert and Warning

Project Name: Long Range Acoustical Devices for Public Alert and Warning

Organization: San Jose Office of Emergency Management

Project Lead: Maria Murillo

Project Cost: \$142,313

Amount: **\$142,313**

Project Summary

Long Range Acoustical Devices for Public Alert and Warning (Scalable up to 4)



Community Resiliency Planner

- Project Name:** Community Resiliency Planner
- Organization:** Monterey County Office of Emergency Services
- Project Lead:** Meister Teresa
- Project Cost:** \$90,000
- Amount:** **\$72,819**

Project Summary

This position will bring all stakeholders together to address resource planning, key infrastructure as it relates to law enforcement protection and anti-terrorism with an emphasis on community outreach (fairs). Final deliverable to include a working group with all key South Bay Hub stakeholders participating in meetings, community fairs to include CERT teams.



Emergency Logistics Equipment Package

Project Name: Emergency Logistics Equipment Package

Organization: San Jose Office of Emergency Management

Project Lead: Maria Murillo

Project Cost: \$101,403

Amount: \$20,488

Project Summary

Project to resource 1-4 trailer-based emergency logistics equipment packages with updated contents to support a Type I-III vehicular and pedestrian C-PODs to support critical logistics activities in San José. Each package would consist of inventories, bar-coded, pre-packaged, and palletized field equipment based on Bay Area Regional POD Manual to support one or more of the City's 10 LSA, 120 C-POD, and 20 P-POD sites. The proposal is scalable to 4 (\$101,403-\$405,612) with a corresponding increase on the city's Mass Care (3%) and Supply Chain (12%) core capabilities metrics.



East Bay Projects Above the Line

UASI FY18 EAST BAY HUB - PROJECT PRIORITIZATION RECOMMENDATION

\$ 1,324,200

Above	Hub ID	Project ID	Agency	Project Name	Total Project Cost	Suggested Allocation
AC01	EB07	7279	Alameda County Emergency Medical Services Agency	Stop the Bleed Campaign III	\$ 25,000	\$ 25,000
OAK1	EB18	7080	Oakland Fire-Emerg. Mgmt. Svcs. Div.	Mass Care and Sheltering Equipment	\$ 75,000	\$ 25,000
CC01	EB06	7249	Contra Costa County Fire Protection District	Communications Support Unit	\$ 400,200	\$ 400,200
AC02	EB09	7231	Alameda County Fire Department	Technical Incident Support Vehicle and GIS Mapping tool	\$ 151,756	\$ 151,756
OAK2	EB19	7087	Oakland Police Department	Personnel Transport Utility Vehicle (HUB)	\$ 30,000	\$ 25,000
CC02	EB04	7149	Walnut Creek Police Department	Digital Portable X-Ray Screen	\$ 81,850	\$ 81,850
AC03	EB14	7257	Alameda County Sheriff's Office of Emergency Services	Regional Mass Care and Shelter Equipment Trailers	\$ 100,513	\$ 87,002
CC03	EB05	7238	Contra Costa Health Services	Radiological Detection Identifiers	\$ 222,804	\$ 47,630
AC04	EB15	7126	Alameda County Sheriff's Office of Emergency Services	Use of Unmanned Aerial Vehicle in Mapping of Post-event Terrorist Scenes	\$ 84,925	\$ 66,706
AC05	EB17	7895	Fremont Police Department	Solar Powered Camera Trailers	\$ 182,056	\$ 182,056
AC06	EB16	7219	Alameda County Sheriff's Office of Emergency Services	AC ALERT Unified Emergency Notification System	\$ 267,688	\$ 232,000
TOTALS FOR ABOVE THE LINE PROJECTS:					\$ 1,621,792	\$ 1,324,200



East Bay Projects Below the Line

Below	Hub ID	Project ID	Agency	Project Name	Total Project Cost	Suggested Allocation
AC07	EB10	7127	Alameda County Fire Department	Extended Operations Fuel Trailer	\$ 66,550	\$ -
OAK3	EB20	7102	Oakland Police Department	PRND Detection and Evaluation Devices	\$ 33,393	\$ -
CC04	EB05	7238	Contra Costa Health Services	Radiological Detection Identifiers	\$ 175,174	
AC08	EB08	7095	Alameda County Emergency Medical Services Agency	Intrepid Response System	\$ 14,513	\$ -
CC05	EB03	7144	Walnut Creek Police Department	Bomb Squad Response Truck	\$ 204,900	\$ -
AC09	EB21	7242	Livermore-Pleasanton Fire Department	Community Emergency Response Team trailer, generator and lighting for cache transport and mutual aid	\$ 115,259	\$ -
CC06	EB30	7134	East Bay Regional Park District	HD/SD Fixed Diversity Ground Receive Network 40/60 CC/AC	\$ 145,309	\$ -
AC10	EB11	7110	Alameda County Fire Department	Fire/LE Haz-Mat Task Force	\$ 125,341	\$ -
CC07	EB02	7108	San Ramon Police Department	Night Vision Equipment	\$ 283,927	\$ -
AC11	EB12	7272	Alameda County Fire Department	Foam Trailer	\$ 133,100	\$ -
CC08	EB01	7098	Brentwood Police Department	Counter Terrorism Equipment For Critical Infrastructure and Community Protection	\$ 220,332	\$ -
AC12	EB13	7278	Alameda County Fire Department	Regional CBRN PPE	\$ 164,421	\$ -
AC13	EB25	7171	Alameda County Sheriff's Office	Portable Forensic X-ray	\$ 170,136	\$ -
AC14	EB28	7117	UC Berkeley Police Department	UC Berkeley Police Department Bomb Squad robot purchase	\$ 204,613	\$ -
AC15	EB26	7256	Alameda County Sheriff's Office	Countywide message Switch Replacement	\$ 273,125	\$ -
AC16	EB29	7100	Union City Police Department	Emergency Rescue Vehicle w/ fire suppression capabilities	\$ 325,175	\$ -
AC17	EB30	7134	East Bay Regional Park District	HD/SD Fixed Diversity Ground Receive Network 60/40 AC/CC	\$ 217,963	\$ -
AC18	EB22	7176	Livermore-Pleasanton Fire Department	Radio purchase for P-25 Phase II compatible radios for regional inter-operable platform.	\$ 519,942	\$ -
AC19	EB27	7116	Alameda County Sheriff's Office	Alameda County Sheriff's Office Regional Air Support Program	\$ 545,259	\$ -
AC20	EB23	7145	Livermore-Pleasanton Fire Department	Self-Contained Breathing Apparatus upgrade to conform with current NFPA standards and the regional SCBA platform.	\$ 1,201,750	\$ -
AC21	EB31	7894	Newark Police Department	Force Simulator	\$ 54,875	\$ -
AC22	EB24	7154	Livermore-Pleasanton Fire Department	Purchase Grad-all that is capable of lifting and moving 15,000 pounds	\$ 65,550	\$ -
TOTALS FOR BELOW THE LINE PROJECTS:					\$ 5,260,607	\$ -



Stop the Bleed Campaign III

Project Name: Stop the Bleed Campaign

Organization: Alameda County EMSA

Project Lead: Elsie Kusel

Project Cost: \$25,000

Amount: **\$25,000**

Project Summary

This third stage of our campaign will bring awareness and instruction to members of the community on how to stop severe life-threatening bleeding with wider reach, potentially gaining millions of views in Alameda and Contra Costa counties. This funding will secure multi-media materials and signage space, that are in alignment with the current Stop the Bleed campaign. Strategies for outreach include possible bus tail signs, billboards, video, and radio.



Mass Care & Sheltering Equipment

- Project Name:** Mass Care & Sheltering Equipment
- Organization:** Oakland Fire Emergency Mgmt Svcs Div
- Project Lead:** Mitchell Green
- Project Cost:** \$75,000
- Amount:** **\$25,000**

Project Summary

The City of Oakland has the highest population in Alameda County with many critical infrastructures and key resources that serve as potential targets to terrorists. In event of a terrorist's attack in the East Bay Hub it could leave many people homeless and in immediate need of sheltering. The City will be able to stand up three shelters to provide assistance to 100 citizens in each shelter with equipment to support adults, children, the access and functional needs population and their pets. This equipment will allow the City to outfit most facilities to make them compliant with established codes and policies such as the American Disabilities Act.



Communications Support Unit

- Project Name:** Communications Support Unit
- Organization:** Contra Costa Fire Protection District
- Project Lead:** Shane Kelly
- Project Cost:** \$400,200
- Amount:** **\$400,200**

Project Summary

The loss of cellular and radio infrastructure can have a significant impact on the ability for first responders to implement an effective communications plan. In support of Objective 3.1 this project provides a mobile repeater, EBRCS/VHF patching, satellite data/phone uplink and backhaul capability and is designed to be self-sufficient if placed in a remote location in the event of VHR/EBRCS infrastructure failure. It can also be tied into a Communications/Dispatch Center to provide internet, data, and telephone through its satellite connectivity in the event of landline and traditional data system failures. The unit will be 4WD capable and can be pre-positioned to provide additional radio communication coverage for large, planned events.



Technical Incident Support Vehicle

- Project Name:** Technical Incident Response Vehicle & GIS Tools
- Organization:** Alameda County Fire Department
- Project Lead:** Matthew Portteus
- Project Cost:** \$151,756
- Amount:** **\$151,756**

Project Summary

In 2017, a gap has been identified on several incidents. This project aims to fill that gap for the region. To provide rapid GIS support for simple to complex incidents. This project is to purchase and purpose build a Van, with the equipment necessary to develop, create and print maps and provide technical support to any incident. The GIS analysts are high functioning with the knowledge skills and abilities developed over many years working in a regional Dispatch and Coordinating center.



Personnel Transport Utility Vehicle

Project Name: Personnel Transport Utility Vehicle

Organization: Oakland Police Department

Project Lead: Christopher Shannon

Project Cost: \$30,000

Amount: **\$25,000**

Project Summary

OPD will purchase a utility vehicle for transportation of emergency personnel and evacuation of the public.



Digital Portable X-Ray Screen

Project Name: Digital Portable X-Ray Screen
Organization: Walnut Creek Police Department
Project Lead: Anthony Mangini
Project Cost: \$81,850
Amount: **\$81,850**

Project Summary

This project is a purchase of a digital, portable x-ray panel, which more quickly processes x-ray images taken of suspicious devices and confirmed IED's. The digital format allows the technician to shorten his/her time near the suspected hazardous device. This is especially important if it's discovered that the device or package contained radioactive material.

Additionally, digital, portable processing systems are easier to use remotely, keeping the tech safer by allowing more robotic approaches vs. human approaches.



Regional Mass Care & Shelter Equipment Trailers

Project Name: Regional Mass Care & Shelter Equipment Trailers
Organization: Alameda County Sheriff OES
Project Lead: Paul Hess
Project Cost: \$100,513
Amount: **\$87,002**

Project Summary

This Mass Care Grant will provide for at least four 17' or greater heavy duty trailers and Mass Care Shelter Supplies to assist impacted jurisdictions with public sheltering in the event of a declared emergency in the UASI East Bay Hub. The trailers and supplies would also be available to support other Op Areas in other UASI Hubs when requested and available.



Radiological Detection Identifiers

Project Name: Radiological Detection Identifiers

Organization: Contra Costa Health Services

Project Lead: Maria Duazo

Project Cost: \$222,804

Amount: **\$47,630**

Project Summary

The RIID units would be 2 Identifiers (R400-NGH) for Richmond and San Ramon FD's and an Ortec Detective X detector to upgrade Health Services HazMat to the PRND type 1 team equipment specs. The particulate monitors will aid in measuring particulates in air to help delineate contaminated areas during a terrorism attack.



Unmanned Aerial Vehicle

Project Name: Unmanned Aerial Vehicle

Organization: Alameda County Sheriff OES

Project Lead: Paul Hess

Project Cost: \$84,925

Amount: **\$66,706**

Project Summary

An Unmanned Aerial Vehicle (UAV) with high resolution photography capabilities and photogrammetry software will be purchased in order to document terrorist-related crime scenes. Aerial mapping of bombings, mass shootings, and vehicle-rammings is vitally important to ensure scenes are accurately documented and the three dimensional virtual maps generated by aerial mapping is the most accurate way to depict the extent of damage, document blast radius, and allow for post scene processing activities such as measuring distances, heights, and depths.



Solar Powered Camera Trailers

Project Name: Solar Powered Camera Trailers

Organization: Fremont Police Department

Project Lead: Dierdre Ramsey

Project Cost: \$182,056

Amount: **\$182,056**

Project Summary

To help prevent/disrupt terrorist attacks, purchase 4 solar powered camera trailers each with a 30ft telescopic mast, 4 HD cameras and a speaker to allow law enforcement to communicate with anyone at the event. 2 cameras have 360 FOV and 2 are PTZ. Use of the cameras and recordings generated would be in accordance with agency protocols pertaining to privacy, expressive rights and any constitutional considerations of the department have jurisdiction over the event. The proposal of 4 camera trailers was selected based on the reasonable amount of cameras needed to cover a large scale event, but the quantity is scalable if necessary.



AC ALERT Unified Emergency Notification

Project Name: AC ALERT Unified Emergency Notification
Organization: Alameda County Sheriff OES
Project Lead: Paul Hess
Project Cost: \$267,688
Amount: **\$232,000**

Project Summary

This AC Alert Unified Emergency Notification System Project for 2018 will provide for the annual subscription cost for the Everbridge software, the cost of adding commercially available cell phone numbers to our call database, as well as money for annual training, support, and annual program administration costs.



West Bay Projects Above the Line

UASI FY18 WEST BAY HUB- PROJECT PRIORITIZATION RECOMMENDATION \$ 2,549,852

Priority	Project ID	Agency	Project Name	Total Project Cost	Prioritized Amount
1	7064	San Mateo County Sheriff's Office	Homeland Security Captain position for San Mateo County Sheriff's Office	\$ 369,000	\$ 369,000
2	7533	San Francisco Department of Emergency Management	Lead Exercise Planner	\$ 188,788	\$ 87,406
3	7063	San Mateo County Sheriff's Office	Alerting and TENS Notification System	\$ 119,625	\$ 119,625
4	7220	San Francisco Fire Department	SFFD DHS Planner - Assistant Deputy Chief of Homeland Security	\$ 348,082	\$ 288,908
5	7130	San Mateo County Sheriff's Office	Access and Functional Needs and Medically Fragile Shelter Supplies	\$ 99,888	\$ 99,888
6	7084	San Francisco Police Department	Bay Area UASI Project Manager (Captain)	\$ 312,000	\$ 258,960
7	7112	San Mateo County Sheriff's Office	Garmin InReach devices for use by San Mateo County Search and Rescue groups	\$ 11,500	\$ 11,500
8	7083	San Francisco Police Department	Homeland Security Unit Captain	\$ 312,000	\$ 258,960
9	7129	San Mateo County Sheriff's Office	Breathing Apparatus for San Mateo County Terrorism Counter Assault Team	\$ 279,334	\$ 279,334
10	7230	San Francisco Fire Department	Chemical detection instruments for SFFD Marine Resources.	\$ 17,738	\$ 12,000
11	7135	San Mateo County Sheriff's Office	Hose Tender Vehicle for Fire	\$ 174,000	\$ 13,101
12	7173	San Francisco Fire Department	Radiological Detection equipment and software for the SFFD Fireboat St. Francis.	\$ 41,388	\$ 41,388
13	7204	San Francisco Fire Department	Radiological equipment upgrades for SFFD Haz Mat Team.	\$ 83,917	\$ 20,000
14	7177	San Francisco Fire Department	Rescue Task Force Equipment	\$ 1,227,758	\$ 25,086
15	7229	San Francisco Fire Department	Unmanned Aerial System	\$ 61,275	\$ 30,638
16	7077	San Francisco Police Department	Command Van Upgrades	\$ 75,927	\$ 75,927
17	7119	San Francisco Police Department	SFPD Operation Centers Upgrades	\$ 1,355,300	\$ 558,131

TOTALS FOR ABOVE THE LINE PROJECTS: \$ 5,077,520 \$ 2,549,852



West Bay Projects Below the Line

Priority	Project ID	Agency	Project Name	Total Project Cost	Suggested Allocation
18	7135	San Mateo County Sheriff's Office	Hose Tender Vehicle for Fire	\$ 160,899	\$ -
19	7229	San Francisco Fire Department	Unmanned Aerial System	\$ 37,495	\$ -
20	7119	San Francisco Police Department	SFPD Operation Centers Upgrades	\$ 951,012	\$ -
21	7177	San Francisco Fire Department	Rescue Task Force Equipment	\$ 1,202,672	\$ -
22	7167	San Francisco Sheriff's Department	Search & Detection Robot	\$ 17,375	\$ -
23	7262	San Francisco Fire Department	Cyber Security Emergency Network and Data Center	\$ 56,474	\$ -
24	7258	San Francisco Department of Public Health	P25 700/800MHz Interoperable Communications Equipment for EMS Mutual Aid	\$ 56,588	\$ -
TOTALS FOR BELOW THE LINE PROJECTS:				\$ 2,482,515	\$ -



San Mateo Homeland Security Captain

Project Name: Homeland Security Captain Position for San Mateo County Sheriff's Office

Organization: San Mateo County Sheriff's Office

Project Lead: Alma Zamora, *Captain*

Project Cost: \$369,000

Amount **\$369,000**

Project Summary

Work with regional partners (Government and NGOs) to identify/address gaps in terrorism response. Oversee UASI projects, attend UASI planning meetings, and lead/coordinate regional efforts to prepare, mitigate, and respond to terrorist attacks.



Lead Exercise Planner

Project Name: Lead Exercise Planner

Organization: SF Department of Emergency Management

Project Lead: Emily Wang

Project Cost: \$188,788

Amount **\$87,406**

Project Summary

Develop and conduct local emergency exercises (discussion and operations based) that serve to test local, regional, State and Federal emergency response/mass care plans and procedures and their impact to San Francisco and Bay Area regions. In FY18-19, the exercises will include Yellow Command, Fleet Week, Lifeline, Vigilant Guardian Phase II, ESF Community Support Annex Communication Drill, Epicenter Earthquake, and functional exercises in EOC that covers ESF #6 (Mass Care, Housing & Human Services Annex). Deliverables of the exercises will include exercise after action reports, presentation, or exercise player guides.



Alerting and TENS notification system

Project Name: Alerting and TENS notification system
Organization: San Mateo County Sheriff's Department
Project Lead: Alma Zamora, *Captain*
Project Cost: \$119,625
Amount: **\$119,625**

Project Summary

Updates contract for Everbridge Mass Notification (SMC Alert) and the TENS system to allow for quick, accurate dissemination of vital information, evacuation routes or other instructions during a terrorist attack.



SFFD DHS Planner - Assistant Deputy Chief

Project Name: SFFD DHS Planner- Asst Deputy Chief

Organization: SF Fire Department

Project Lead: Shane Francisco, *Assistant Deputy Chief*

Project Cost: \$348,082

Amount: **\$288,908**

Project Summary

This position will assess and analyze terror threats, share threat information to increase awareness, detection, prevention, protection and mitigation against terror attacks. The position will plan and develop countermeasures for response during special events and terrorist incidents. The position will deliver Incident Action Plans for special events and a training program to increase situational awareness and to report suspicious activity.



AFN and Medically Fragile Shelter Supplies

Project Name: AFN and Medically Fragile Shelter Supplies

Organization: San Mateo County Sheriff's Department

Project Lead: Alma Zamora, *Captain*

Project Cost: \$99,888

Amount: **\$99,888**

Project Summary

Supplies purchased would allow for quick access to stored supplies, ensuring an efficient/effective response during a terrorism related incident where sheltering would be required for populations with access and functional or medical needs. The supplies will be strategically placed in San Mateo County. This will allow for distribution to all effected areas of the county or region.



Bay Area UASI Project Manager (Captain)

Project Name: Bay Area UASI Project Manager (Captain)

Organization: San Francisco Police Department

Project Lead: My Do-Kruse, *HSU Analyst*

Project Cost: \$312,000

Amount: **\$258,960**

Project Summary

The UASI Captain serves as the SFPD's UASI public safety liaison, working with public safety partners to ensure policies and procedures are in place, to collect and analyze information, and share it with regional agencies to respond to natural or man-made disasters such as terrorist attacks.



Garmin InReach Devices

- Project Name:** Garmin InReach Devices
- Organization:** San Mateo County Sheriff's Department
- Project Lead:** Alma Zamora, *Captain*
- Project Cost:** \$11,500
- Amount:** **\$11,500**

Project Summary

The equipment will aid in the real time position of deployed field members and provide radio coverage in rural areas where coverage is limited or non-existent for responders in the field and also works as a multi-agency integration. It will help track and communicate with deployed field members in real time thereby maximizing the safety and command efficiency.



Homeland Security Unit Captain

Project Name: Homeland Security Unit Captain
Organization: San Francisco Police Department
Project Lead: My Do-Kruse, *HSU Analyst*
Project Cost: \$312,000
Amount: **\$258,960**

Project Summary

The HSU Captain supervises the planning, execution and monitoring of ongoing efforts to protect PClI locations within the City and County of San Francisco based on assessed terrorist risk and threat. The Captain develops plans to address risks, critical infrastructure, and emergency response. The Captain also coordinates with the UASI region, identifies and plans for major events and training exercises, and assists in coordinating the SFPD's response to events/disasters of a natural or man-made nature, including acts of terrorism.



Breathing Apparatus SCBA

Project Name: Breathing Apparatus SCBA

Organization: San Mateo County Sheriff's Department

Project Lead: Alma Zamora, *Captain*

Project Cost: \$279,334

Amount: **\$279,334**

Project Summary

The Avon Shield 2 Advanced Life Support system will bridge the gap between operators having to use self-contained breathing apparatus (SCBA) and powered air purifying respirator (PAPR) and associated communication equipment. This system will allow the operator to move more freely and operate in confined spaces to locate potential chemical weapons. The breathing apparatus will also allow the TCAT to move freely during Force Protection to Hazmat Teams and while responding to, and operating in, a weapon of mass destruction environment as an immediate intervention team until federal resources can respond.



Chemical Detection Units for SFFD Marine

Project Name: Chemical Detection Units for SFFD Marine

Organization: SF Fire Department

Project Lead: Shane Francisco, *Assistant Deputy Chief*

Project Cost: \$17,738

Amount: **\$12,000**

Project Summary

This project will fund 3, 5 Gas meter/Photo Ionization Device (PID) capable of detecting explosive atmospheres, high and low oxygen, hydrogen sulfide, Carbon Monoxide, and Volatile Organic Compounds (VOC's). A meter will be placed on the SFFD Rescue Boat and on the SFFD Fireboat St. Francis and the Fireboat Phoenix.



Hose Tender Vehicle for Fire

Project Name: Hose Tender Vehicle for Fire

Organization: San Mateo County Sheriff's Department

Project Lead: Alma Zamora, *Captain*

Project Cost: \$174,000

Amount: **\$13,101**

Project Summary

This proposed water delivery system could be used for firefighting/and or as a potable water delivery source.



Radiological Detection Equipment

Project Name: Radiological Detection Equipment

Organization: SF Fire Department

Project Lead: Shane Francisco, *Assistant Deputy Chief*

Project Cost: \$41,388

Amount: **\$41,388**

Project Summary

This project will install Radiological Detection and identification equipment, software, hardware, system integration and testing support on the SFFD St. Francis Fire Boat. The installed system will provide alerts for gamma and neutron detection, directional information, identification for Special Nuclear Material, naturally occurring radioactive materials, industrial and medical isotopes, and provide data format compatibility with ANSI 42.42. The SFPD will donate the detectors, and the project funds will purchase the integration and installation of the entire system and user interface.



Radiological Equipment Upgrades

Project Name: Radiological Equipment Upgrades

Organization: SF Fire Department

Project Lead: Shane Francisco, *Assistant Deputy Chief*

Project Cost: \$83,917

Amount: **\$20,000**

Project Summary

This equipment project will fund the purchase of a Radiological Isotope Identification Device (RIID), radiological Survey Meters to detect contamination levels, and Personal Radiation Detectors/Dosimeters. This equipment will be placed in service on board the SFFD Haz Mat Response Vehicle. The RIID will give the SFFD Haz Mat Team the ability to identify the exact isotope of a radiological source. Survey meters detect the radiological contamination, and PRD's will assist in detecting and tracking radiation and personal exposure to radiological sources.



Rescue Task Force Equipment

Project Name: Rescue Task Force Equipment

Organization: SF Fire Department

Project Lead: Shane Francisco, *Assistant Deputy Chief*

Project Cost: \$1,227,758

Amount: **\$25,086**

Project Summary

This project will fund the purchase of ballistic vests, helmets, and tactical medical bags that would be used to allow first responders to enter a `warm` zone in a Rescue Task Force concept to initiate mass triage, medical care and effect the rescue of injured victims. This equipment will not be used any Riot Situations, and will only be used for Active Shooter or Terrorist incidents



Unmanned Aerial System

Project Name: Unmanned Aerial System

Organization: SF Fire Department

Project Lead: Shane Francisco, *Assistant Deputy Chief*

Project Cost: \$61,275

Amount: **\$30,638**

Project Summary

This project will fund the purchase of 2 - UAS systems, to include an unmanned aerial vehicles, remote controller devices, batteries and battery chargers, high resolution and zoomable cameras, near InfraRed/Thermal camera, data telemetry equipment to receive and transmit data to multiple destinations, such as a command post and/or an emergency operations center.



Command Van Upgrades

Project Name: Command Van Upgrades
Organization: San Francisco Police Department
Project Lead: My Do-Kruse, *HSU Analyst*
Project Cost: \$75,927
Amount: **\$75,927**

Project Summary

The SFPD's MEOC (Mobile Emergency Operations Center) Command Van is used by the Department for large incidents and events occurring in the City and County of San Francisco. The MEOC is several years old and is in need of technology upgrades to enhance its interoperable communications systems and capabilities. When deployed, the MEOC plays a critical role in relaying information to the SFPD's operations center and command staff.



SFPD Operations Centers Upgrades

Project Name: SFPD Operations Centers Upgrades

Organization: San Francisco Police Department

Project Lead: My Do-Kruse, *HSU Analyst*

Project Cost: \$1,355,300

Amount: **\$558,131**

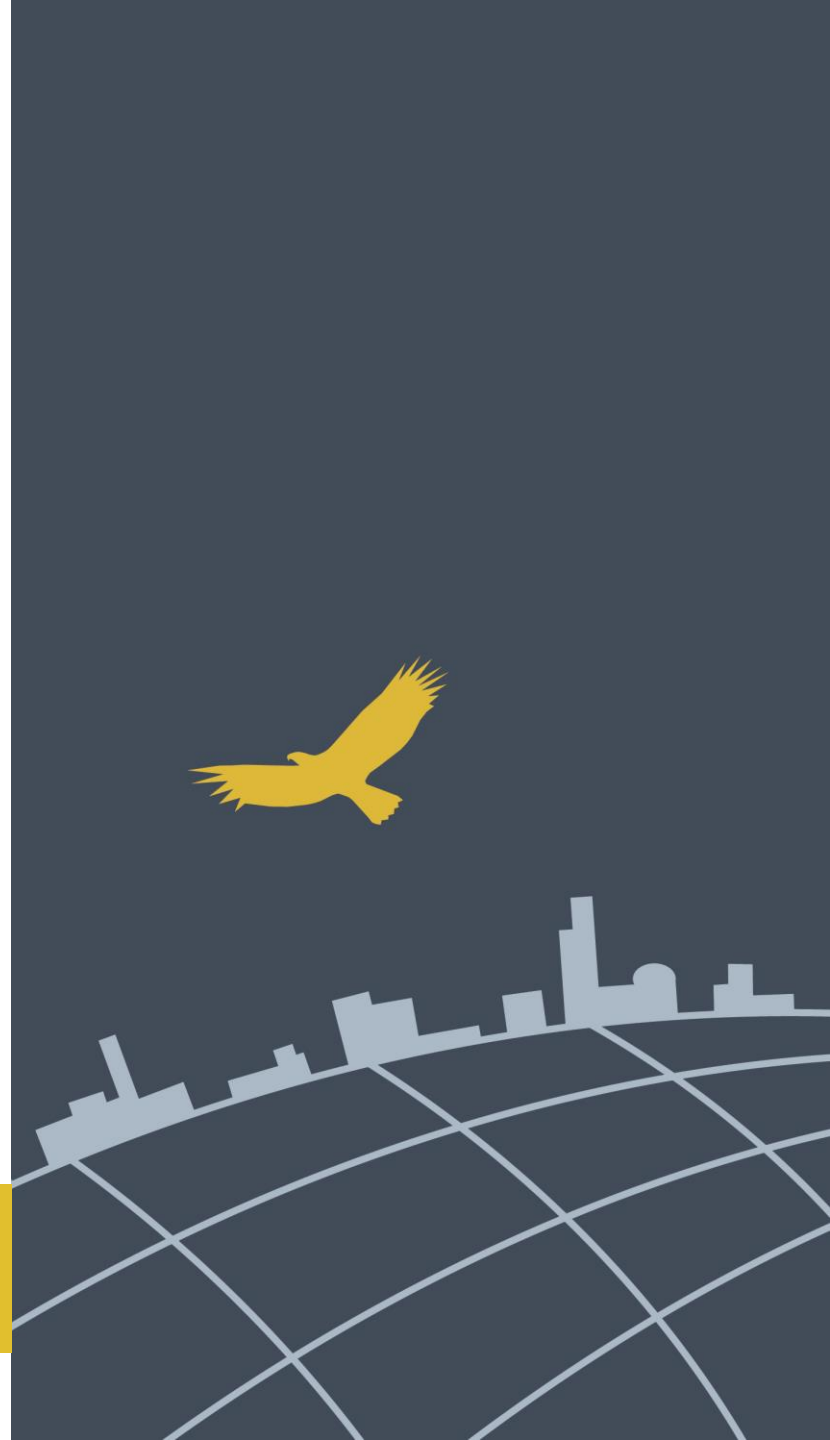
Project Summary

This project will provide equipment updates and enhancements as well as system upgrades to augment the capabilities of the SFPD's operations centers located at the Department's Special Operations Bureau and at the Public Safety Building. The requested equipment and systems upgrades will enhance the ability of Department's operations center personnel to communicate with federal, state and local partners, to receive and interpret information, and to disseminate information to establish a common operating picture and maintain situational awareness of significant incidents and events.

Thank you!



Bay Area UASI





To: Bay Area UASI Approval Authority
From: Catherine Spaulding, Assistant General Manager
Date: June 14, 2018
Re: Item 8: FY19 Project Proposal Guidance

Staff Recommendation:

Approve the FY19 Project Proposal Guidance

Action or Discussion Items:

Action

Discussion:

The Management Team is pleased to present the Project Proposal Guidance for the FY19 UASI funding cycle. This document contains all requirements and procedures for the FY19 sub-recipient grant application, review, and approval process.

The timeline and general approach of the process is consistent with prior years. The proposal submission period kicks off in late September, hub meetings are in January, and Approval Authority final approval of projects is planned for March. The FY19 Proposal Guidance includes information on submission, criteria, and roles and responsibilities; a summary timeline; allowable spending guidelines; and a sample proposal. The Management Team welcomes feedback and suggestions concerning the proposal process.

There are a few proposed changes to the FY19 proposal cycle process:

- ***New Process for “Level 2” Regional Projects:*** Based on stakeholder feedback, we propose a change to the regional proposal process for the FY19 grant year. For the FY19 year, all “Level 2” regional projects must be vetted at and endorsed by a UASI regional work group before the October 12, 2018 submission deadline. This is to ensure better regional consultation, review by subject matter experts, and coordination with existing regional efforts earlier in the grant allocation decision-making process. We would use this vetting process in place of the Regional Proposal Work Group. There are no proposed changes to the level 1 regional proposal process.

- ***Simplified and More Flexible Eligible Spending Areas:*** The FY19 grant cycle will include a simplified and more flexible approach to local grant eligible spending areas. Proposers will only be asked to link their proposed projects to one of our homeland security goal areas. There will no longer be a requirement to link to a priority capability objective. This change is a result of recent updates to our local homeland security goals as well as the new federal requirement to complete the Stakeholder Preparedness Review (SPR), FEMA’s national capability assessment tool.
- ***Request for Technical Assistance:*** The FY19 proposal form will include a section for stakeholders to request Bay Area UASI technical assistance. Please see our website for more information on this program.

Highlights and Reminders:

- ***Notifications:*** The Management Team uses multiple distribution networks to provide information about our proposal process. However, due to the size and complexity of the Bay Area UASI region as well as staff turnover, we recommend that county and core city leadership be responsible for distributing notification emails regarding UASI project proposal information to their cities/agencies.
- ***Core City Proposal Submission Meetings:*** The Management Team urges all proposers to access our assistance in order to submit timely and compliant proposals. Given that core cities complete the highest volume of proposals, the Management Team will be requesting meetings with core city stakeholders in the week of September 24 to support the proposal submission process.
- ***Internal Vetting:*** Approval Authority Members may wish to undertake an internal vetting process within their operational area/core city to identify which proposals should be submitted for UASI funding. Counties often combine such UASI proposal vetting with decision-making on their SHSP allocation. Upon request, the Management Team can provide assistance to jurisdictions in planning internal vetting processes.
- ***Proposal Review:*** Approval Authority Members will be able to review their jurisdictions’ proposals from November 13 – 30, 2018. Members may remove proposals from consideration during this time and would be responsible to inform the proposers of their decision to do so.



**Project Proposal Guidance
for Fiscal Year 2019**

Approved by the Approval Authority on XX/XX/XXXX

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APPENDIX A – SAMPLE PROJECT PROPOSAL

This guidance provides an overview of the process and requirements for applying for funds through the Bay Area UASI for the FY19 grant year. Please note that this guidance remains interim until the Department of Homeland Security (DHS) releases the FY19 Notice Of Funding Opportunity (NOFO). This guidance does not include the updated rules governing allowable expenses under the UASI grant for FY19.

Section 1. UASI Grant Program Overview

Since its inception in FY03, the intent of the Urban Areas Security Initiative (UASI) program has been to enhance regional terrorism preparedness in major metropolitan areas by developing integrated systems for terrorism prevention, protection, response, and recovery. The FY19 UASI program will likely provide financial assistance to address the unique regional, multi-discipline terrorism preparedness planning, organization, equipment, training, and exercise needs of high-threat, high-density urban areas. However, many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards, including natural disasters and other major incidents. UASI funds may be used for other preparedness activities as long as the dual use quality and nexus to terrorism is clearly demonstrated. UASI funds are intended for regional approaches to overall preparedness and should adopt regional response structures whenever appropriate.

Section 2. 2019 Federal Budget

It is expected that the Department of Homeland Security (DHS) FY19 budget will be approved in the first few months of 2019, and DHS will issue a Notice of Funding Opportunity (NOFO) for the Homeland Security Grant Program (HSGP) by the spring of 2019. Earlier passage of the DHS budget is possible and therefore the region must be prepared to initiate its selection of proposals under an earlier and shortened time frame. Details on addressing this contingency would be put forward by the Bay Area UASI Management Team.

Section 3. Stakeholder Preparedness Review (SPR)

The Federal Emergency Management Agency (FEMA) requires submission of the Stakeholder Preparedness Review (SPR) and Threat and Hazard Identification and Risk Assessment (THIRA) reports based on the Post-Katrina Emergency Management Reform Act of 2006. The SPR is a self-assessment of a jurisdiction's current capability levels against the targets identified in the THIRA. 2018 is the first year that FEMA is requiring Urban Areas like the Bay Area UASI to submit the SPR in addition to the THIRA. In the annual submission of the SPR, Urban Areas are required to show the impact of grant funds on building or sustaining capabilities over the past year. Urban Areas must also demonstrate how investments of grants dollars are used to close gaps in capabilities revealed in the SPR. The Bay Area UASI Management Team will provide policy guidance to the Bay Area UASI Approval Authority as needed and will link our grant investments to capability gaps in our submission of the SPR.

Section 4. Proposal Submission

FY19 UASI proposals must be submitted to the Management Team between Friday September 21 and Friday October 12, 2018. All proposals must be submitted by 5pm on Friday October 12. Late proposals will be ineligible.

Kick off Meeting:

All persons submitting FY19 proposals are required to either attend the FY19 proposal kick off workshop/webinar on Thursday, September 20, 2018 or review the webinar prior to submitting a proposal (available at www.bayareauasi.org). Please note the Management Team will notify our primary stakeholders of the kick off meeting. However, ultimately, county and core city leadership should be responsible for distributing notification emails regarding UASI project proposal information to their cities and agencies.

WebGrants System:

All proposals must be submitted through WebGrants. A sample proposal can be found in Appendix A of this guidance. The online proposal form will be available as of September 21 upon logging into WebGrants. The Management Team will offer training on using the system for submitting proposals at the Thursday September 20 proposal kick off workshop/webinar.

Proposals for Positions:

Funding for a staff position must be submitted individually as a project with its own proposal. Multiple positions may not be bundled within one proposal nor can positions be combined with other funding uses (e.g., equipment, training) within one proposal. Please also note that all staff positions are limited to a maximum of 14 months duration.

Local Jurisdiction Internal Vetting:

Many Bay Area UASI jurisdictions undergo an internal vetting process of their own to identify which proposals should be submitted for UASI funding. Counties often conduct UASI vetting along with their State Homeland Security Program (SHSP) decision-making. Such processes are the responsibility of each jurisdiction. However, the Management Team is available upon request to assist jurisdictions in planning their internal vetting processes.

Management Team Support:

Management Team staff is available to answer questions and provide support on compliance, proposal criteria, as well as using the WebGrants system. All proposers are urged to access Management Team staff assistance in order to submit timely and compliant proposals. The Management Team will request meetings with core city stakeholders in the week of September 24th in order to support the proposal submission process.

Section 5. Proposal Review

Upon receipt of the proposals on October 12, the Management Team will review them for compliance with the proposal criteria (see Section 6). Proposals that do not meet the criteria will be ineligible and will be removed from further consideration for funding.

The Management Team will also undertake a financial and programmatic review of all proposals. Proposers may be contacted to correct errors and resubmit proposals, and/or the Management Team may make such corrections and notify the proposers. Proposals that are not resubmitted by the designated date will not proceed further in the review process.

The Management Team will share proposals with Approval Authority members for review in November and then with hub voting members in December 2018. See sections below for more details on the hub and other review processes, as well as Section 13 for the summary timeline.

Section 6. Proposal Criteria

All proposals must meet the following criteria:

- Have a clear “nexus to terrorism,” – i.e., the proposal must specify how the activities will support preparedness for terrorist incidents
- Directly benefit at least two operational areas
- Support at least one of the region’s homeland security goals (see Section 12)
- Include only allowable expenses under UASI grant guidelines (See Section 14)

In addition, proposals may only be submitted by a government agency within the twelve-county Bay Area UASI footprint and must have approval of the relevant department head. Community-based and nonprofit groups must submit proposals through a government sponsor/partner.

The person who is submitting the form must be the person who will be primarily responsible for implementation of the project (“Project Lead.”) In addition, the person who is submitting the proposal form is required to attend the proposal kick off meeting on Thursday September 20 or listen to the webinar version on the UASI website (www.bayareauasi.org) prior to submitting the proposal.

Section 7. Regional Projects

When submitting a project, proposers will be asked to designate whether their proposal is a “core city,” “hub,” or “regional” project. Core city refers to Oakland, San Francisco, and San Jose. Hub refers to the four groupings of the North, South, East, and West counties of the Bay Area (see map on page 9). A “regional” project is defined as a project that benefits at least three hubs in an equitable manner. Examples include:

- WebEOC Fusion with CalEOC – project to share essential elements of information and provide training to WebEOC/CalEOC users within all 12 UASI Operational Areas.
- Regional Training and Exercise Program –managed by the Alameda County Sheriff’s Office on behalf of and available to the entire Bay Area UASI twelve-county region.
- Bay Area PRND Equipment – project governed by a regional work group to benefit the entire region by providing radiological and nuclear detection, analysis, and reporting.

Equipment purchased by a single jurisdiction which would be made available to neighboring hubs on an ad-hoc or mutual aid basis does not qualify as a regional project because it does not meet the threshold of benefiting other hubs in an equitable manner.

However, highly specialized and unique equipment is considered a “Level One” regional project and reviewed by the Approval Authority at the January 2019 meeting. Such equipment must address a gap in an after action report, and a Bay Area UASI work group must endorse that it meets the “highly specialized and unique” threshold. Proposers who believe their project meets this threshold must state this in their proposal submission and seek work group review.

In order to ensure a fair and consistent approach to funding throughout the region, please note:

- The Management Team will determine whether a project is regional using criteria detailed in this guidance, input from the Approval Authority and regional subject matter experts, and consistency with past practices.
- If a proposer submits a project as regional and the Management Team determines that the proposal does not fit the regional criteria, the Management Team will contact him/her to inform them of this situation. This notification will occur during the Management Team’s compliance review process (October 15 – November 9, 2018). In this instance the proposer may opt to withdraw his/her proposal or change the designation to hub or core city funding as appropriate.
- All proposal designations will be considered final after Friday November 30, the end of the Approval Authority review period. After November 30, once a proposal is designated as “hub” or “core city” it may no longer be changed to “regional” and vice-versa. A proposal may not be duplicated or vetted twice in order to have an opportunity to be prioritized for funding at both the hub and regional level.

Level One and Level Two Regional Projects:

Regional projects are divided into two categories: “Level One” and “Level Two.” Level One regional proposals will be presented directly to the Approval Authority in the January 2019 meeting.

Level Two regional proposals must be vetted by a Bay Area UASI work group prior to the October 12, 2018 proposal submission deadline. The Bay Area UASI project manager who chairs the work group will be responsible for confirming that the submitted proposal has been vetted by the work group and for recording whether it has been endorsed in the work group minutes.

“Level One” Regional Projects	“Level Two” Regional Projects
<i>***Presented directly to the Approval Authority in the January 2019 meeting</i>	<i>*** Reviewed and endorsed by Bay Area UASI work groups by October 12</i>
1. Fusion Center	All other regional projects not in the “Level One” category
2. Training and Exercise Program	
3. Public Safety Information Sharing	
4. BayRICS	
5. Medical and Public Health proposals from regional entities (ABAHO, BAMPWG)	
6. Highly specialized and unique regional equipment	
7. Management Team implemented projects	

Please note that it is the responsibility of the proposer to vet their proposal idea with a work group in a timely manner before the October 12 submission deadline. Please see Section 8 below for more information about Bay Area UASI work groups.

If the work group endorses the Level Two regional proposal it may be considered by the Approval Authority for funding upon recommendation by the Management Team. The Bay Area UASI Management Team will report all Level One and Level Two regional proposal submissions to the Approval Authority, and will provide funding recommendations based on the region’s risk and gaps as well as funding availability.

Section 8. Role of the Work Groups

The Bay Area UASI encourages subject matter experts to discuss possible projects through the venue of the Bay Area UASI work groups. Work group meetings are open to all within the twelve county footprint of the Bay Area UASI. They meet on a monthly or quarterly basis and are chaired by project managers from the UASI Management Team. Approval Authority members should ensure their jurisdictions are represented in work groups for optimum inclusion in UASI project discussions. Each work group is assigned a goal or set of goals from the *Bay Area Homeland Security Goals*. The work groups and their areas of responsibility for FY19 are:

Goal	Bay Area Homeland Security Goal	Bay Area UASI Work Group
1	Public Safety Information Sharing	Public Safety Information Sharing
2	Critical Infrastructure	(no specific work group)
3	Cybersecurity	Cyber Resiliency
4	Communications	Public Information and Warning BayRICS Radio Operators Advisory Group
5	Health and Medical	Medical and Public Health
6	Catastrophic Planning and Response	CBRNE
7	Community Preparedness	Emergency Management
8	Recovery	

Bay Area UASI work groups have a special role in vetting some regional proposals. “Level Two” regional proposals need to be vetted by a Bay Area UASI work group prior to the October 12, 2018 proposal submission deadline. Proposers that are submitting regional highly unique and specialized equipment projects must also receive an endorsement from an associated work group. Please see Section 7 above for more information.

The Alameda County Sheriff’s Office manages the Bay Area UASI Regional Training and Exercise Program and provides a separate process for jurisdictions to request UASI funding for training that enhances capacity to prevent, protect against, respond to, and recover from acts of terrorism. All regional training requests are vetted by stakeholders in the Regional Training and Exercise Work Group and funded annually from a regional allocation. More information can be found at www.bausitep.org or by contacting Commander Shawn Sexton, Bay Area UASI Training and Exercise Program Manager, at (925) 560-5869 or ssexton@acgov.org.

Please contact Janell Myhre, Bay Area UASI Regional Program Manager, at (415) 353-5244 or Janell.Myhre@sfgov.org for information on work groups and their meeting schedules.

Section 9. Role of the Hubs

The Bay Area UASI utilizes hub groups to prioritize proposed projects submitted by local government jurisdictions. Hubs are based on the geographical location of agencies grouped by county in four sectors of the Bay Area - North, East, South and West (see map on the next page).

Hub Composition:

In the fall, the Management Team will ask each Approval Authority member to assign three to five people to represent his or her county/core city in the hub proposal prioritization process. Please note that the Approval Authority members may make other arrangements for representation at hub meetings, provided that this is the agreement of all the Approval Authority members representing those counties/core cities of the hub in question. Hub representatives are referred to as “hub voting members.” Approval Authority members are urged to appoint representatives to serve as hub voting members that reflect the diversity of the Bay Area Homeland Security Goals.

Preparations for Hub Prioritization:

On December 14, 2018, the Management Team will provide hub voting members with all submitted proposals for their hubs that meet the specified criteria on page 4 of this guidance and that have been confirmed by the corresponding jurisdiction’s Approval Authority member. Hub voting members should become familiar with all hub proposed projects prior to the hub meeting and come to the hub meeting prepared to discuss project submissions with other hub voting members. The Management Team is available to assist hub voting members with any questions or concerns, including arranging information from regional subject matter experts in advance of the hub deliberations.

Proposal Prioritization Process:

The Management Team will convene the hubs in January 2019 to decide on their final prioritized list of projects for recommendation to the Approval Authority for funding. Each hub will develop a list of prioritized projects based on regional need and local capabilities. Hubs may also designate other criteria as mutually agreed (e.g., provides scalable solutions, leverages other funding sources, and benefits the most operational areas.) Ideally, prioritization will be done by consensus, but voting may occur as needed.

For planning purposes, the Management Team will provide hubs with an estimated amount of funding based on the actual funding amount provided to the hub from last year’s (FY18) allocation (see Section 11, Allocation of Funding). The outcome of the hub meeting will be a prioritized list of projects ranked in order of importance to be funded by the forthcoming FY19 allocation. The hub voting members will prioritize project proposals and funding amounts to match the planned hub funding allocation as “above the line” projects. Each hub should also carefully develop a prioritized list of “below the line” projects in case additional funds become available in the future. This should include short time frame projects.

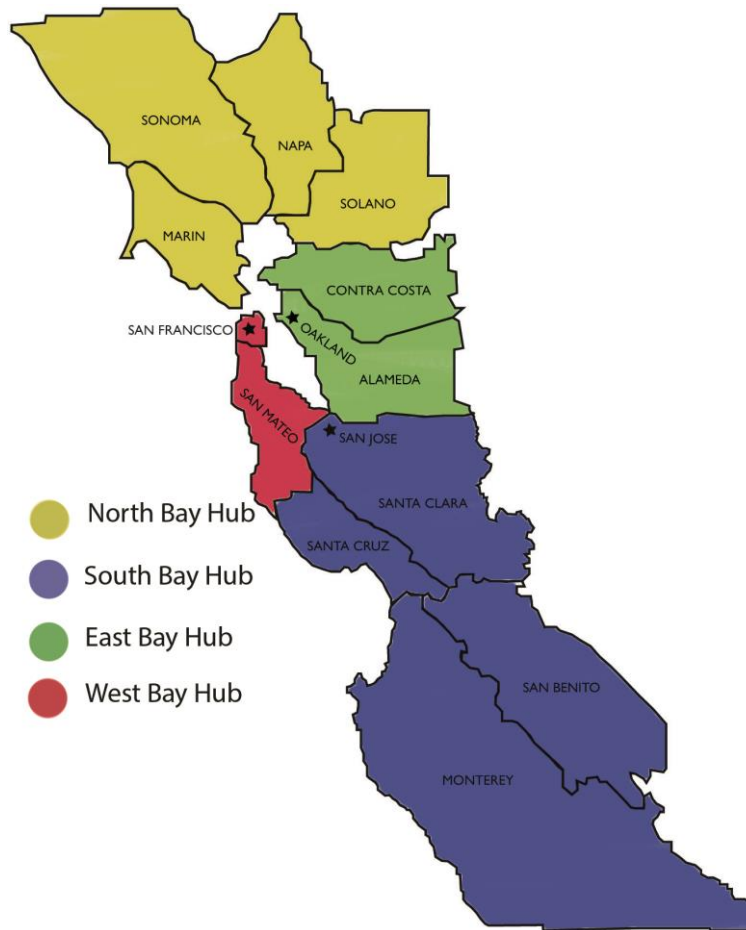
Modifications to Proposals:

Hub voting members may make modifications to proposals during their deliberations with the agreement of the original project proposers as long as these modifications are consistent with the original goals of the project. Recognizing that the discussion of needs at the hub level may generate new ideas and opportunities for cooperation, in special circumstances hubs may also propose new projects with the approval of the Bay Area UASI General Manager and the relevant Approval Authority members. Such projects must meet all of the funding criteria presented on page 4.

Hub voting members may not change the designation of a project from “hub” to “regional.” This designation is made by the Management Team based on definitions provided in this guidance and input from the Approval Authority in order to ensure a fair and consistent approach to funding throughout the region.

Facilitation of Hub Meetings:

All four hubs will have decision-making meetings coordinated, facilitated, and led by UASI Management Team staff members during January 2019.



Section 10. Role of the Approval Authority

The following is a summary of key actions, responsibilities, and decision-points for Approval Authority members in the FY19 proposal process.

- **Work Groups:** Approval Authority members should ensure that their jurisdictions are represented on Bay Area UASI work groups (see Section 8, Role of the Work Groups).
- **Hub Voting Members:** Approval Authority members should designate hub voting members to participate in hub meetings. The Management Team will solicit this information from members in the fall of 2018. (See Section 9, Role of the Hubs).
- **Internal Vetting:** Approval Authority members may wish to undertake an internal vetting process within their county/core city to identify which proposals should be submitted for UASI funding. Counties often combine such UASI proposal vetting with decision-making on their SHSP allocation. Upon request, the Management Team can provide assistance to jurisdictions in planning internal vetting processes.
- **Proposal Compliance:** Approval Authority members should ensure that those submitting FY19 proposals attend the proposal kick off meeting on Thursday September 20 or review the webinar online at www.bayareauasi.org. All proposers are required to attend/view the presentation. (See Section 4, Proposal Submission, and Section 6, Proposal Criteria, for more information).
- **Proposal Review:** Approval Authority members will have the opportunity to review their jurisdictions' proposals from November 13 – 30, 2018. Members may remove proposals from consideration during this time but must inform the proposers of their decision to do so.
- **Approve “Level One” Regional Projects:** Approval Authority members will review/approve proposals for “Level One” regional projects. This will occur at the January 10, 2019 Approval Authority meeting.
- **Approve All Other Projects:** Approval Authority members will review/approve all hub projects recommended by hub voting members and other regional (“Level Two”) projects recommended by the Management Team. This will take place at the March 14, 2019 Approval Authority meeting or as soon as possible following FEMA’s issuance of the Homeland Security Grant Program Notice of Funding Opportunity (NOFO).
- **Approve Grant Allocations:** Approval Authority members will approve allocation amounts among the categories of core city allocations, regional projects, and hub projects. This action will take place at the next Approval Authority meeting following FEMA’s issuance of the NOFO, estimated to be the March 14, 2019 Approval Authority meeting.

Section 11. Allocation of Funding

At the next Approval Authority meeting following the announcement of the FY19 grant award, the Approval Authority will approve specific allocation amounts among the categories of core city allocations, regional projects, and hub projects. Projects within those categories will then be funded in order of priority, as specified by hubs and as approved by the Approval Authority.

Until the FY19 grant award is announced, for planning purposes, the Bay Area will operate under the assumption that the FY19 funding will be equal to the amount allocated in FY18—\$28,200,000. (Note that this total includes the FY18 UASI grant award as well as leftover funds from prior grant years). For reference, below please find the FY18 hub, regional, and other allocations. These will be used in the FY19 cycle for planning purposes:

FY 18 UASI Allocations

East Hub	\$
North Hub	\$
South Hub	\$
West Hub	\$
Regional	\$
Core City	\$
Management Team	\$
State Retention (xxxxx%)	\$
TOTAL	28,200,000

Section 12. Bay Area UASI Homeland Security Goal Areas

All proposed projects must fulfill at least one of these goal areas to be eligible for FY19 funding.

GOAL	NAME	DESCRIPTION	CORE CAPABILITIES
1	<i>Public Safety Information Sharing</i>	Enhance information collection, analysis and sharing in support of public safety operations	Intelligence and Information Sharing Risk & Disaster Resiliency Assessment Threats and Hazards Identification
2	<i>Critical Infrastructure</i>	Protect critical infrastructure and key resources from all threats and hazards	Risk Management Protection Prg/Act. Physical Protective Measures Access Control & Identity Verification Long-term Vulnerability Reduction Infrastructure Systems
3	<i>Cybersecurity</i>	Strengthen security and preparedness across cyberspace	Cybersecurity
4	<i>Communications</i>	Strengthen communications capabilities through planning, governance, technology, and equipment	Operational Communications Public Information and Warning
5	<i>Health and Medical</i>	Improve health and medical capabilities	Environmental Response/Health Safety Public Health, Healthcare, & EMS Fatality Management
6	<i>Catastrophic Planning and Response</i>	Enhance multi-jurisdictional/inter-jurisdictional all-hazards incident catastrophic planning, response, and recovery capabilities	Operational Coordination Planning Forensics and Attribution Screening, Search, and Detection** Interdiction and Disruption Supply Chain Security and Integrity Environmental Response/Health Safety Mass Care Services Logistics & Supply Chain Management On Scene Security Protect./Law Enfor. Fire Management and Suppression Critical Transportation Mass Search and Rescue Operations Situational Assessment
7	<i>Community Preparedness</i>	Enhance community preparedness	Community Resilience
8	<i>Recovery</i>	Enhance incident recovery capabilities	Planning Infrastructure Systems Natural and Cultural Resources Health and Social Services Economic Recovery Housing

** Note: requests for PRND investments must be consistent with the Bay Area UASI PRND Program

Section 13. Summary Timeline

WHO	WHAT	WHEN	DESCRIPTION
Management Team	Outreach	June 2018	Management Team sends the FY19 project proposal guidance to UASI stakeholders
UASI Work Groups	Proposal discussions	July - September 2018	Work groups discuss regional gaps and priorities and review Level Two regional proposals
Management Team	Kick off workshop and webinar	September 20, 2018	This meeting/webinar is required for all those submitting proposals.
UASI Stakeholders	Proposal submissions	September 21 – October 12, 2018	UASI stakeholders submit proposals through the WebGrants system.
Core City Stakeholders	Proposal meetings	Week of September 24th	Management Team meets with Core City stakeholders to support proposal submissions
Management Team	Compliance review	October 15 – November 9, 2018	Management Team reviews proposals and checks for compliance.
Approval Authority	Proposal review	November 13 – 30, 2018	Review period for Approval Authority members.
Hubs	Proposal review	December 14, 2018	Management Team sends proposals to hub voting members for review.
Hubs	Prioritize	January 2019	Hubs meet on specific days in January 2019 and list projects in order of importance.
Approval Authority	Approve “Level One” regional projects	January 10, 2019	Regional projects in the “Level One” category present proposals to the Approval Authority.
Approval Authority	Approve	March 14, 2019 (estimate)	Approval Authority approves hub and “Level Two” regional projects as well as FY19 allocations

Section 14. Allowable Spending Guidelines

Please note that DHS has yet to issue guidelines for FY19. In the absence of this information, below please find the allowable spending information for FY18. At this time, the Management Team does not anticipate changes in the allowable spending guidelines in the FY19 Notice of Funding Opportunity. The Management Team will update stakeholders on any such changes in a timely manner.

The following is a summary of allowable spending areas under the UASI program as it pertains to the Bay Area UASI. Please contact the Bay Area UASI Management Team for clarification, should you have questions regarding allowable cost items. The spending areas are broken out under planning, organization, equipment, training and exercises (POETE) spending areas. This matches the DHS mandated budget sections for Investment Justifications that the Bay Area must submit in order to receive DHS funding. The spending areas below outline what is allowable and are not lists of what the region should or must purchase.

Recipients must comply with all the requirements in 2 C.F.R. Part 200 (*Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*).

14.1 Planning

Funds may be used for a range of emergency preparedness and management planning activities such as those associated with the development, review and revision of the THIRA, SPR, continuity of operations plans and other planning activities that support the National Preparedness Goal, placing an emphasis on updating and maintaining a current EOP that conforms to the guidelines outlined in CPG 101 v 2.0. For additional information, please see http://www.fema.gov/pdf/about/divisions/npd/CPG_101_V2.pdf.

14.2 Organization

Organizational activities include:

- Program management;
- Development of whole community partnerships;
- Structures and mechanisms for information sharing between the public and private sector;
- Implementing models, programs, and workforce enhancement initiatives to address ideologically-inspired radicalization to violence in the homeland;
- Tools, resources and activities that facilitate shared situational awareness between the public and private sectors;
- Operational Support;

- Utilization of standardized resource management concepts such as typing, inventorying, organizing, and tracking to facilitate the dispatch, deployment, and recovery of resources before, during, and after an incident;
- Responding to an increase in the threat level under the National Terrorism Advisory System (NTAS), or needs in resulting from a National Special Security Event; and
- Paying salaries and benefits for personnel to serve as qualified intelligence analysts.

States and Urban Areas must justify proposed expenditures of UASI funds to support organization activities within their Investment Justification (IJ) submission. All State Administrative Agencies (SAAs) are allowed to utilize up to 50 percent (50%) of their SHSP funding and all Urban Areas are allowed up to 50 percent (50%) of their UASI funding for personnel costs. Personnel hiring, overtime, and backfill expenses are permitted under this grant only to the extent that such expenses are for the allowable activities within the scope of the grant. Personnel expenses may include but are not limited to: training and exercise coordinators, program managers and planners, intelligence analysts, and statewide interoperability coordinators (SWIC).

At the request of a recipient of a grant, the FEMA Administrator may grant a waiver of the 50 percent (50%) limitation noted above. Requests for waivers to the personnel cap must be submitted by the authorized representative of the SAA (or recipient agency) to Grants Program Directorate (GPD) in writing on official letterhead, with the following information:

- Documentation explaining why the cap should be waived;
- Conditions under which the request is being submitted; and
- A budget and method of calculation of personnel costs both in percentages of the grant award and in total dollar amount. To avoid supplanting issues, the request must also include a three-year staffing history for the requesting entity.

Organizational activities under UASI include:

Intelligence analysts. Per the *Personnel Reimbursement for Intelligence Cooperation and Enhancement (PRICE) of Homeland Security Act* (Public Law 110-412), funds may be used to hire new staff and/or contractor positions to serve as intelligence analysts to enable information/intelligence sharing capabilities, as well as support existing intelligence analysts previously covered by UASI funding. In order to be hired as an intelligence analyst, staff and/or contractor personnel must meet at least one of the following criteria:

- Complete training to ensure baseline proficiency in intelligence analysis and production within six months of being hired; and/or,
- Previously served as an intelligence analyst for a minimum of two years either in a Federal intelligence agency, the military, or State and/or local law enforcement intelligence unit

All fusion center analytic personnel must demonstrate qualifications that meet or exceed competencies identified in the *Common Competencies for State, Local, and Tribal Intelligence*

Analysts, which outlines the minimum categories of training needed for intelligence analysts. A certificate of completion of such training must be on file with the SAA and must be made available to the recipient’s respective FEMA HQ Program Analyst upon request.

Operational Overtime Costs. In support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism and other catastrophic events, operational overtime costs are allowable for increased protective security measures at critical infrastructure sites or other high-risk locations and to enhance public safety during mass gatherings and high-profile events. In that regard, HSGP recipients are urged to consider using grant funding to support soft target preparedness activities. UASI funds may be used to support select operational expenses associated with increased security measures in the authorized categories cited in the table below, but this table is not exhaustive. DHS/FEMA retains the discretion to approve other types of requests that do not fit within one of the categories of the table.

Table 1: Authorized Operational Overtime Categories

	Category	Description
1	National Terrorism Advisory System (NTAS)	Security measures in response to an increase in the threat level under the NTAS to an “elevated” or “imminent” alert status. GPD Information Bulletin No. 367, <i>Impact of National Terrorism Advisory System on Homeland Security Grant Programs</i> , remains applicable; therefore, advance authorization from FEMA is not required. Refer to https://www.dhs.gov/topic/ntas for additional information on the NTAS.
2	National Security Special Event (NSSE)	Security measures for a designated NSSE. NSSEs are events of national or international significance deemed by DHS to be a potential target for terrorism or other criminal activity.
3	Special Event Assessment Rating (SEAR) Level 1 through Level 4 Events	<p>Security measures required for SEAR Level 1 through Level 4 events as designated by the Department of Homeland Security (DHS) and included in the DHS National Special Events List, as defined below:</p> <ul style="list-style-type: none"> • SEAR 1: A significant event with national and/or international importance that may require extensive Federal interagency support; • SEAR 2: A significant event with national and/or international importance that may require some level of Federal interagency support. • SEAR 3: An event of national and/or international importance that requires only limited Federal support. • SEAR 4: An event with limited national importance that is managed at state and local level. <p>NOTE: In cases where a threat of terrorism can be associated with a SEAR Level 5 event, the event planners should coordinate with their state or territory Homeland Security Advisor to seek re-adjudication of</p>

		the SEAR rating. Operational overtime for security measures associated with such events will be considered for approval by FEMA if re-adjudication results in a SEAR 1 through 4 rating.
4	States of Emergency	Declarations of states of emergency by the Governor associated with a terrorism-related threat or incident. This excludes Presidentially-declared major disasters or emergencies where federal funding support for the proposed grant-funded activity is made available through the FEMA Public Assistance program or other Federal disaster grants.
5	National Critical Infrastructure Prioritization Program (NCIPP)	Protection of Level 1 and Level 2 facilities identified through the Department of Homeland Security's NCIPP based on a terrorism-related threat to critical infrastructure.
6	Directed Transit Patrols	Targeted security patrols in airports and major transit hubs based on a terrorism-related threat to transportation systems.
7	Other Related Personnel Overtime Costs	Overtime costs may be authorized for personnel assigned to directly support any of the security activities relating to the categories above. Examples include firefighters and emergency medical services personnel; public works employees who may be responsible for installing protective barriers and fencing; public safety personnel assigned to assist with event access and crowd control; emergency communications specialists; fusion center analysts; National Guard; contract security services; etc.
8	Operational Support to a Federal Agency	Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities related to homeland security/terrorism preparedness and specifically requested by a federal agency. Allowable costs are limited to overtime associated with federally requested participation in eligible activities, including anti-terrorism task forces, Joint Terrorism Task Forces (JTTFs), Area Maritime Security Committees (as required by the Maritime Transportation Security Act of 2002), DHS Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams. In addition, reimbursement for operational overtime law enforcement activities related to combating transnational crime organizations in support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism is an allowable expense under SHSP and UASI on a case by case basis. Grant funding can only be used in proportion to the federal man-hour estimate, and only after funding for these activities from other federal sources (i.e., FBI JTTF payments to state and local agencies) has been exhausted.

All allowable operational overtime costs are also subject to the administration requirements outlined in the following subsection.

Administration of Operational Overtime Requests

- With the exception of an elevated NTAS alert, SHSP or UASI funds may only be spent for operational overtime costs upon prior written approval by FEMA. The SAA must submit operational overtime requests in writing, to its assigned FEMA Grant Programs Directorate (GPD) Program Analyst (PA). FEMA GPD will consider requests for special event activities up to one year in advance. However such requests must be within the award's current period of performance and not result in the need for a request to extend the period of performance.
- All operational overtime requests must clearly explain how the request meets the criteria of one or more of the categories listed in the table above. Requests must address the threat environment as it relates to the event or activity requiring operational overtime support and explains how the overtime activity is responsive to the threat. Request letters sent to FEMA GPD must be UNCLASSIFIED but may be labeled "For Official Use Only." If explaining the threat will require the sharing of classified information, the letter should state as such. FEMA GPD will then make arrangements for the sharing of classified information through official channels.
- Post-event operational overtime requests will only be considered on a case-by-case basis, where it is demonstrated that exigent circumstances prevented submission of a request in advance of the event or activity.
- Under no circumstances may DHS/FEMA grant funding be used to pay for costs already supported by funding from another federal source.
- States with UASI jurisdictions can use funds retained at the state level to reimburse eligible operational overtime expenses incurred by the state (per the above guidance limitations). Any UASI funds retained by the state must be used in direct support of the Urban Area. States must provide documentation to the UAWG and DHS/FEMA upon request demonstrating how any UASI funds retained by the state would directly support the Urban Area.
- FEMA will consult and coordinate with appropriate DHS components as necessary to verify information used to support operational overtime requests. For example, the review of operational overtime requests for the protection of critical infrastructure will be coordinated with DHS Office of Cyber and Infrastructure Analysis to verify the Level I or Level II NCIPP designation. Also, DHS Office of Intelligence and Analysis will be consulted to validate reported threat information associated with the event or activity.

14.3 Equipment

The 21 allowable prevention, protection, mitigation, response, and recovery equipment categories and equipment standards for HSGP are listed on the Authorized Equipment List (AEL). The AEL is available at <http://www.fema.gov/authorized-equipment-list>. Some equipment items require prior approval before the obligation or purchase of the items. Please reference the grant notes for each equipment item to ensure prior approval is not required.

Unless otherwise stated, equipment must meet all mandatory regulatory and/or DHS/FEMA-adopted standards to be eligible for purchase using these funds. In addition, agencies will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment.

Investments in emergency communications systems and equipment must meet applicable SAFECOM Guidance. Such investments must be coordinated with the SWIC and the State Interoperability Governing Body (SIGB) to ensure interoperability and long-term compatibility.

Grant funds may be used for the procurement of medical countermeasures. Procurement of medical countermeasures must be conducted in collaboration with state, city, or local health departments that administer Federal funds from HHS for this purpose and with existing MMRS committees where available, in order to sustain their long term planning for appropriate, rapid, and local medical countermeasures, including antibiotics and antidotes for nerve agents, cyanide, and other toxins. Procurement must have a sound threat based justification with an aim to reduce the consequences of mass casualty incidents during the first crucial hours of a response. Prior to procuring pharmaceuticals, recipients submit a written inventory management plan to the UASI for approval by CalOES to avoid large periodic variations in supplies due to coinciding purchase and expiration dates. Recipients are encouraged to enter into rotational procurement agreements with vendors and distributors. Purchases of pharmaceuticals must include a budget for the disposal of expired drugs within each fiscal year's PoP for HSGP. The cost of disposal cannot be carried over to another DHS/FEMA grant or grant period.

EMS electronic patient care data systems should comply with the most current data standard of the National Emergency Medical Services Information System (www.NEMESIS.org).

14.4 Training

The Regional Training and Exercise Program (RTEP) will be responsible for reviewing and approving all training requests. Allowable training-related costs under UASI include the establishment, support, conduct, and attendance of training specifically identified under the UASI grant program and/or in conjunction with emergency preparedness training by other Federal agencies (e.g., HHS, DOT). Training conducted using HSGP funds should address a performance gap identified through an AAR/IP or other assessments (e.g., National Emergency Communications Plan NECP Goal Assessments) and contribute to building a capability that will be evaluated through a formal exercise. Any training or training gaps, including those for children, older adults, pregnant women, and individuals with disabilities and others who also

have or access and functional needs, should be identified in the AAR/IP and addressed in the state or Urban Area training cycle. Recipients are encouraged to use existing training rather than developing new courses. When developing new courses, recipients are encouraged to apply the Analysis, Design, Development, Implementation and Evaluation model of instructional design using the *Course Development Tool*.

14.5 Exercise

The Regional Training and Exercise Program will be responsible for reviewing and approving Exercise requests. Exercises should be used to provide the opportunity to demonstrate and validate skills learned in training, as well as to identify training gaps. Any training or training gaps should be identified in the AAR/IP and/or addressed in the Bay Area training plans and cycle. Exercises conducted with grant funding should be managed and conducted consistent with the Homeland Security Exercise and Evaluation Program (HSEEP). HSEEP guidance for exercise design, development, conduct, evaluation, and improvement planning is located at <https://www.fema.gov/exercise>.

In addition, the NOFO encourages the completion of a progressive exercise series and encourages inviting representatives/planners involved with other Federally-mandated or private exercise activities. The Bay Area UASI is further encouraged to share, at a minimum, the multiyear training and exercise schedule with those departments, agencies, and organizations included in the plan.

- *Validating Capabilities*. Exercises examine and validate capabilities-based planning across the Prevention, Protection, Mitigation, Response, and Recovery mission areas. The extensive engagement of the whole community, including ,but not limited to, examining the needs and requirements for individuals with disabilities, individuals with limited English proficiency and others with access and functional needs, is essential to the development of an effective and comprehensive exercise program. Exercises are designed to be progressive – increasing in scope and complexity and drawing upon results and outcomes from prior exercises and real-world events – to challenge participating communities. Consistent with Homeland Security Exercise and Evaluation Program guidance and tools, the National Exercise Program (NEP) serves as the principal exercise mechanism for examining national preparedness and measuring readiness. Exercises should align with priorities and capabilities identified in a multi-year TEP.
- *Special Event Planning*. If a state or Urban Area will be hosting a special event (e.g., Super Bowl, G-8 Summit), the special event planning should be considered as a training or exercise activity for the purpose of the multi-year TEP. States must include all confirmed or planned special events in the Multi-year TEP. The state or Urban Area may plan to use SHSP or UASI funding to finance training and exercise activities in preparation for those events. States and Urban Areas should also consider exercises at major venues (e.g., arenas, convention centers) that focus on evacuations, communications, and command and control.

- *Regional Exercises.* States should also anticipate participating in at least one regional exercise annually.
- *Role of Non-Governmental Entities in Exercises.* Non-governmental participation in all levels of exercises is strongly encouraged. Leaders from non-governmental entities should be included in the planning, design, and evaluation of an exercise. State, local, tribal, and territorial jurisdictions are encouraged to develop exercises that test the integration and use of resources provided by non-governmental entities, defined as the private sector and private non-profit, faith-based, and community organizations. Participation in exercises should be coordinated with local Citizen Corps Whole Community Council(s) or their equivalents and other partner agencies.

14.6 Maintenance and Sustainment

The use of FEMA preparedness grant funds for maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are allowable as described in FEMA Policy [FP 205-402-125-1](#) under all active and future grant awards, unless otherwise noted. With the exception of maintenance plans purchased incidental to the original purchase of the equipment, the period covered by maintenance or warranty plan must not exceed the period of performance of the specific grant funds used to purchase the plan or warranty.

Grant funds are intended to support projects that build and sustain the core capabilities necessary to prevent, protect against, mitigate the effects of, respond to, and recover from those threats that pose the greatest risk to the security of the Nation. In order to meet this objective, the policy set forth in GPD's IB 379 (Guidance to State Administrative Agencies to Expedite the Expenditure of Certain DHS/FEMA Grant Funding) allows for the expansion of eligible maintenance and sustainment costs which must be in 1) direct support of existing capabilities; (2) must be an otherwise allowable expenditure under the applicable grant program; (3) be tied to one of the core capabilities in the five mission areas contained within the Goal, and (4) shareable through the Emergency Management Assistance Compact (EMAC). Additionally, eligible costs must also be in support of equipment, training, and critical resources that have previously been purchased with either Federal grant or any other source of funding other than DHS/FEMA preparedness grant program dollars.

14.7 Law Enforcement Terrorism Prevention Allowable Costs

Activities eligible for the use of LETPA focused funds include but are not limited to:

- Maturation and enhancement of designated state and major Urban Area fusion centers, including information sharing and analysis, threat recognition, terrorist interdiction, and training/ hiring of intelligence analysts;
- Coordination between fusion centers and other analytical and investigative efforts including, but not limited to Joint Terrorism Task Forces (JTTFs), Field Intelligence Groups (FIGs), High Intensity Drug Trafficking Areas (HIDTAs), Regional Information Sharing Systems (RISS) Centers, criminal intelligence units, and real-time crime analysis centers;
- Implementation and maintenance of the Nationwide Suspicious Activity Reporting (SAR) Initiative, including training for front line personnel on identifying and reporting suspicious activities;
- Implementation of the “If You See Something, Say Something™” campaign to raise public awareness of indicators of terrorism and terrorism-related crime and associated efforts to increase the sharing of information with public and private sector partners, including nonprofit organizations. Note: DHS/FEMA requires that the Office of Public Affairs be given the opportunity to review and approve any public awareness materials (e.g., videos, posters, tri-folds, etc.) developed using HSGP grant funds for the “If You See Something, Say Something™” campaign to ensure these materials are consistent with the Department’s messaging and strategy for the campaign and the initiative’s trademark;
- Increase physical security, through law enforcement personnel and other protective measures by implementing preventive and protective measures at critical infrastructure site or at-risk nonprofit organizations; and
- Building and sustaining preventive radiological and nuclear detection capabilities, including those developed through the Securing the Cities initiative.

14.8 Requirements for Small Unmanned Aircraft System

All requests to purchase Small Unmanned Aircraft Systems (SUAS) with FEMA grant funding must comply with IB 426 and also include a description of the policies and procedures in place to safeguard individuals’ privacy, civil rights, and civil liberties of the jurisdiction that will purchase, take title to or otherwise use the SUAS equipment.

14.9 Critical Emergency Supplies

In order to further DHS/FEMA's mission, critical emergency supplies, such as shelf stable products, water, and basic medical supplies are an allowable expense under UASI. Prior to the allocation of grant funds for stockpiling purposes, each state must have DHS/FEMA's approval of a five-year viable inventory management plan which should include a distribution strategy and related sustainment costs if planned grant expenditure is over \$100,000.

If grant expenditures exceed the minimum threshold, the five-year inventory management plan will be developed by the recipient and monitored by FEMA GPD with the assistance of the FEMA Logistics Management Directorate (LMD). FEMA GPD will coordinate with LMD and the respective FEMA Region to provide program oversight and technical assistance as it relates to the purchase of critical emergency supplies under UASI. FEMA GPD and LMD will establish guidelines and requirements for the purchase of these supplies under UASI and monitor development and status of the state's inventory management plan.

States (through their Emergency Management Office) are strongly encouraged to consult with their respective FEMA Regional Logistics Chief regarding disaster logistics-related issues. States are further encouraged to share their DHS/FEMA approved plan with local jurisdictions and Tribes

14.10 Construction and Renovation

Project construction using UASI funds may not exceed the greater of \$1,000,000 or 15% of the grant award. For the purposes of the limitations on funding levels, communications towers are not considered construction.

Written approval must be provided by DHS/FEMA prior to the use of any HSGP funds for construction or renovation. When applying for construction funds, recipients must submit evidence of approved zoning ordinances, architectural plans, and any other locally required planning permits. Additionally, recipients are required to submit a SF-424C Budget and Budget detail citing the project costs.

Recipients using funds for construction projects must comply with the Davis-Bacon Act (40 U.S.C. § 3141 et seq.). Recipients must ensure that their contractors or subcontractors for construction projects pay workers no less than the prevailing wages for laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the state in which the work is to be performed. Additional information regarding compliance with the Davis-Bacon Act, including Department of Labor (DOL) wage determinations, is available from the following website <https://www.dol.gov/whd/govcontracts/dbra.htm>.

Communications Towers. When applying for funds to construct communication towers, recipients and sub-recipients must submit evidence that the FCC's Section 106 review process has been completed and submit all documentation resulting from that review to GPD using the guidelines in EHP Supplement prior to submitting materials for EHP review. Completed EHP

review materials for construction and communication tower projects must be submitted as soon as possible to get approved by the end of the PoP. EHP review materials should be sent to gpdehpinfo@fema.gov.

14.11 Personnel

Personnel hiring, overtime, and backfill expenses are permitted under this grant in order to perform allowable HSGP planning, training, exercise, and equipment activities. Personnel may include but are not limited to: training and exercise coordinators, program managers for activities directly associated with SHSP and UASI funded activities, intelligence analysts, and statewide interoperability coordinators (SWIC).

In general, the use of grant funds to pay for staff and/or contractor regular time or overtime/backfill is considered a personnel cost. Grant funds may not be used to support the hiring of any personnel for the purposes of fulfilling traditional public health and safety duties or to supplant traditional public health and safety positions and responsibilities.

For further details, SAAs should refer to FP 207-093-1, Clarification on the Personnel Reimbursement for Intelligence Cooperation and Enhancement of Homeland Security Act of 2008 (Public Law 110-412 – the PRICE Act), or contact their FEMA HQ Program Analyst.

HSGP funds may not be used to support the hiring of any personnel to fulfil traditional public health and safety duties or to supplant traditional public health and safety positions and responsibilities.

The following are definitions as they relate to personnel costs:

- *Hiring.* State and local entities may use grant funding to cover the salary of newly hired personnel who are exclusively undertaking allowable /DHS/FEMA program activities as specified in this guidance. This may not include new personnel who are hired to fulfill any non-DHS/FEMA program activities under any circumstances. Hiring will always result in a net increase of Full Time Equivalent (FTE) employees.
- *Overtime.* These expenses are limited to the additional costs which result from personnel working over and above 40 hours of weekly work time as a direct result of their performance of DHS/FEMA-approved activities specified in this guidance. Overtime associated with any other activity is not eligible.
- *Backfill-related Overtime.* Also called “Overtime as Backfill,” these expenses are limited to overtime costs which result from personnel who are working overtime (as identified above) to perform the duties of other personnel who are temporarily assigned to DHS/FEMA-approved activities outside their core responsibilities. Neither overtime nor backfill expenses are the result of an increase of FTE employees.

- *Supplanting.* Grant funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Applicants or recipients may be required to supply documentation certifying that a reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds.

14.12 Operational Packages

Proposers may elect to pursue operational package (OPack) funding, such as Canine Teams, Mobile Explosive Screening Teams, and Anti Terrorism Teams, for new capabilities as well as sustain existing OPacks. Proposers must commit to minimum training standards to be set by the Department for all federally funded security positions. Proposers must also ensure that the capabilities are able to be deployable, through EMAC, outside of their community to support regional and national efforts. When requesting OPacks-related projects, Proposers must demonstrate the need for developing a new capability at the expense of sustaining existing core capability.

14.13 Unallowable Costs

- Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with HSGP funds.
- Grant funds may not be used for the purchase of equipment not approved by DHS/FEMA. Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.
- Unauthorized exercise-related costs include:
 - Reimbursement for the maintenance and/or wear and tear costs of general use vehicles (e.g., construction vehicles), medical supplies, and emergency response apparatus (e.g., fire trucks, ambulances).
 - Equipment that is purchased for permanent installation and/or use, beyond the scope of the conclusion of the exercise (e.g., electronic messaging sign).

14.14 Emergency Management Accreditation Program

With funds provided through FY 2018 HSGP, states have the opportunity to encourage their local jurisdictions to pursue assessment and accreditation under the Emergency Management Accreditation Program (EMAP).

EMAP's assessment and accreditation of emergency management organizations against consensus-based, American National Standards Institute (ANSI)-certified standards allows for

standardized benchmarking of critical functions necessary for an emergency management organization to meet the core capabilities identified in the Goal. Additional information on the EMAP Standard is available at <http://www.emap.org>.

14.15 National Information Exchange Model (NIEM)

DHS/FEMA requires all grant recipients to use the latest NIEM specifications and guidelines when using HSGP funds to develop, procure, or implement homeland security information exchanges, including systems and databases. This includes, but is not limited to the use of Extensible Markup Language (XML) and Java Script Object Notation (JSON). Further information about NIEM specifications and guidelines is available at <http://www.niem.gov>. More information on the purpose of NIEM is located in Appendix G – FY 2018 HSGP Supplemental Material of this NOFO.

14.16 28 C.F.R. Part 23 Guidance

DHS/FEMA requires that any information technology system funded or supported by these funds comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies if this regulation is determined to be applicable.



00000-FY19 Bay Area UASI

00038 - P25 Radio Purchase

Funding Category: East Bay Hub

Amount Requested: \$47,500

Status: PENDING

Project Lead

Name:* Mr. Joseph Hughes
Salutation First Name Middle Name Last Name

Title: Undersheriff

Email: joseph.hughes@bapsa.gov

Address: 123 Main Street
 Suite 1
 Dublin California 94568
City State/Province Postal Code/Zip

Phone:* 510-555-1212 123
Phone Ext.

Organization Information

Organization Name: Bay Area Public Safety Agency

Organization Type: County Government

Organization Website: www.bapsa.gov

Address: 578 Main st.
 1st Floor
 Dublin California 94568
City State/Province Postal Code/Zip

Phone:* 510-555-1212 123
Ext.

Fax: 510-555-1213

E-mail Address bapsa@countygov.org

Funding Categories

All Bay Area UASI projects must benefit two or more Operational Areas (counties).

Core City Projects: Only agencies affiliated with the cities of Oakland, San Francisco, and San Jose are eligible to apply for and receive core city funding.

Hub Projects

North Bay Hub: Marin, Napa, Solano, Sonoma

East Bay Hub: Alameda, Contra Costa

South Bay Hub: Monterey, San Benito, Santa Clara, Santa Cruz

West Bay Hub: San Francisco, San Mateo

Regional Projects: All regional projects must benefit three or more hubs in an equitable manner.

Please select the appropriate funding category for your project: East Bay Hub

Please describe how your project will benefit more than two operational areas (counties)?

500 Characters Maximum

This cache of radios will be shared will Alameda and Contra Costa Counties.

Department Head Approval

Have you received approval from your department head to submit this application?

Yes

Name

John

Smith

FIRST

LAST

Title

Sheriff

Agency

Local County Sheriff's Office

Email

sheriff@bayareacounty.org

Phone

555-111-2222

Project Description

Select a goal:

Goal 4: Communications

Select the most applicable FEMA Core Capability for your project:

Operational Communications

Select a nexus to terrorism: This project will enhance regional capacity to:

Respond to Terrorist Attacks

Describe the nexus to terrorism in detail:

This cache of inter-operable radios will allow us to communicate effectively during a mutual aid terrorist incident.

Project Summary- Provide a brief description of your project:

We would like to purchase a cache of P25 Interoperable Radios for response operations during a major terrorist incident that requires mutual aid.

Project Timeline

Total Project Time

Months 12

Project Dates

01/01/2020

Project Start Date

12/31/2020

Project End Date

Milestones

Milestones Minimum 5	Estimated Completion Date
(EQUIPMENT)btain Quotes	01/13/2020
(EQUIPMENT) Issuance Of PO	02/01/2020
(EQUIPMENT) Receive Equipment	09/15/2020
(EQUIPMENT) Test Equipment	10/15/2020
(EQUIPMENT) Project Completion	12/31/2020



Compliance Requirements

State Sole Source Approval: NO

Aviation Request Form: NO

Watercraft Request Form: NO

Aviation Request Form: NO

Performance Bond: NO

SAMPLE APPLICATION

Project Budget POETE

Category: Fill In amounts in any applicable category:

Planning:	\$0.00
Organization:	\$0.00
Equipment:	\$47,500
Training:	\$0.00
Exercises:	\$0.00

Equipment Details

Select a category of FEMA Authorized Equipment	Select the appropriate AEL #	Quantity	Price Each
Interoperable Communications Equipment	06CP-01- PORT Radio, Portable	10	\$4,750.00

Equipment Totals: \$47,500.00

SAMPLE APPLICATION

Total Amount Requested: \$47,500



To: Bay Area UASI Approval Authority
From: Amy Ramirez, UASI Risk Management Project Manager
Date: June 14, 2018
Re: Item 9: Risk Management Program Update

Staff Recommendation:

No recommendation

Action or Discussion Items:

Discussion

Discussion:

2018 Risk Management Program highlights:

- NCRIC updated the dam sector in Cal COP
- Salesforce Tower accepted by DHS for inclusion in the National Critical Infrastructure Prioritization Program (NCIPP) for 2019
- No change to regional asset risk

A new FEMA requirement includes a companion to the Threat & Hazard Identification and Risk Assessment (THIRA) called the Stakeholder Preparedness Review (SPR). The SPR is used to assess the capabilities identified in the THIRA. The Management Team will provide more details about the THIRA/SPR at the July 19 THIRA/SPR webinar planned for 11am. Information about the THIRA and SPR can also be found in FEMA's Comprehensive Preparedness Guide (CPG) 201, third edition, which can be accessed on FEMA's website at: <https://www.fema.gov/media-library/assets/documents/165308>.

The new SPR requirement will replace the regional Capability Assessment Tool (CAT). The CAT will continue to be available for local jurisdictions to use in Cal COP to produce a local Risk & Gap Report. The UASI will provide support, through the Technical Assistance (TA) program, to jurisdictions that would like help customizing and/or continuing to use the CAT or the Risk & Gap Report.

The attached Appendix A is an accompanying PowerPoint presentation.

Bay Area UASI

2018 Bay Area UASI Risk Management Program Update

June 14, 2018





2018 Risk Management Timeline

2018 Tasks

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Kickoff	◆											
Cal COP Training		◆										
Asset Data Update	■				◆							
THIRA EQ Scenario Update		■										
THIRA / SPR Webinar							◆					
SPR Regional Profile							■					
THIRA / SPR AA Approval											◆	
THIRA / SPR Due to FEMA												◆



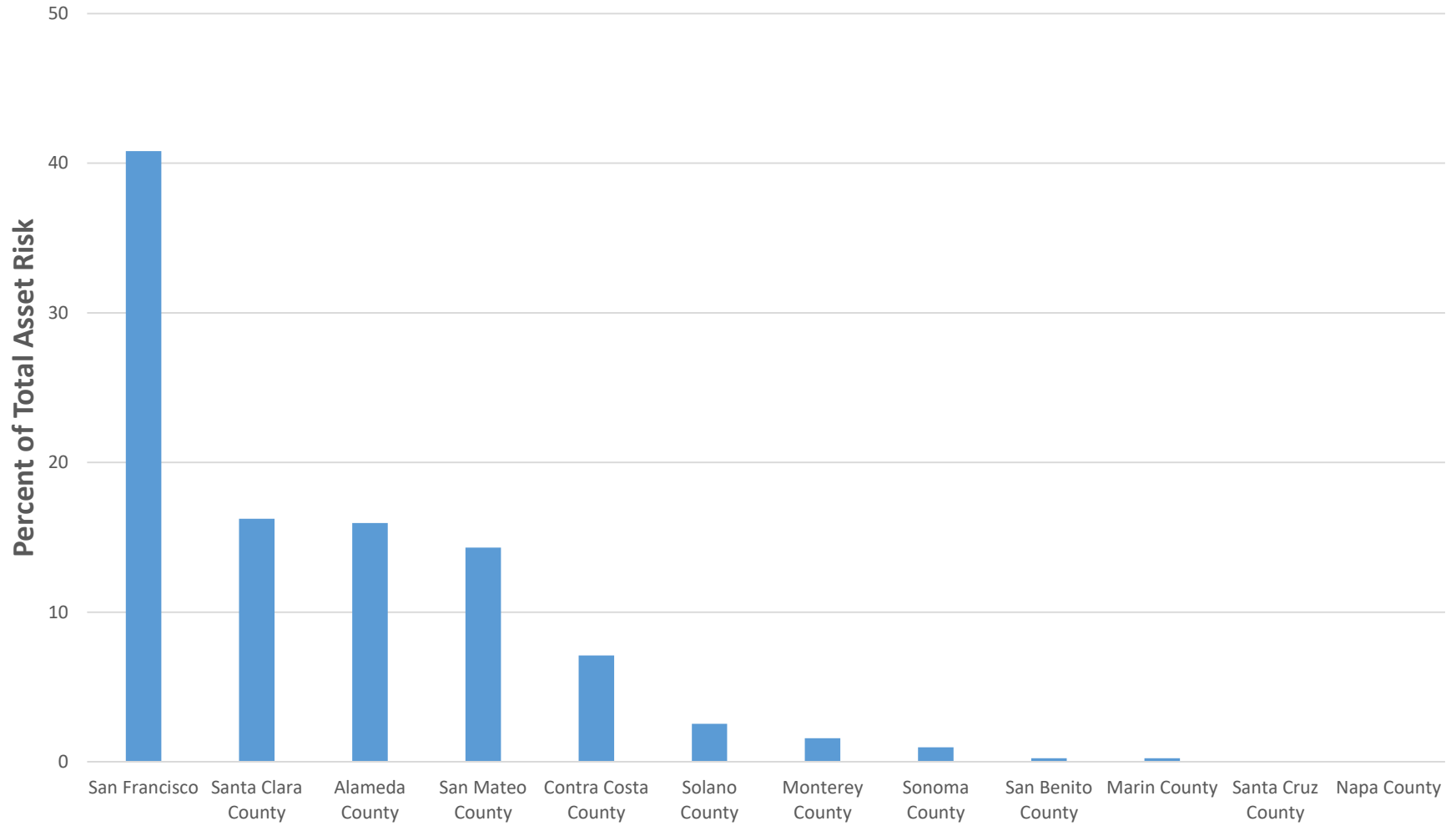
Program Highlights

- NCRIC updated dam sector
 - No change to the relative hub asset risk percentages
- DHS accepted the nomination of Salesforce Tower to the NCIPP for 2019
- Cal COP user review scheduled for end of 2018, corresponding with new version of Cal COP, Constellation



2018 County Asset Risk

County Asset Risk





THIRA Update

New FEMA requirement includes a capability assessment process

➤ Stakeholder Preparedness Review (SPR)

1. Assess current capacity to meet targets
2. Describe whether capacity has been built, sustained, or lost over prior year
3. Plan investments needed to close gaps in capability



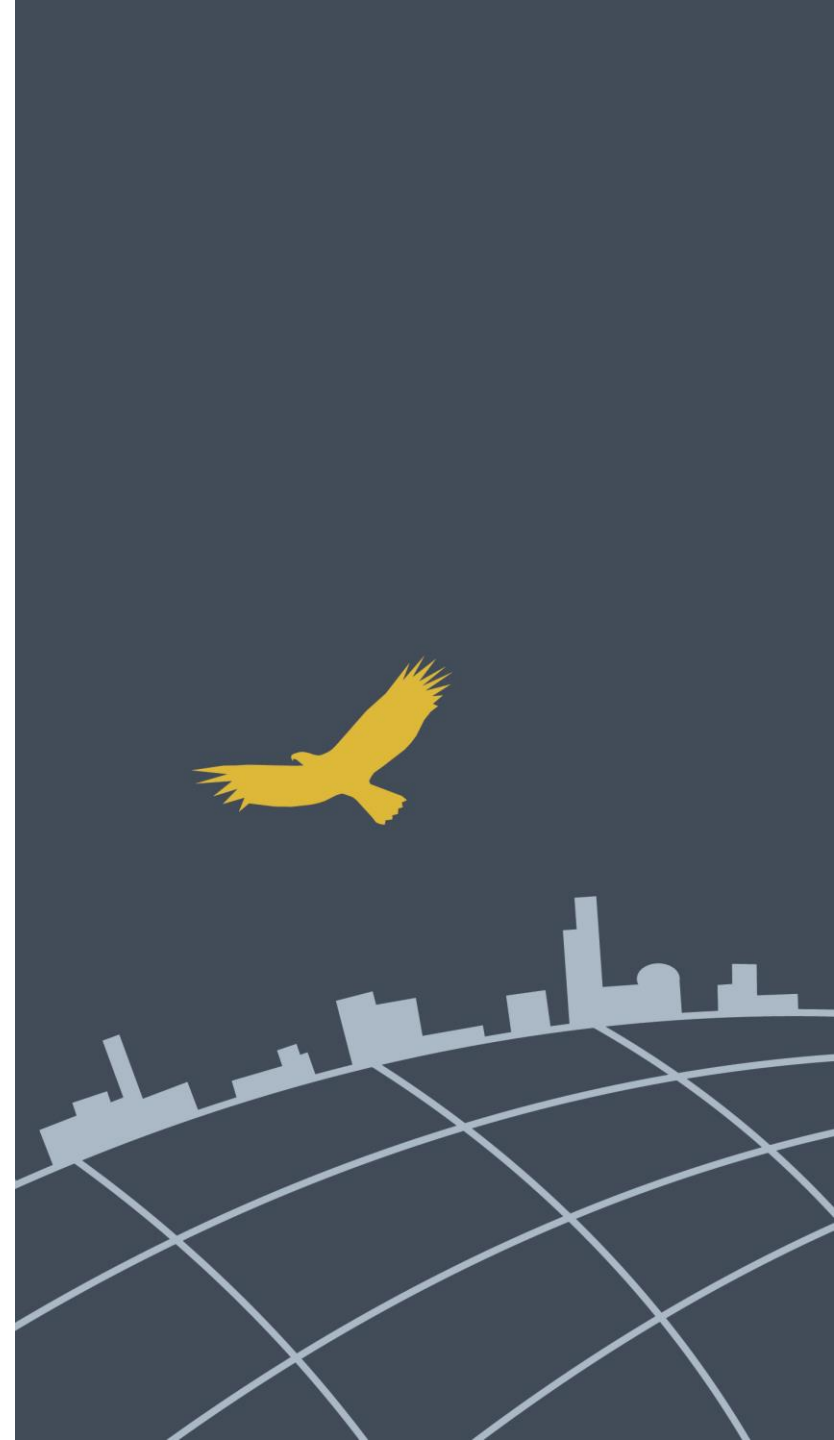
THIRA Update Cont.

- The UASI Capability Assessment Tool will still be available for jurisdictional-level Risk & Gap Report
- July 19th THIRA / SPR Webinar at 11am
- See FEMA's Comprehensive Preparedness Guide (CPG) 201 *third edition* for more information on the THIRA/SPR.

For questions contact:

Amy Ramirez
amy.ramirez@sfgov.org
415-353-5242

Thank you.





To: Bay Area UASI Approval Authority
From: Barry Fraser, BayRICS General Manager
Date: June 14, 2018
Re: Item 10: BayRICS JPA Quarterly Report

Staff Recommendation:

No recommendation

Action or Discussion Items:

Discussion

Discussion:

BayRICS General Manager Barry Fraser will provide a quarterly report on the strategic initiatives, progress, and future goals of the BayRICS Authority. The attached Appendix A is a PowerPoint presentation summarizing the highlights of the report.

**BAY AREA UASI
APPROVAL AUTHORITY
BAYRICS AUTHORITY UPDATE
JUNE 14, 2018**

**BARRY FRASER
GENERAL MANAGER
BAYRICS AUTHORITY**

BAYRICS FIRSTNET ACTIVITIES

- List of questions for FirstNet/AT&T
- Host FirstNet/AT&T Technology Showcase
- Monitor case studies/lessons learned from early adopters
- Participate in FirstNet Public Safety Advisory Committee (PSAC) and California First Responder Network Authority (CalFRN)
- Continue member outreach through in-person briefings and blog posts (very little to report on specifics of the service)

BAYRICS RADIO INTEROPERABILITY ACTIVITIES

- Host monthly Radio Operators Advisory Group meetings
- Host second annual “System Key Exchange” in May
- Coordinated administration and meeting logistics for of a regional ICS Communications Lead (COML) Training, May 30-June 1
- Coordinate regional Tactical Interoperable Communications Plan (TICP) update (to be completed in November 2018)

BAYRICS STRATEGIC PLANNING

- Board approved strategic plan revisions in April 2018
 - Strategy One: Prudent Staffing and Resource Management
 - Strategy Two: Regional Coordination of Voice and Data Communications
 - Strategy Three: Monitor and Manage FirstNet
 - Strategy Four: Continue Member Communications and Outreach
- Committee to develop General Manager succession plan



To: Bay Area UASI Approval Authority
From: Tristan Levardo, Chief Financial Officer
Date: June 14, 2018
Re: Item 11: Reallocation of Grant Funds

Staff Recommendation:

No recommendation

Action or Discussion Item:

Discussion

Summary

Pursuant to the Approval Authority Bylaws, *Section 8.5 Modification of Grant Allocations*, the Management Team shall report project budget changes under \$250,000 to the Approval Authority on a biannual basis.

Item 11 - Appendix A illustrates the pertinent budget changes for the six months ended April 30, 2018.

Reallocation of Grant Funds (less than \$250K)

For the Period November 1, 2017 through April 30, 2018

Jurisdiction	Project, Solution Areas	Project Categories	Initial Allocation	Reallocation	Cumulative Change	Justification
NCRIC	G-Training	Training in support of NCRIC goals and objectives	150,000	59,200	(90,800)	Savings identified in training will be transferred to overtime and personnel budget.
NCRIC	G-Organization	Overtime	60,000	110,000	50,000	This transfer will cover the increased level of overtime for intelligence analysis.
NCRIC	G-Organization	San Mateo Personnel	2,472,359	2,513,159	40,800	This transfer will cover the increased level of activities for intelligence analysis.
Oakland	A-Planning	Regional Risk Management and Planning Program	462,104	397,410	(64,694)	Salary savings from Oakland personnel budget (core city project)
Oakland	A-Equipment	Upgrade for Remotely Piloted Vehicles	283,080	347,774	64,694	Reallocated funds in acquisition of additional program equipment
San Jose	D-Planning	Emergency Service Planning Staff	350,000	249,657	(100,343)	Salary savings from San Jose personnel budget (core city project)
San Jose	B-Equipment	Portable radios	-	100,343	100,343	Reallocated funds in acquisition of additional portable radios
San Mateo	A-Equipment	ALPR trailer	99,281	47,000	(52,281)	Purchase of ALPR trailer came in under budget.
San Mateo	B-Equipment	Portable radios	20,824	73,105	52,281	Reallocated funds in acquisition of additional portable radios
		Grand Total for FY2016 UASI Reallocation	3,897,648	3,897,648	-	